

**City of Pasadena  
Department of Finance, Purchasing Division**

**Pasadena First Buy Local  
Local Participation Plan Update  
For the Glenarm Repowering Project (Project)**

***As of June 12, 2014***

- 1) Staff facilitated Opportunity Fairs for over 100 Pasadena businesses during the bid process for the Project. Staff coordinated efforts with the Pasadena Chamber of Commerce and the Pacific Coast Regional (SBCD), and Merriweather Williams Bonding and Insurance. The January 8<sup>th</sup> meeting was positively received by the pre-qualified contractors. The purpose of these Opportunity Fairs was to give the pre-qualified primes an opportunity to meet Pasadena businesses face to face, exchange information and potentially do business. **As a result, ARB (Prime Contractor) satisfied \$4,883,020 of the total subcontracting and procurement with Pasadena businesses.** While the lowest apparent bidder is indicating that they will meet or exceed the 15% local subcontracting and procurement goal, as the prime is still adding subcontractors to their team, staff will continue to monitor and report the status of their outreach and their results on Local subcontracting and Procurement.
- 2) Staff is preparing to participate in weekly construction meetings with the contractors and the Project Team to maintain focus on the Local Participation Plan (Plan). The Plan calls for 15% local subcontracting and procurement, and 25% local hiring.
- 3) Staff facilitated a workshop to prepare Pasadena residents to be hired onto the Project. On May 21, 2014 at the Villa-Parke Community Center, the Foothill Workforce Investment Board facilitated training to prepare Pasadena residents that needed job development skills training, and presenting themselves to contractors and union representatives. This was provided to approximately 60 Pasadena residents.
- 4) Staff facilitated an Opportunity Fair for Pasadena residents. On May 28, 2014 at 1PM at the Villa-Parke Community Center, staff facilitated outreach effort between the Pasadena residents, the prime and subcontractors on the project, the unions, and/or technical assistance providers. The purpose of this effort was to facilitate intake, and/or technical assistance to Pasadena residents in need of assistance. Approximately 100 Pasadena residents were introduced directly to the contractors and unions. Results of this outreach effort are forthcoming. Staff has provided contact information from of the attendees of the Opportunity Fair on May 28<sup>th</sup> to the Contractors and Unions for consideration for hire and/or sponsorship into the Union. Additional referrals and follow up calls are also being organized.

- 5) Staff conducted follow up meetings with the Local 300 to begin coordination with the Laborers Union on a one week intensive training (Boot-camp) for Pasadena residents. The purpose of this training is to prepare Pasadena residents join the Local 300. Additionally, the Local 300 participated in a meeting with community stakeholders.
- 6) The Department of Transportation also help to coordinate and facilitated free transportation for Pasadena residents on the day of the May 28<sup>th</sup> Opportunity Fair through the ARTS Dash bus service.
- 7) City staff completed its outreach to the Building & Construction Trades Unions (below). This ongoing communication since February 2014 was intended to make each individual hall keenly aware of the City's intent to require a Project Labor Agreement to be executed by the successful contractor. Additionally, that the PLA called for 25% of the certified payroll to be satisfied by Pasadena residents. Additionally, invite each hall to participate in the City's outreach efforts.

#### **Unions**

- Bricklayers/Allied Craft workers
- Carpenters
- Cement Masons
- Electricians/Pasadena
- Elevator Constructors
- Iron Workers
- Laborers
- Operating Engineers
- Painters
- Plasterers & Cement Masons
- Plasterers/Cement Masons & Shop Hands
- Plumbers
- Plumbers & Fitters
- Plumbers Sprinkler Fitters
- Plumbers/Air Condition/Refrigeration
- Plumbers/Steam & Pipefitters
- Resilent Floor & Decorative Covering
- Roofers & Water proofers
- Sheet Metal Workers
- Teamsters

- 8) Staff facilitated its third monthly meeting with community stakeholders to discuss Local Participation. The purpose of this meeting was to provide information on strategies the City can use to maximize local participation on all projects. The benefit of these meetings are information sharing, and overall communication with community members interested in the results of the City's outreach efforts.
- 9) Staff conducted a meeting with the lowest apparent bidder to discuss their Local Participation Strategy. The purpose of this coordination is to ensure that the contractor and their subs are fully prepared to start the Project above 25%.
- 10) Staff has begun coordinating a training/orientation for the lowest apparent bidder for the web-based tracking and reporting system for the Project. It is

necessary to utilize an automated tracking system to collect certified payroll and other local participation results for the Project. As previously done for the Rose Bowl Renovation Project, and other smaller private developments, the contractors will be required to provide the city with weekly certified payroll reports, and monthly subcontracting and procurement data. The training will include how the contractors are to enter payroll, subcontractors and generate reports.