



**NOTICE OF INTENTION
TO FILL A VACANCY BY APPOINTMENT
FOR A MEMBER OF THE CITY COUNCIL, DISTRICT 3**

Notice is hereby given that, in accordance with Pasadena City Charter, Section 404, the City Council of the City of Pasadena will accept applications from qualified registered voters residing in City Council District 3 to fill a vacancy by appointment created by the passing of the Honorable Councilmember John J. Kennedy.

On or after December 12, 2022, the newly seated City Council will consider applicants to serve as the appointed Councilmember to fill the vacancy for the Council District 3 seat. The term of service for the appointment is from the date of appointment to December 9, 2024.

In addition to a completed application, applicants must circulate a nomination petition and gather a minimum of 25 qualified signatures from registered voters living in, and registered in, District 3. Nomination petitions and application materials are available as of November 3, 2022 in the City Clerk's Office and will be issued subject to confirmation of eligibility. Applicants must hand-deliver all completed materials no later than **5:30 p.m. on Thursday, December 1, 2022** to the Office of the City Clerk. No postmarks, email submissions, or faxes will be accepted. There is a \$25.00 filing fee due at the time applications and nomination petitions are filed.

To be considered for the position, those applicants that complete the application process will be invited to attend a designated meeting of the City Council (currently anticipated to occur in December 2022) for the purposes of a public interview by the City Council. The date and time of the meeting has yet to be determined and further details will be provided after all applications are received.

The effective date of service for the newly appointed City Councilmember representing District 3 will begin on the day of appointment following the administration of the Oath of Office by the City Clerk.

Application period: Thursday, November 3, 2022 – Thursday, December 1, 2022

Applications can be obtained **in person** (APPOINTMENT REQUESTED):

City of Pasadena, Office of the City Clerk
100 North Garfield Avenue, Room S228
Pasadena, California 91101
(626) 744-4124, mjomsky@cityofpasadena.net

Applications and nomination petitions are available during regular business hours, Monday through Friday, 7:30 a.m. – 5:30 p.m. **Please note:** City Hall will be closed on Friday, November 4, 2022, Friday, November 11, 2022 (Veteran's Day), Friday, November 18, 2022, and Thursday and Friday, November 24-25, 2022 (Thanksgiving). Appointments are **requested** in order to obtain materials and submit completed applications.

Completed application and nomination petitions must be hand delivered to: Pasadena City Hall, Office of the City Clerk, 100 North Garfield Avenue, Room S228, Pasadena, California 91101

Submission deadline: **5:30 p.m., Thursday, December 1, 2022**

Mark Jomsky,
City Clerk, CMC

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