



**AGENDA**  
**ENVIRONMENTAL ADVISORY COMMISSION**  
**SPECIAL MEETING**  
**July 31, 2021 - 8:00 AM**

1. **Roll Call:** Chair Levy called the meeting to order at 8:03am
  - a. **Present:** Commissioners Cutter, Glenn, Kurkjian, Rossman, Siler, Vallante, York, Vice Chair Cobleigh, Chair Levy
  - b. **Absent:** None
  - c. **Staff Present:** Ariel Hudgins, Senior Office Assistant
  
2. **Commission Orientation**
  - a. Chair Levy gave a brief overview of the EAC's mission and goals to the new Commissioners.
  
3. **Discuss Consolidation of Ad Hoc Committees**
  - a. The Commission discussed the possibility of consolidating the ad hoc committees listed on the agenda, and potentially separating them into three main categories: air, waste management, and Water and Power. Commissioner Kurkjian suggested at least two categories dedicated respectively to water and power issues; suggested keeping the CAP ad hoc committee as it encompasses a wide range of topics. Commissioner Siler noted that the CAP might not need its own committee, as the topic overlaps with many other committees. Commissioner Rossman stated that the commission might look to whether each committee's purpose has been served before deciding to eliminate, though Commissioner Siler cautioned that the Commission will need to properly define when an issue is considered done. Chair Levy decided that no action needs to be taken at the moment, but that the Commission should seek to proactively add or remove ad hoc committees as needed. No motion made.
  
4. **Draft Annual Report Discussion**
  - a. The Commission reviewed the annual report and suggested several changes with regard to the report's wording in several areas, and filled in missing information regarding the CAP, transportation, and the activities of the Landscape Equipment ad hoc committee. The Commission voted to accept the annual report provided that staff makes all of the requested changes. Commissioner Glenn made the motion, Vice Chair Cobleigh seconded. Motion passed unanimously. After the motion, Commissioner Kurkjian pointed out that information was missing regarding the Commission's WSRP recommendation letter, and requested that that be added to the report. The Commission voted to amend the previous motion to include this information. Commissioner Glenn made the motion, Commissioner Rossman seconded. Motion passed unanimously.
  
5. **Discussion and Approval of FY2022 Work Plan**
  - a. Chair Levy shared a draft template of the FY2022 Work Plan with the Commission and filled in each section with input from the Commissioners. The template of the draft included categories directly covered by the CAP. Commissioner Cobleigh noted that it is useful to keep the work plan's headings consistent with the CAP, and the various topics can encompass new issues that may arise during the year. Commissioner Rossman pointed out that it can be a challenge to outline the EAC's goals while also recognizing that other City commissions with decision-making authority may also be covering the same topics. Commissioner Cutter suggested wording that makes reference to coordinating with relevant City commissions as necessary to potentially address this concern. Commissioner Kurkjian suggested that education and outreach be added for each bullet of the work plan as appropriate. Commissioner Rossman suggested adding a new category for Adaptation and Climate Change

Readiness. After formulating the work plan and discussing the goals of each category, the Commission voted to accept the FY2022 Work plan. Commissioner Vallante made the motion. Commissioner Rossman seconded. Motion passed unanimously.

**6. Adjournment** – 10:04am

A handwritten signature in blue ink, appearing to read "Ariel Hudgins", written over a horizontal line.

Ariel Hudgins, Staff Representative