



**DATE:** April 22, 2021  
**TO:** Transportation Advisory Commission  
**FROM:** Laura Rubio-Cornejo, Director of Transportation  
**SUBJECT:** TAC Annual Work Plan

A handwritten signature in black ink, appearing to be "LR", with a large, loopy flourish extending to the right.

**BACKGROUND:**

This is an information item only.

The City's Municipal Code, section 2.135.090 requires that the Transportation Advisory Commission submit an annual report and work plan to be presented to city council by September 1<sup>st</sup> of each year.

As the Transportation Advisory Commission (TAC) initiates discussions over what to include in the Fiscal Year 22 work plan, the TAC should consider the purpose of the body as described in Article II of the TAC Rules and Regulations.

"The purpose of this Commission is to discuss, analyze, evaluate and make policy recommendations to the City Council on short and long range measures to improve the City's transportation system. Specifically, the Commission shall study and make policy recommendations on policy issues including, but not limited to:

- a. Measures affecting the traffic circulation and transportation in the City of Pasadena.
- b. Annual and long range allocation of Proposition A and C funds and Measure R Metro Sales Tax Funds.
- c. Annual capital programs and five-year Capital Improvement Program of the City affecting streets and transportation.
- d. Federal, state and regional funding actions affecting the transportation network serving Pasadena, including existing and proposed freeways.
- e. Inclusion of Pasadena in Southern California's Light Rail Transit Network.
- f. Transportation Demand Management (TDM) programs and measures designed to manage or reduce traffic congestion, including ridesharing, vanpooling,

alternative work-hours strategies, application of new technologies, and encouragement of existing and alternative modes of transit.

- g. Provision for a public transit system, including streetcar/trolley and shuttle bus systems.
- h. Protection of residential neighborhoods from negative transportation system impacts.
- i. Provision for service to those with limited access to transportation.
- j. Promotion of energy conservation aspects of transportation.
- k. If and to the extent requested by the City Council, leadership of and participation in local and regional studies and committees or task forces dealing with transportation issues.
- l. If and to the extent requested by the City Council, assistance to other City Commissions, Committees and Task Forces regarding transportation-related issues including review of and comment on transportation related policy aspects of various elements of the City's Strategic Plans, Specific Plans, Master Plans, development projects, and associated environmental impact reports.
- m. Such other matters as shall be referred from time to time to the Commission by the City Council."

It is advised that the TAC review the FY 21 work plan to serve as the foundation for the FY 22 work plan while ensuring that identified work plan components fall in line with the describe purpose of this body.

**NEXT STEPS:**

Staff will provide the TAC with the necessary support and guidance as the FY 22 work plan is developed.