OFFICE OF THE CITY MANAGER

December 7, 2017

To the Honorable City Council
Of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Pasadena Water and Power ("PWP") Wants the Community to be Aware of Recent Scam Attempts:

According to Gurcharan Bawa, General Manager of Water and Power, scammers disguising themselves as Pasadena Water and Power ("PWP") employees are attempting to extort money from customers, threatening to shut off service unless a payment is made immediately over the phone.

PWP advises customers to be especially vigilant of scammers, who are becoming more bold and inventive. Within the last week, customers have reported two different scam attempts. One of the attempts uses "spoofing", a technique used by criminals to falsify the telephone number so it appears as if calls are coming from another source, such as PWP. The other scam attempt uses a non-PWP phone number, but replicates PWP's recorded customer service message so that callers believe they are speaking with a real PWP employee. While spoofing is a common fraud attempt, the replicated message scam may not be as easy to recognize.

Customers can protect themselves by becoming familiar with how PWP resolves bill-related issues. Customers with delinquent accounts will always receive a "Final Notice" from PWP by U.S. mail before any phone contact from PWP is made. While bill payments are accepted over the phone, PWP encourages customers to use the secure online payment system or make a payment in person at the City Hall Municipal Services counter. Customers that have concerns about a recent call may:

- Request their name, identification, employer name, and a call back number
- Call PWP at 626.744.4005 to verify the legitimacy of the caller
- Call the Pasadena Police Department at 626.744.4241 to report a fraudulent payment

To learn more about how to avoid potential scams, visit: http://www.PWPweb.com/FraudProtection.

2. Foothill Freeway (I-210) Closures for Pavement Rehabilitation – Update:

The California Department of Transportation (Caltrans) has provided updates to the closed portions of the Foothill Freeway (I-210) as part of the pavement rehabilitation upgrade projects that began on June 12, 2017 and will now continue with long-term ramp closures continuing through the end of the year. The attached news releases, from Caltrans provides additional detailed information.

3. Legal Advertisements and Public Notices:

I have attached a memorandum from Latasha Reese, Assistant City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage http://www.cityofpasadena.net/. If you require additional detailed information on these legal advertising and public notices, please contact Ms. Reese at (626) 744-7395.

Respectfully Submitted,

JULIE A. GUTIERREZ
Assistant City Manager

/attachments

State of California • Department of Transportation

NEWS RELEASE

Date: Dec. 1, 2017
District 7: Los Angeles & Ventura Counties
Contact: Tim Weisberg, timothy.weisberg@dot.ca.gov, 213-897-3630
Online: dot.ca.gov/d7 caltransd7info.blogspot.com twitter.com/CaltransDist7

FOR IMMEDIATE RELEASE

Foothill Freeway (I-210) Closures for Pavement Rehabilitation

La Crescenta, La Cañada Flintridge and Pasadena - The California Department of Transportation (Caltrans) will close portions of the Foothill Freeway (I-210), including some on/off ramps and connectors, as part of a pavement rehabilitation project. Residents and local businesses located near the freeway may experience noise, vibrations and dust associated with construction activities. Water trucks will be used to minimize dust during working hours, and equipment movement during overnight work will be limited to reduce noise from back-up alarms. Some closures may start and end later (up to 2 p.m. the following day). All closures are weather permitting and subject to change.

Long-Term Closures:

- Starting Dec. 4, Westbound I-210 connector to California/Del Mar/State Route 110 exit intermittently during the week (11 a.m. to 5 a.m., Monday-Friday) through 2017.
- Eastbound I-210 Ocean View Boulevard **on-ramp** until Dec. 12.

I-210 project closures Monday, Dec. 4 through Saturday, Dec. 9:

Eastbound I-210 (7 p.m. to 6 a.m.)

- Up to **4 lanes** between Lowell and Lake Avenues
- Lowell Avenue, La Crescenta Avenue (No Friday night closure), Foothill Boulevard and Ocean View Boulevard (Ocean View is extended closure until Dec. 12) **on-ramps**
- Gould Avenue, Colorado Boulevard, Fair Oaks Avenue and Ocean View Blvd. **off-ramps**
- Pennsylvania Avenue, Angeles Crest Highway, Berkshire Place, Arroyo Boulevard/Windsor Avenue, Lincoln Avenue/Howard Street, and Mountain Street **on- and off-ramps**
- **Connectors:** **southbound** State Route 2 (Glendale Freeway), **southbound** I-710 (Long Beach Freeway), **westbound** State Route 134 (Ventura Freeway)

Westbound I-210 (7 p.m. to 6 a.m.)

- Up to **4 lanes** between Walnut Street and Lowell Ave.
- Gould Ave. and Walnut St. **on-ramps**
- Lowell Ave. (no Friday night closure), La Crescenta Ave., Foothill Blvd. and Colorado Blvd. **off-ramps**
- Mountain St., Lincoln Ave./Howard St., Arroyo Blvd./Windsor Ave., Berkshire Pl., Angeles Crest Highway, Ocean View Blvd., and Pennsylvania Ave. **on and off-ramps**
- **Connectors:** **southbound** SR-2, **southbound** I-710 (no Friday night closure)

Save Our Water
Learn easy ways to save water during California's drought at SaveOurWater.com

BE WORK ZONE ALERT

MOVE OVER

NEWS RELEASE

Northbound SR-2

- 8 p.m. to 6 a.m. – Verdugo (7 p.m. Friday to 7 a.m. Saturday) and Foothill Boulevard (7 p.m. Friday to 10 a.m. Saturday) **off-ramps**
- 7 p.m. to 6 a.m. – SR-2 connector to **eastbound** I-210
- 10 p.m. to 7 a.m. – SR-2 connector to **westbound** I-210 (11 p.m. Friday to 11 a.m. Saturday)

Southbound SR-2

- 8 p.m. to 6 a.m. – Verdugo and Foothill Blvd. (7 p.m. Friday to 10 a.m. Saturday) **on-ramps**

Eastbound SR-134

- 7 p.m. to 6 a.m. – SR-134 connector to **westbound** I-210
- 7 p.m. to 6 a.m. – SR-134 connector to **southbound** I-710

Northbound I-710

- 9 p.m. to 7 a.m. – Del Mar Boulevard **on-ramp**
- 11 p.m. to 5 a.m. – California Boulevard **on-ramp** (no Friday night closure)
- 7 p.m. to 6 a.m. – I-710 connector to **westbound** SR-134
- 7 p.m. to 6 a.m. – I-710 connector to **eastbound** I-210

Southbound I-710

- 7 p.m. to 7 a.m. – Del Mar Boulevard **off-ramp**

Night time closures are necessary to minimize traffic delays and provide a safe work zone for construction crews and motorists along I-210.

Signs will be posted to alert motorists of construction activities and closures.

Motorists should plan ahead and use alternate routes. Motorists are advised to **"Be Work Zone Alert."**

For updates on traffic closures and incidents in real-time, use the Caltrans QuickMap at quickmap.dot.ca.gov, or by downloading the free app on your iPhone or Android device.

For more information on the I-210 Pavement Rehabilitation Project, visit the project web page on the Caltrans District 7 website at http://www.dot.ca.gov/d7/projects/details.php?id=45

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State of California • Department of Transportation

NEWS RELEASE

Date: Dec. 1, 2017
District 7: Los Angeles & Ventura Counties
Contact: Tim Weisberg, timothy.weisberg@dot.ca.gov
Phone: 213-897-3630
Online: dot.ca.gov/d7
caltransd7info.blogspot.com
twitter.com/CaltransDist7

FOR IMMEDIATE RELEASE

Caltrans to extend closure hours for westbound Foothill Freeway (Interstate 210) connector to Del Mar/California Blvd. exit

PASADENA – The California Department of Transportation (Caltrans) plans to extend the closure times for the westbound Interstate 210 (Foothill Freeway) connector to the Del Mar Boulevard and California Boulevard exit.

Starting Monday, Dec. 4, the westbound I-210 connector will be closed intermittently from 11 a.m. to 5 a.m., Monday through Friday, and continue through 2017. There are no weekend closures.

During the closure, crews will install permanent lighting to the connector tunnel to enhance visibility.

The closures are subject to change based on the progress of the work.

Detour signs will be posted, but motorists may experience delays and should plan ahead.

The closures are part a $148.5 million pavement rehabilitation project for a 9.7 mile section of I-210 from the La Crescenta-Montrose area of Los Angeles County to Pasadena.

The project started in Spring 2015, and is scheduled to be complete in Summer 2018.

For more details about the I-210 pavement rehabilitation project, visit the Caltrans District 7 project web page at http://www.dot.ca.gov/d7/projects/details.php?id=45.

Caltrans reminds motorists to be "Work Zone Alert" and "Slow for the Cone Zone."

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Save Our Water
Learn easy ways to save water during California's drought at SaveOurWater.com

BE WORK ZONE ALERT

MOVE OVER

OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council

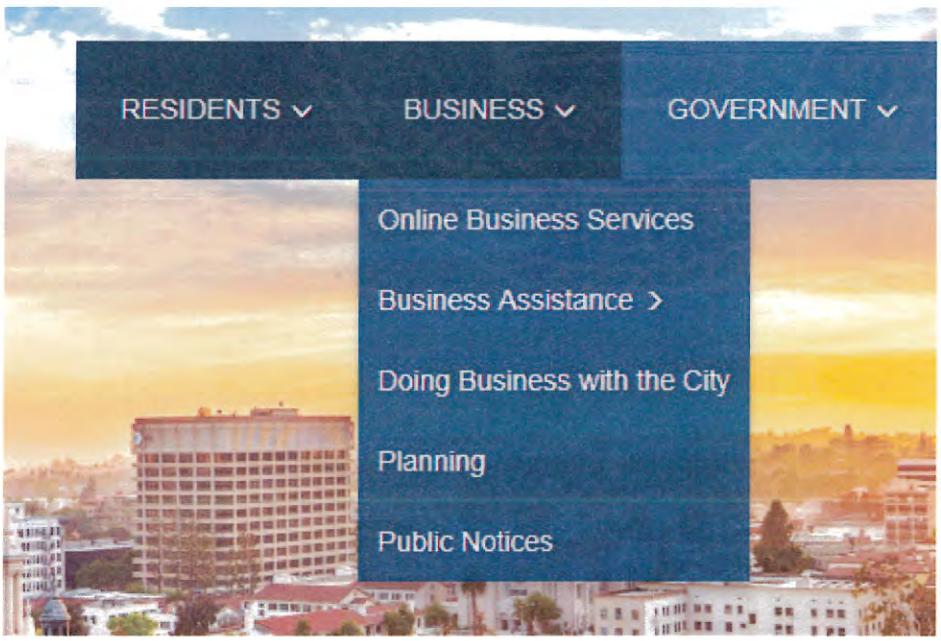
FROM: Latasha Reese, Assistant City Clerk

DATE: December 7, 2017

RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

100 North Garfield Avenue, S228 • P.O. Box 7115 • Pasadena, CA 91109-7215
(626) 744-4124 • Fax (626) 744-3921

NOTICE INVITING BIDS

FOR

HANDHELD DETECTION UNIT FOR ORGANIC THREATS, CONTRABAND, AND EXPLOSIVE MATERIALS

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to **3:00PM December 19, 2017,** and will be opened online at that time. The bids shall be clearly titled:

HANDHELD DETECTION UNIT FOR ORGANIC THREATS, CONTRABAND, AND EXPLOSIVE MATERIALS

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

This procurement is funding by the Department of Homeland Security, 2016 Urban Area Security Initiative.

DATED: **December 7, 2017**

Steve Mermell
City Manager

City of Pasadena

NOTICE INVITING BIDS

TRAFFIC SIGNAL MODULES

Three (3) copies of sealed bids will be received prior to **2:00 p.m., December 26, 2017,** by the City Clerk, 100 N. Garfield Ave., Room S-228, Pasadena, CA 91109, and will be opened at that time and place. The bids shall be clearly titled.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-310, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

DATED: November 11, 2017

Steve Mermell
City Manager

NOTICE INVITING BIDS

FURNISH EQUIPMENT, DELIVERY AND INSTALLATION FOR ROBINSON PARK RECREATION CENTER (PROJECT NO. 78043) KITCHEN EQUIPMENT

One copy of the sealed bid will be received prior to **2:00 PM on January 12, 2018** by the City Clerk, 100 North Garfield Avenue, Room S228, Pasadena, CA 91109, and will be opened at that time and place.

The bid shall be clearly titled: **ROBINSON PARK RECREATION CENTER (PROJECT NO. 78043) KITCHEN EQUIPMENT**

The bids shall be clearly titled. Copy of the Specifications may be downloaded from the City's Purchasing website at www.cityofpasadena.net/finance/doing-business/bid-opportunities or https://www.planetbids.com/portal/portal.cfm?CompanyID=14770. A paper copy of the bid documents may also be viewed at the Purchasing Division, 100 North Garfield Avenue, Rm 348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

The estimated cost for this work is $45,000 for the furnish of equipment including storage of the equipment prior to delivery, delivery, and installation for **Robinson Park Recreation Center (RPRC) kitchen equipment.** The list of the kitchen equipment is provided in the bid proposal. Refer to the attached plan detail for a layout of the kitchen equipment and the specifications including the Health Department notes for kitchen use for complete details and bidding requirements. The Specification and this Notice shall be considered as included as part of any contract document made pursuant thereunder.

The Robinson Park Recreation Center (RPRC) is currently in construction. The construction is expected to be substantially completed by the end of August 2018 but the project could be substantially completed as soon as by the end of July 2018. The successful bidder will not be permitted to install kitchen equipment until the kitchen construction is completed and accepted by the City. If the kitchen room is completed sooner than the end of August 2018, the City's project manager will provide two weeks advance notice and the successful bidder shall mobilize and install the kitchen equipment at the start date on the notice to proceed letter. The City's project manager will start counting working day from the start date provided on the notice to proceed letter. The successful bidder will have 10 working days to complete the work.

It's the responsibility of the successful bidder to coordinate with the current RPRC's General Contractor, AWI Builders, for the coordination of the substantial completion date and the availability of the space for the installation of the kitchen equipment after the City has accepted the kitchen area. As part of this contract work, the project manager or the main installer coordinator from the successful bidder is required to attend 2 construction meetings when requested by the City's Project Manager for the construction/installation coordination with the current general contractor (AWI). The construction meeting is currently being held on Thursday of the week but it's subject to change.

The project site at on **1081 North Fair Oaks Avenue, Pasadena, CA 91103. Pre-bid jobsite conference is not required for this bid.**

Bidders may email their questions or equivalent material or substitution request of kitchen equipment to James Tong at jtong@cityofpasadena.net until 5:00 p.m. on Thursday, December 28, 2017. Questions, review of equivalent material or substitution requests submitted after this time will neither be considered nor answered. Questions and answers or responses to the equivalent material or

substitution requests will be issued as an addendum via email to all plan holders by January 4, 2018. **Bidders shall sign and submit all addenda (if any) with their bid proposal**; if all addenda are not signed and submitted with the bid proposal, the bid may be deemed non-responsive and rejected. Contractor shall not be permitted to make substitution and equivalent request of kitchen equipment after December 28, 2017.

Bid security in the amount of five percent (5%) of the total bid price in the form of cash, a certified or cashier's check, money order, or surety bond must accompany the proposal.

This project is subject to the City's Competitive Bidding and Purchasing Ordinance, (Chapter 4.08 of the Pasadena Municipal Code), the California Fair Employment and Housing Act (Government Code Section 12900 et. Seq.), the City's Living Wage Ordinance (Chapter 4.11 of the Pasadena Municipal Code) and the rules and regulations promulgated thereunder.

Each bidder shall obtain and keep a **current Pasadena City Business License** prior to commencement and throughout the duration of the work. The City is seeking to maximize participation by Pasadena contractors, businesses, and residents in the project limit. Bidders are encouraged to perform outreach efforts and submit documentation evidencing outreach to Local Businesses and Local Hiring with its bid submittal. See Instructions to Bidders, Paragraph 32 & Supplementary Conditions, Section II for details.

The City affirmatively ensures that minority business enterprises will be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, origin, ancestry, sex, or religion in consideration for an award.

The successful bidder is not required to possess a State Contractor's License at the time a contract for this work is awarded but it's expected that the successful bidder will be required to install all the kitchen equipment pertain to this contract. Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the bidder's proposal guarantee. As provided for in Section 22300 of the California Public Contract Code, the Contractor may substitute securities for monies withheld by the City to ensure performance under the contract. Notwithstanding the foregoing, such Contractor shall have 30 calendar days following the award of the Contract to submit a written request to the City to permit the substitution of securities for retention or payment to an escrow agent; failure to do so shall be deemed a waiver of the right.

This Bid is subject to SB854. All covered work classifications required in performance of this contract will be subject to State and Federal prevailing wage provisions including California Labor Code (Section 1770, 1771.5, 1773, 1777.5 and 1776), Davis-Bacon and Related Acts. Contractor shall also adhere to the requirements contained in the City of Santa Clarita's Labor Compliance Program (LCP). The LCP, initially approved by the DIR on November 20, 2003, and re-approved by the DIR on January 24, 2012, is a part of these contract documents. All pertinent California statutes and regulations, including but not limited to those referred to in the City's LCP, are incorporated herein by reference as though set forth in their entirety. Additionally, the Contractor is responsible for obtaining a current edition of all California statutes and regulations and adhering to the latest editions of such. Contractor shall submit to the City copies of all Certified Payroll Records (CPRs) with the progress payment on a monthly basis.

State wage rates are set forth in the General Prevailing Wage Rates available on California Department of Industrial Relations' website at http://www.dir.ca.gov/OPRL/PWD/index.htm. Future effective general prevailing wage rates which have been predetermined and are on file with the California Department of Industrial Relations are referenced but not printed in the general prevailing wage rates. A copy of the prevailing rate of per diem wages shall be posted at the job site.

The Federal minimum wage rates for this project as predetermined by the United States Secretary of Labor may be found at http://www.wdol.gov/. Attention is directed to the Federal minimum wage rate requirements. The Department of Industrial Relations will not accept lower State wage rates not specifically included in the Federal minimum wage determinations. This includes "helper" (or other classifications based on hours of experience) or any other classification not appearing in the Federal wage determinations. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by the Contractor and subcontractors, the Contractor and subcontractors shall pay not less than the Federal minimum wage rate which most closely approximates the duties of the employees in question.

If there is a difference between the minimum wage rates in the Pasadena Living wage rates, the California prevailing wage rates and federal minimum wage rates for similar classifications of labor, the Contractor and subcontractors shall pay not less than the highest wage rate. Refer to the Specifications for complete details and bid requirements. The Specifications and this Notice shall be considered a part of any contract made pursuant thereto.

STEVE MERMELL
City Manager

Date Authorized by City Attorney: August 30, 2017