OFFICE OF THE CITY MANAGER

September 14, 2017

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Pasadena Firefighters Assist Communities Devastated by Hurricanes:

The Pasadena Fire Department has a team of very dedicated and experienced personnel who selflessly give their time and skills to help others in need. According to Fire Chief Bertral Washington, some of the department personnel have committed themselves to volunteer with Reach Out Worldwide (www.ROWW.org). ROWW is a non-profit organization whose mission is to provide assistance to communities across the world that have been devastated by disasters. Fire Captain David Marquez, Fire Engineer Brad Sims and Firefighter Bobby Ruiz deployed to Houston, Texas as volunteers with ROWW. Their primary tasks were for the search and rescue of victims from Hurricane Harvey. One of the most memorable events during their five-day deployment was rescuing approximately 30 people and their pets, who needed evacuation from floodwaters. In addition, Captain Jason Hansen recently returned from Texas after five days of assisting homeowners by removing furniture and materials from their homes and helping them recover from the hurricane.

In addition, Captain Robert Sepulveda, Firefighters Chris Figueroa, Bobby Ruiz and Cory Murphy deployed to Florida with ROWW to assist victims of Hurricane Irma for five days. Their mission is also rescue operations as well as establishing plans to help restore normalcy where they are stationed in Naples. The Fire Department joins the City in thanking them for their incredible service during their off-duty times. Their "desire to serve and courage to act" is a direct reflection on their continued services to our local community, and communities across the country.

2. Fill the Boot Event for the Muscular Dystrophy Association – September 15 thru 17:

The Pasadena Fire Department (PFD) and Pasadena Firefighters Local 809 (PFFA) are volunteering at three Pasadena locations this weekend to help raise awareness and resources for the Muscular Dystrophy Association (MDA) Fill the Boot Event. Fire Chief Bertral Washington and Scott Austin, President IAFF Local 809 are proud to be a part of the successful partnership started by the International Association of Fire Fighters (IAFF) and MDA more than 60 years ago. Firefighters have

played a major role in funding research for muscular dystrophy and in the past year, three new drugs received Food and Drug Administration approval. Each year, the money raised helps provide more than 3,800 kids with a life-changing week at MDA's Summer Camp with no charge to their families. In 2016, more than 100,000 firefighters participated in Fill the Boot and raised more than $24 million dollars. In Pasadena, there are approximately 30 families benefiting from the MDA.

Kids and adults are challenged each day to overcome the effects of muscular dystrophy and other diseases that weaken muscle strength. Together, the Pasadena community can help free families from the harm of these devastating diseases, so they can live longer and grow stronger.

All can Fill the Boot from 10:00 a.m. to 4:00 p.m., this Friday through Sunday at: (1) Colorado Blvd between De Lacey Ave and Fair Oaks Ave., (2) Shoppers Lane at the intersection of Lake and San Pasqual or (3) the Hastings Ranch intersection of Foothill Blvd and Rosemead Blvd.

3. Pathway to Citizenship Workshop:

Pasadena is joining Mayors, Members of Congress and organizations across the country in encouraging our communities to Naturalize NOW! This national campaign led by organizations and supportive elected officials is striving to move 1,000,000 eligible residents to apply for citizenship by the end of Fiscal Year 2017. Efforts to date have brought in 500,000 new citizens, but there are still more residents to reach nationwide.

On Citizenship Day, Sunday, September 17, Pasadena Public Library will host a free Pathway to Citizenship Workshop beginning at 2:00 p.m. to 5:00 p.m. at Central Library's Studio on 4th, located at 285 E. Walnut Street, see attached flyer. According to Michelle Perera, Director of Libraries and Information Services, this workshop will feature presentations on available citizenship application services and resources by the Pasadena Public Library, Catholic Charities of Los Angeles, Inc., Salvadoran American Leadership and Educational Fund (SALEF) and El Rescate. Following the information sessions, the presenters will be available to assist residents with their citizenship applications.

The library has additionally introduced an online resource, the Path to Citizenship Subject Guide available 24/7 to residents seeking resources on becoming a U.S. Citizen. To learn more, visit http://cityofpasadena.libguides.com/Citizenship.

4. Short Range Transit Plan Public Meetings and Draft Recommendations:

The Department of Transportation (DOT) is conducting its Short Range Transit Plan (SRTP) update process for Pasadena Transit and Pasadena Dial-A-Ride. DOT completed the route level analysis including ridership analysis in fall 2016 and conducted public outreach to solicit feedback in spring 2017. According to Frederick Dock, Director of Transportation, this outreach included five public meetings, on board Pasadena Transit surveys and online surveys.

Based on the results of the data analysis and public outreach, draft SRTP recommendations have been developed. These draft recommendations are posted at www.PasadenaTransit.net/Plan and are being presented to several City Commissions and at two additional general public meetings prior to finalizing the SRTP for City Council adoption. The two general public meetings will be held on Saturday, September 23, at 1:00 p.m. at Villa Parke Community Center located at 363 E. Villa Street, Pasadena and

on Tuesday, September 26, at 5:30 p.m. here at City Hall - Grand Conference Room – 100 N. Garfield Ave., Suite S038.

Public participation is encouraged at: www.PasadenaTransit.net/Plan. Meeting dates and other SRTP information can also be found at this website. Questions or comments regarding the SRTP may be submitted by email to transit@cityofpasadena.net, by phone at (626) 744-4055 or, via standard mail to City of Pasadena Transit Division, 221 East Walnut St., Ste. 199, Pasadena, CA 91101.

5. Foothill Freeway (I-210) Closures for Pavement Rehabilitation - Update:

The California Department of Transportation (Caltrans) has provided an update to the closed portions of the Foothill Freeway (I-210) as part of a pavement rehabilitation project that began on June 12, 2017 and will now continue through Saturday, September 23, 2017. In addition, Caltrans is making temporary changes along westbound Foothill Freeway (I-210) from Lincoln Avenue to Foothill Boulevard. Construction crews will restripe and shift lanes towards the median. The attached news release from Caltrans provides additional detailed information.

6. Legal Advertisements and Public Notices:

I have attached a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage http://www.cityofpasadena.net/. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Respectfully Submitted,

Nicholas G. Rodriguez
Assistant City Manager

/attachments

PATHWAY to CITIZENSHIP

FREE Citizenship Application Workshop

SUNDAY, SEPTEMBER 17 • 2-5 P.M.

Pasadena Central Library ★ Studio on 4th • 285 E. Walnut St. ★ Pasadena, CA 91101

FREE SERVICE INCLUDES:

- ★ Checking your eligibility
- ★ Application preparation
- ★ Fee waiver preparation (if you qualify for means-tested benefits)
- ★ Attorney review

To find out what you should bring to the Workshop Please Call (213) 251-3535

Catholic Charities of Los Angeles, Inc.

SALEF

el rescate

YOU QUALIFY FOR CITIZENSHIP IF YOU:

- ★ Are at least 18 years old
- ★ Are a permanent resident (you have a green card)
- ★ Have resided continuously in the U.S. for more than 5 years (or if you are married to a U.S. citizen for more than 3 years)
- ★ Have been physically present in the U.S. for more than 2½ years (or if married to a U.S. citizen for more than 1½ years)
- ★ You can show you have good moral character
- ★ You can speak, read, and write basic English (or qualify for the waiver)
- ★ You can pass a test on U.S. government and history (or qualify for a waiver)

Walk-ins are welcome! ★ For appointment please call (213) 251-3535

FEE WAIVER

You can qualify for a FEE WAIVER and APPLY FOR FREE if you receive certain public benefits like Food Stamps (Cal Fresh), TANF, SSI, CAPI, SCHIP, CAL Works etc. To prove that you receive the benefit go to your social worker or your local LA County DPSS or Social Security office and ask for a "VERIFICATION OF BENEFITS LETTER."

PASADENA PUBLIC LIBRARY

COMMUNITY • *Tradition* • Innovation

CITY OF PASADENA INCORPORATED JUNE 1886

CAMINO a la CIUDADANÍA

Taller **GRATUITO** de solicitud de ciudadanía

DOMINGO 17 DE SEPTIEMBRE • 2-5 P.M.

Biblioteca Central de Pasadena ★ Studio on 4th • 285 E. Walnut St. ★ Pasadena, CA 91101

NUESTRO SERVICIO GRATUITO INCLUYE:

- ★ Comprobando su elegibilidad
- ★ Preparación de la solicitud
- ★ Preparación de extension de pago (si es que califica por bajos recursos)
- ★ Revisión por un abogado

Para saber lo que debe traer al taller, llame al (213) 251-3535

USTED CALIFICA PARA LA CIUDADANÍA SI USTED:

- ★ Tiene al menos 18 años de edad.
- ★ Es un residente permanente (tiene una tarjeta verde).
- ★ Residido continuamente en los Estados Unidos por más de 5 años (o si es casado/a con un ciudadano/a de los Estados Unidos, más de 3 años).
- ★ Estado físicamente en los Estados Unidos por más de 2½ años (o si es casado/a con un ciudadano/a de los Estados Unidos, más de 1½ años).
- ★ Puede demostrar que tiene buen carácter moral
- ★ Puede hablar, leer, y escribir Ingles básico (o califica para una renuncia).
- ★ Puede pasar el examen sobre historia y gobierno de Estado Unidos (o califica para una renuncia).

Catholic Charities of Los Angeles, Inc. SALEF

el rescate

Walk-ins bienvenidos! ★ Para una cita por favor llame (213) 251-3535

RENUNCIA DE CUOTAS

Usted puede calificar para una exencion de cuotas y applicar de forma gratuita si recibe ciertos beneficios publicos como estampillas de alimentos (Cal-Fresh), Asistencia Temporal Para Familias (TANF), Medicaid (Medical), CAPI, SCHIP, CAL Works y/o Seguridad de Ingreso Suplementario (SSI). Para probar que usted recibe los beneficios, vaya con su trabajora social o la officina de DPSS o el condado de el seguro social y pida por "VERIFICATION OF BENEFITS LETTER."

PASADENA PUBLIC LIBRARY

COMMUNITY • *Tradition* • Innovation

MEMORANDUM
LIBRARIES & INFORMATION SERVICES DEPARTMENT

DATE: Sept. 13, 2017

TO: Steve Mermell, City Manager

FROM: Michelle Perera, Director, Libraries and Information Services

RE: Pathways to Citizenship Workshop

Pasadena is joining Mayors, Members of Congress and organizations across the country in encouraging our communities to Naturalize NOW! This national campaign is being led by organizations and supportive elected officials to move 1,000,000 eligible residents to apply for citizenship by the end of Fiscal Year 2017. Efforts to date have brought in 500,000 new citizens, but there are still more residents to reach nationwide.

On Citizenship Day, Sunday, Sept. 17, Pasadena Public Library will host a free Pathways to Citizenship Workshop from 2 to 5 p.m. at Central Library's Studio on 4th, 285 E. Walnut St. This workshop will feature presentations on available citizenship application services and resources by the Pasadena Public Library, Catholic Charities of Los Angeles, Inc., Salvadoran American Leadership and Educational Fund (SALEF) and El Rescate. Following the information sessions the presenters will be available to assist residents with their citizenship applications.

The library has additionally introduced an online resource, the Path to Citizenship Subject Guide available 24/7 to residents seeking resources on becoming a U.S. Citizen. To learn more about it visit: http://cityofpasadena.libguides.com/Citizenship.

State of California • Department of Transportation

NEWS RELEASE

Date: September 14, 2017
District: Los Angeles & Ventura Counties
Contact: Karina.Vargas@dot.ca.gov
Phone: (213) 897-7602
Online: dot.ca.gov/dist07 caltransd7info.blogspot.com twitter.com/CaltransDist7

FOR IMMEDIATE RELEASE

Foothill Freeway (I-210) Closures for Pavement Rehabilitation

La Crescenta, La Cañada Flintridge and Pasadena - The California Department of Transportation (Caltrans) will close portions of the Foothill Freeway (I-210) as part of a pavement rehabilitation project. The following schedule will be in effect, weather permitting, and is subject to change:

Monday, September 18 through Saturday, September 23

Eastbound I-210

- 7 p.m. to 6 a.m. – Up to 3 lanes between Lowell Avenue to Mountain Avenue
- 7 p.m. to 6 a.m. – Lowell Avenue, La Crescenta Avenue, and Foothill Boulevard on-ramps; Gould Avenue and Colorado Boulevard off-ramps; Pennsylvania Avenue, Ocean View Boulevard, Angeles Crest Highway, Berkshire Place, Arroyo Boulevard, Arroyo Boulevard, Lincoln Avenue, and Mountain Street on- and off-ramps
- 7 p.m. to 6 a.m. – Eastbound I-210 connector to southbound Glendale Freeway (SR-2)
- 8 p.m. to 5 a.m. – Eastbound I-210 connector to westbound Ventura Freeway (SR-134)
- 7 p.m. to 6 a.m. – Eastbound I-210 connector to southbound SR-710

Westbound I-210

- 7 p.m. to 6 a.m. – Up to 3 lanes between Mountain Street and Lowell Avenue
- 7 p.m. to 6 a.m. – Walnut Street, Gould Avenue, and Ocean View Boulevard on-ramps; Foothill Boulevard and La Crescenta Avenue off-ramps; Mountain Street, Lincoln Boulevard, Arroyo Boulevard, Berkshire Place, Angeles Crest Highway, and Pennsylvania Avenue on- and off-ramps
- 7 p.m. to 6 a.m. – Westbound I-210 connector to southbound SR-2
- 7 p.m. to 6 a.m. – Westbound I-210 connector to southbound SR-710

Northbound SR-2

- 8 p.m. to 6 a.m. – Verdugo Boulevard and Foothill Boulevard off-ramps
- 8 p.m. to 6 a.m. – Northbound SR-2 connector to eastbound I-210
- 11 p.m. to 7 a.m. – Northbound SR-2 connector to westbound I-210

Eastbound SR-134

- 7 p.m. to 6 a.m. – Eastbound SR-134 connector to westbound I-210
- 7 p.m. to 6 a.m. – Eastbound SR-134 connector to southbound SR-710

Save Our Water
Learn easy ways to save water during California's drought at SaveOurWater.com

BE WORK ZONE ALERT

MOVE OVER

NEWS RELEASE

Northbound SR-710

- 9 p.m. to 7 a.m. – Del Mar Boulevard on-ramp
- 11 p.m. to 5 a.m. – California Boulevard on-ramp

Southbound SR-710

- 7 p.m. to 7 a.m. – Del Mar Boulevard off-ramp

Night time closures are necessary to minimize traffic delays and provide a safe work zone for construction crews and motorists while working along the I-210. Construction signs and changeable message signs will be in place to alert motorists of construction activities and closures. Motorists should plan ahead and use alternate routes. Caltrans appreciates your patience while we work to improve I-210. Motorists are advised to **"Be Work Zone Alert."**

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Save Our Water
Learn easy ways to save water during California's drought at SaveOurWater.com

BE WORK ZONE ALERT

MOVE OVER

OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council

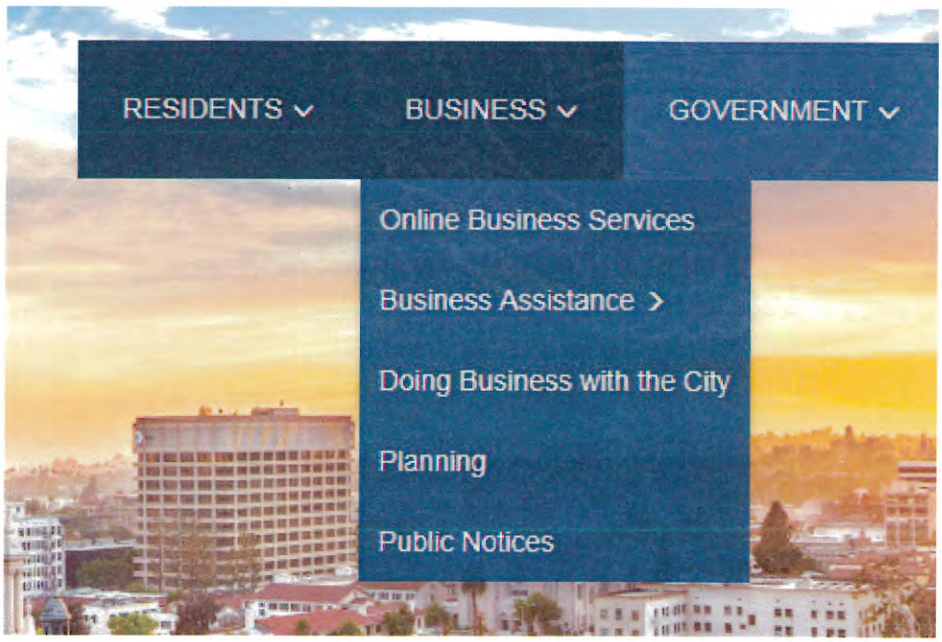
FROM: Mark Jomsky, City Clerk

DATE: September 14, 2017

RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

100 North Garfield Avenue, S228 • P.O. Box 7115 • Pasadena, CA 91109-7215
(626) 744-4124 • Fax (626) 744-3921

Notice of Public Hearing

PLANNING COMMISSION

Municipal Code Amendment to Prohibit Personal Outdoor Cultivation and Commercial Marijuana Activities and to Allow Marijuana Delivery in Pasadena

PROJECT DESCRIPTION: The proposed project is an amendment to the Pasadena Municipal Code to: 1) prohibit citywide the personal outdoor cultivation of marijuana, as well as commercial marijuana activities, including retail sales and cultivation for commercial purposes; and 2) allow the delivery of marijuana and marijuana products into the City from commercial marijuana businesses in other jurisdictions. The prohibition of commercial marijuana activities would be in effect until such time as the City can ascertain the potential impacts of marijuana sales/consumption and then potentially craft applicable regulations, as well as impose a sales tax on retail and commercial sales. In addition to considering the prohibition, the Planning Commission will also discuss potential regulations for commercial marijuana businesses should the City Council choose to allow these uses at a future date.

PROJECT LOCATION: Citywide

ENVIRONMENTAL DETERMINATION: The Planning Commission will be asked to consider whether the action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378, and whether the proposed action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3), the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

NOTICE IS HEREBY GIVEN that the Planning Commission will hold a public hearing to receive testimony, oral and written, on the above proposed Zoning Code Amendment and CEQA determination. The hearing is scheduled for:

Date:	Wednesday, September 27, 2017
Time:	6:30 p.m.
Place:	City Hall, Council Chamber, Room S249 100 North Garfield Avenue

PUBLIC REVIEW PERIOD: Any interested party or a representative may appear at the hearing and comment on the project and environmental documents. If you wish to challenge this matter in court you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or written correspondence delivered to the hearing body, at or prior to the public hearing. The documents related to the proposed project are available during regular business hours at the City of Pasadena, Planning Department, 175 N. Garfield Avenue, Pasadena 91101.

For more information about the project or to schedule an appointment, please contact the project manager.

Contact Person: Perry Banner
Phone: (626) 744-6743
E-mail: PBan-Contractor@cityofpasadena.net

Mailing Address:
Planning & Community Development Department
Planning Division, Community Planning Section
175 North Garfield Avenue, Pasadena, CA 91101

ADA: In compliance with the American with Disabilities Act (ADA) of 1990, listening assistive devices are available with a 24-hour advance notice. Please call (626) 744-4009 or (626) 744-4371 (TDD) to request use of a listening device. Language translation services are available for this meeting by calling (626) 744-4009 at least 48 hours in advance.

NOTICE INVITING BIDS
for
Lower Arroyo Main Entrance Improvements
In the City of Pasadena, California

Sealed bids will be received until 2:00 p.m., October 6, 2017, by the City Clerk of Pasadena, 100 N. Garfield Ave. 2nd Floor Room 228, Pasadena, for **Lower Arroyo Main Entrance Improvements**, in the City of Pasadena, California.

Plans and Specifications are available on the City website at: https://www.planetbids.com/portal/portal.cfm?CompanyID=14770. The Pasadena Supplements and Modifications to the Standard Specifications for Public Works Construction ("Greenbook") is available, if needed, online at: http://cityofpasadena.net/PublicWorks/Engineering_Division/ A CD of the Plans and Specifications, and Pasadena Supplements and Modifications to the Greenbook is available upon the payment of $5.00, and can be requested by calling (626) 744-4195, fax (626) 396-8999, or email pw-permits@cityofpasadena.net.

From time to time, the City finds it necessary to issue addendum(a) to bid specifications after those bid specifications have been released. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective bidders to register on the City's database to ensure receipt of any addendum(a) prior to bid submittals. Additionally, information on any addendum(a) issued for any bid specifications for any project will be available on the City website at: https://www.planetbids.com/portal/portal.cfm?CompanyID=14770 The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

A pre-bid meeting is scheduled for September 25, 2017 at 09:00 a.m. at the project location, at the intersection of S. Arroyo Blvd. and Norwood Drive. Approximate address is 720 Norwood Dr., Pasadena, California. This meeting is to answer any questions regarding the project plans and specifications.

ATTENDANCE IS MANDATORY

If Prospective Bidders **do not** attend the mandatory meeting and/or sign-in on the attendance sheet, their bid package will not be accepted and will be deemed un-responsive at the time of bid opening. Submitted package will be verified by the attendance sheet.

Each Bidder must hold an active Class A License at the time of bid submission, except as to joint venture Bidders, who shall be licensed as provided in Business and Professions Code §§ 7029.1 and 7028.15(c).

Pursuant to the provisions of Section 1770 to 1782 of the California Labor Code, the California Department of Industrial Relations has ascertained the general prevailing rate of wages in the county in which work is to be done. A copy of the general prevailing rate of wages is on file with the City Engineer and is available for inspection and reference during regular business hours.

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of this public works project unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The Contractor must post job site notices prescribed by regulation (See e.g. 8 Cal. Code Reg. Section 16451(d).

Contractors and Subcontractors must furnish electronic certified payroll records directly to the California Labor Commissioner (aka Division of Labor Standards Enforcement).

All bids must be accompanied by bid security in the amount of five percent (5%) of the bid price, in the form of cash, cashier's check, money order, or surety bond.

Bids are to be signed and submitted in DUPLICATE. Bidder must submit bids with one ORIGINAL and one COPY, marked as such.

NOTICE INVITING BIDS
for

Refer to the Specifications for complete details and bid requirements. Specifications and this notice shall be considered a part of any contract made pursuant thereto.

STEVE MERMELL
City Manager

Dated: August 28, 2017 (Authorized by City Attorney)

NOTICE INVITING BIDS

FURNISH LABOR AND MATERIALS FOR

RESTORATION OF ROOF AT FIRE STATION No. 32, LOCATED AT 2424 E VILLA STREET, CITY OF PASADENA

Three (3) copies of sealed bids will be received prior to **3:00PM October 10, 2017** by the City Clerk, 100 North Garfield Avenue, Rm S228, Pasadena, CA 91109, and will be opened at that time and place.

The bids shall be clearly titled: RESTORATION OF ROOF AT FIRE STATION No. 32, LOCATED AT 2424 E VILLA STREET, CITY OF PASADENA

The bids shall be clearly titled. Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 North Garfield Avenue, Rm 348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

A **mandatory pre-bid conference** will be held at which time each bidder will have the opportunity to clarify and ask questions regarding the Specifications. The pre-bid conference will be held at **9:00AM SEPTEMBER 25, 2017** in the 2424 E. Villa Street Pasadena, CA 91107.

Bid security in the amount of five percent (5%) of the total bid price in the form of cash, a certified or cashier's check, money order, or surety bond must accompany the proposal.

The Contractor must have a C-39 Roofing Contractor's license to bid on this specification.

Refer to the Specifications for complete details and bid requirements. The Specifications and this Notice shall be considered a part of any contract made pursuant thereto.

DATED: SEPTEMBER 14, 2017

Steve Mermell
City Manger

NOTICE INVITING BIDS

FURNISH LABOR AND MATERIALS FOR

Fuel Island Maintenance and Repair

Three (3) copies of sealed bids will be received prior to **3:00PM October 11, 2017** by the City Clerk, 100 North Garfield Avenue, Rm S228, Pasadena, CA 91109, and will be opened at that time and place.

The bids shall be clearly titled: Fuel Island Maintenance and Repair

The bids shall be clearly titled. Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 North Garfield Avenue, Rm 348, Pasadena, CA 91109. Telephone No. (626) 744-6755.

Refer to the specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

A **mandatory pre-bid conference** will be held at which time each bidder will have the opportunity to clarify and ask questions regarding the Specifications. The pre-bid conference will be held at **9:00AM SEPTEMBER 26, 2017** in the 345 W. Mountain Street Pasadena, CA 91103.

Bid security in the amount of five percent (5%) of the total bid price in the form of cash, a certified or cashier's check, money order, or surety bond must accompany the proposal.

The Contractor must have appropriate licenses and certifications to bid on this specification (See section 4.2 - Licenses and Certifications).

Refer to the Specifications for complete details and bid requirements. The Specifications and this Notice shall be considered a part of any contract made pursuant thereto.

DATED: SEPTEMBER 14, 2017

Steve Mermell
City Manager