OFFICE OF THE CITY MANAGER

January 19, 2017

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Vector District Annexation:

On October 24, 2016, the City Council approved a resolution authorizing the Pasadena Public Health Department (PPHD) to commence a transition of the PPHD operated vector control program services to the San Gabriel Valley Mosquito and Vector Control District (District). This action was recommended as the PPHD vector control program offered basic services, and it required significant upgrades to address changes in practices by vector control agencies in order to best protect the public's health. The cost of the PPHD securing the increased services are offered at a much lower overall cost by the District. A key component of this change is the shift of funding the program from the PPHD's Health Fund, to property owners in the City. The cost to residential customers is less than $1 per month (a total of $11.98 per year as a property tax assessment). I have attached a memorandum from Michael Johnson, Director of Public Health which provides additional information on the benefits of the District providing these services and steps to the District annexation.

2. Pasadena Pension Information:

Human Resources Director Jennifer Curtis and Director of Finance Matt Hawkesworth have put together the attached Pension Data sheet which provides information on the City's CalPERS pension system and provides a snapshot of the City's workforce as it relates to pension formulas. With increased awareness and focus on pension issues, staff thought this information might be useful.

3. Fire Department Information Sheet:

Chief Bertral Washington is pleased to share the Fire Department FY2016 Information Sheet, representing facts, figures and accomplishments across some of the departments most pertinent programs and services for the fiscal year. The Information Sheet is intended to provide insight across

the multiple activities and services the department provides to the City, to help address some frequently asked questions from our community, and to capture trends in the department's performance from year to year.

The information illustrates changes in operations and emergency response activities including call volume, response times, and the most prevalent incident types occurring across Pasadena. It also shares the countless fire prevention activities the department provides such as building and property inspections, arson investigations, and hydrant maintenance, demonstrating commitment to our community's safety. As evident through public education activities, fire department personnel continue to actively and passionately engage in community services events, and takes pride in interacting with our citizens every day.

As a Center for Public Safety Excellence (CPSE) Accredited and Insurance Service Office (ISO) Class 1 Fire Department, they are recognized internationally as a department that provides exemplary services to our community. The information sheet captures only a portion of the activities, resources, and programs the department provides. The department is dedicated to improving our services to Pasadena community members, and hope you will find this sheet useful in providing information about the department.

4. Legal Advertisements and Public Notices:

I have attached a memorandum from Mark Jomsky, City Clerk which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisement has been updated with the attached information and can be accessed from the City's home webpage http://www.cityofpasadena.net/. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Respectfully Submitted,

Julie A. Gutierrez
Assistant City Manager

/attachments

CITY OF PASADENA PUBLIC HEALTH DEPARTMENT
DEPARTMENTAL MEMORANDUM

To: Steve Mermell, City Manager

From: Michael Johnson, Director, Public Health

Date: January 18, 2017

Re: **City Manager Weekly Report – Vector District Annexation**

On October 24, 2016, the City Council approved a resolution authorizing the Pasadena Public Health Department (PPHD) to commence a transition of the PPHD operated vector control program services to the San Gabriel Valley Mosquito and Vector Control District (District). This action was recommended as the PPHD vector control program offered basic services, and it required significant upgrades to address changes in practices by vector control agencies in order to best protect the public's health. The cost of the PPHD securing the increased services are offered at a much lower overall cost by the District. A key component of this change is the shift of funding the program from the PPHD's Health Fund, to property owners in the City. The cost to residential customers is less than $1 per month (a total of $11.98 per year as a property tax assessment).

The benefits of the District providing these services include:

- Ability to implement expanded services during a disease outbreak
- Ability to identify and respond to public health risks
- Ability to determine the presence of a range of disease-borne vectors
- Provision of a comprehensive public health education program for source reduction
- Costs equally distributed throughout the District
- Highly specialized/trained staff to also address incidents of murine typhus and plague

The steps to the District "annexing" the City into its boundaries requires several steps, and can take up to a year. The PPHD is providing this information as the process commences, and will provide periodic updates. Information will also be provided on the PPHD webpage, and via other social media. A mailer will be sent to all utility account holders in the city, also providing some information on the process. The steps to annexation are as follows:

1) The City Council agrees to annexation by adopting a resolution
2) The District adopts a resolution approving annexation
3) The District submits an application to the Local Agency Formation Commission (LAFCO)
4) LAFCO issues a "certificate of filing, and forwards the application to Los Angeles County (County)
5) The County issues a "zero property tax transfer" which must be adopted by the City Council
6) LAFCO holds a public meeting to approve the annexation. 21-day advance notice is published in local print media. Meeting has a 30-day post-meeting written protest period.

7) If annexation is approved by LAFCO, a certificate of completion is filed with the County by LAFCO. The County will then add the assessment to the tax rolls for the next tax year and the District immediately begins providing vector control services to Pasadena.

The District is a special district with its own board of directors, and annexation includes Pasadena's participation with a seat on the board. Additional information will be provided as this action proceeds. If you have any questions, feel free to call me at (626) 744-6166.

City of Pasadena
Pension Data

The City of Pasadena contracts with the California Public Employees' Retirement System, CalPERS, which offers a defined benefit plan. Retirement benefits are calculated based on a member's years of service credit, age at retirement, and final compensation (average salary for a defined period of employment). Employees are enrolled in a Miscellaneous or Safety plan as either a Classic or PEPRA member.

Miscellaneous

Group	PERS Benefit Formula	Final Compensation Period	Employee-Paid Contribution (% of salary)	City Contribution for FY18 (% of salary)
Classic	2.5% at 55	Tier 1: 1 year Tier 2: 3 years	8.0%	24.6%
PEPRA	2.0% at 62	3 years	6.25%	24.6%

Active Members

- Count: 1,387
- Average age: 46
- Average years of service: 13
- Average annual covered pay: $75,216

Retired Members and Beneficiaries

- Count: 1,576
- Average age: 72
- Average annual pension: $29,945

Safety (Police and Fire)

Group	PERS Benefit Formula	Final Compensation Period	Employee-Paid Contribution (% of salary)	City Contribution for FY18 (% of salary)
Classic	3.0% at 55	1 year	9.0% (PFFA contributes 12.0%)	38.1%
PEPRA	2.7% at 57	3 years	11.25%	38.1%

Active Members

- Count: 360
- Average age: 42
- Average years of service: 15
- Average annual covered pay: $111,995

Retired Members and Beneficiaries

- Count: 311
- Average age: 59
- Average annual pension: $64,430

**Data taken from the most recent CALPERS Actuarial Valuation Report through June 30, 2015*

What is PEPRA?

- Assembly Bill 340 created the Public Employees' Pension Reform Act (PEPRA) that implemented new pension benefit formulas and a final compensation period as well as new contribution requirements for new employees.
- PEPRA became effective January 1, 2013
- Employees are enrolled in pension plans based on their membership status as defined by law. Employees in PERS or a retirement plan with reciprocal agency prior to January 1, 2013, are termed "classic" members while employees who become PERS members after this date or who have a break in service of six months or longer are known as "PEPRA" members.
- By law, PEPRA members shall have an initial contribution rate of at least 50% of the normal cost rate. The normal cost for the plan is dependent on the benefit levels, actuarial assumptions, and demographics of the plan. Currently, the contribution rate for PEPRA members in the miscellaneous plan is 6.25% and 11.25% for the safety plan.
- Some of the key differences between classic and PEPRA plans include lower pension formulas, higher retirement age, and a final compensation based on three-year average salary. PEPRA members also are prohibited from receiving some forms of special compensation that may be pensionable income to classic members such as uniform allowance.

City of Pasadena PEPRA Information

Overall, 20% of all employees are in PEPRA plans, which is broken down as follows:

- 21% of Miscellaneous employees are PEPRA
- 22% of Fire employees are PEPRA
- 15% of Police employees are PEPRA

% Classic vs PEPRA by Group	Count	Percent
Miscellaneous-Classic Tier 1	37	3%
Miscellaneous-Classic Tier 2	1084	76%
Miscellaneous-PEPRA	298	21%
Safety (Fire)-Classic	123	78%
Safety (Fire)-PEPRA	34	22%
Safety (Police)-Classic	193	85%
Safety (Police)-PEPRA	34	15%

Citywide Total and % PEPRA by Group	Count	Percent PEPRA
Miscellaneous	1419	21%
Fire	157	22%
Police	227	15%
Citywide Total	**1803**	**20%**

Pasadena Fire Department

Desire To Serve - Courage To Act

FY2016 Information Sheet

FY2016
FY2015

POPULATION SERVED

City Area	23.13 mi²
Population	142,250
Daytime Population (Est.)	240,000

DEPARTMENT BUDGET

FY2016	$43,644 M
FY2015	$42,531 M

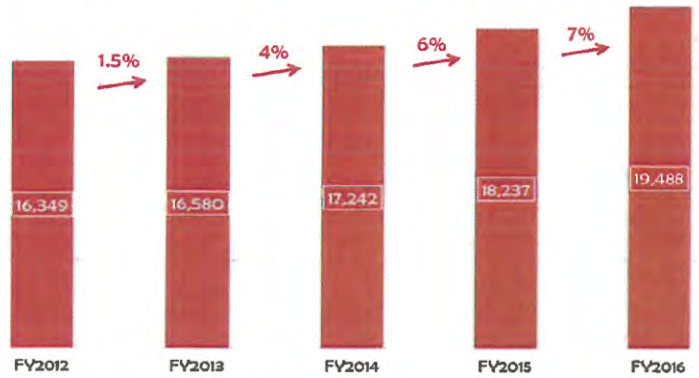
CFAI Accredited

ISO Class 1

CALLS FOR SERVICE

Fire	3,354	3,125
Medical	15,334	14,349
Service	752	689
Other	48	74
Total Unique Incidents	19,488	18,237

CALL VOLUME PER FISCAL YEAR AND % INCREASE YoY



RESPONSE TIMES

Fire Calls (Code 3) *90% of the time first unit on-scene within*	07:18	07:14
All Fire Calls (Code 2 & Code 3) *90% of the time first unit on-scene within*	08:22	08:11
All Medical Calls *90% of the time first unit on-scene within*	06:10	06:15

*Code 2 categories indicate call types the Department responds to as acute but non-time critical, the majority of the time; call times outlined in the Standards of Cover

PERSONNEL *Authorized Positions

Sworn	161
Civilian	20

PUBLIC EDUCATION

People who received Sidewalk CPR	235	218
Open Houses & Station Visits	31	26
Community Emergency Response Team (CERT) Full Trainings and Overviews	7	7
% of Pasadena covered by CERT Members	73%	65%

PREVENTION

Total Building and Property Inspections Completed	9,444
Company Building Inspections	1,344
Prevention Bureau Building Inspections	2,968
Hazardous Vegetation Inspections	3,948
Hazardous Materials Inspections	1,184
Arson Investigations Fire Determination Rate	84%
Estimated Value of Preserved Property and Contents from Emergency Responses	$103.3 M
# of Fire Hydrants Serviced	259

TRAINING

Avg. Hours of Training / Month per Firefighter	21	19.5
% of Firefighters with 16 Hours of Training / Month	70%	66%
Continuing Education Hours Completed	2,060	1,485

TOP 5 INCIDENT TYPES IN PASADENA

	# of Incidents	# of Incidents
Fire Alarms	2,590	2,378
Major Fall	1,421	1,170
Shortness of Breath	1,334	1,210
Chest Pain—Heart Attack	995	1,009
Person Down	875	735

STATIONS & UNITS — Front Line

Fire Stations	8
Fire Engines	8
Fire Trucks	2
Rescue Ambulances	5
Rescue Cushion	1
Water Tender	1

**Information is based on current analysis and is subject to change upon further review for improved accuracy

***Data from Verdugo Fire Communications Center (VFCC), FireHouse, and Department records management systems

OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council

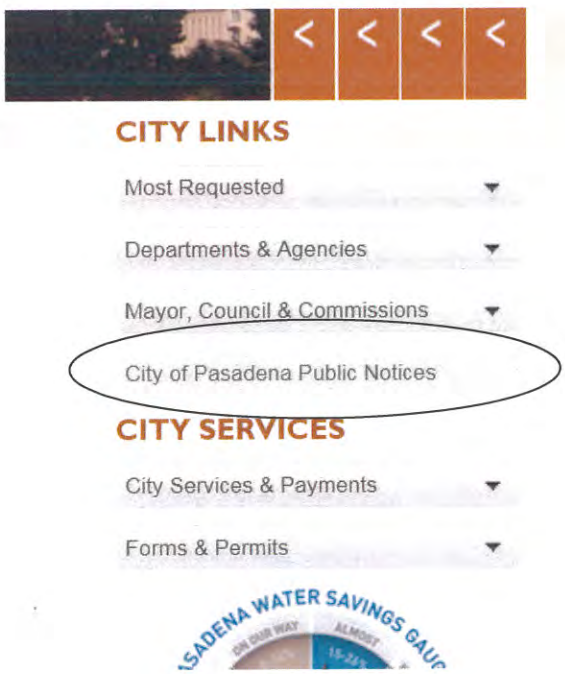
FROM: Mark Jomsky, City Clerk

DATE: January 19, 2017

RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

100 North Garfield Avenue, S228 · P.O. Box 7115 · Pasadena, CA 91109-7215
(626) 744-4124 · Fax (626) 744-3921

City of Pasadena

NOTICE INVITING BIDS

FURNISH AND DELIVER

2017 OR NEWER DIESEL DRIVEN PORTABLE AIR COMPRESSORS 185 CFM

Three (3) copies of sealed bids will be received prior to **11:00AM January 31, 2017,** by the City Clerk, 100 N. Garfield Ave., Room S-228, Pasadena, CA 91109, and will be opened at that time and place. The bids shall be clearly titled"

"2017 OR NEWER DIESEL DRIVEN PORTABLE AIR COMPRESSORS 185 CFM"

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-310, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

DATED: January 19, 2017

Steve Mermell
City Manager

City of Pasadena

NOTICE INVITING BIDS

FOR

CITY WIDE INFRASTRUCTURE CABLING

All bids along with any required attachments must be entered and uploaded electronically into Planet Bids (www.planetbids.com) by the set bid date and time for this bid. Bids must be received prior to **3:00 PM February 1, 2017,** by the City Clerk, 100 N. Garfield Ave., Room S-228, Pasadena, CA 91109, and will be opened at that time and place.

The bids shall be clearly titled: **CITY WIDE INFRASTRUCTURE CABLING**

The bids shall be clearly titled. Copies of the Specifications may be obtained online or in person from the Purchasing Division, 100 North Garfield Avenue, Rm 348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

The Contractor must have a C-7 or C10 State of California license to bid on this specification.

Refer to the Specifications for complete details and bid requirements. The Specifications and this Notice shall be considered a part of any contract made pursuant thereto.

DATED: January 19, 2017

Steve Mermell
City Manager