



OFFICE OF THE CITY MANAGER

July 2, 2020

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. **Fitch Affirms “AA” Rating for Pasadena Water and Power’s Electric System Bonds and an “AA+” on Water Revenue Bonds – Moves to “Positive” Outlook:**

Fitch Ratings (“Fitch”) is a nationally recognized credit rating organization designated by the U.S. Securities and Exchange Commission. As reported by Gurcharan Bawa, General Manager of Water and Power, Fitch reviews the viability of investments and assesses an entity’s ability to meet financial commitments using comprehensive statistical analytical tools.

On June 25, Fitch affirmed the “AA” rating for the outstanding electric system parity bonds issued by the City of Pasadena on behalf of Pasadena Water and Power (“PWP”). Fitch concluded, “PWP’s rating reflects the electric system’s strong revenue base that is driven by its diverse service area, rate flexibility, and robust financial profile.” Additionally, on June 30, Fitch affirmed its rating for the Water Revenue Bonds at “AA+” and PWP is pleased that Fitch moved the outlook status from “Stable” to “Positive.”

Fitch concluded, “The AA+” bond ratings reflect PWP’s water system’s strong financial profile and low net leverage, as represented by net adjusted debt to adjusted funds available for debt service, within the framework of very strong revenue defensibility and low operating risks.” While some utilities have seen their ratings decline or their outlook lowered due to a shortfall in revenues, anticipated reductions in capital investments or impacts of the COVID-19 pandemic, PWP is fortunate to be in a strong position, both financially and operationally, to keep moving forward through adversity.

Both PWP and the City’s Finance Department presented updated financial and operational information to the Fitch analysts in the weeks leading up to the official review. To view the full reports, visit <https://ww5.cityofpasadena.net/water-and-power/pwpreceivesfitchratings/>.

2. Public Notification for Street Tree Maintenance:

Ara Maloyan, Director of Public Works and the department are providing the following information about the notification process for street tree maintenance as requested during the June 23rd Municipal Services Committee meeting.

Background:

The Department routinely prunes approximately 15,000 street trees annually, which includes both hardwood and palm species trees. Tree pruning work may include temporary traffic control measures; use of heavy equipment; and personnel operating in public right-of-way. In order to ensure public safety, and to minimize the impacts these operations have on the community, temporary no parking signs are posted along the impacted street. These signs serve as the Department's notice of impending tree work.

Signage Key Points:


- Signs are posted 48 hours prior to commencement of work;
- Parking restrictions are enforceable, but are intended mainly to service as public notice of tree work;
- Signs are specific to tree maintenance and are used by both Department staff and authorized contractors;
- Contact information is provided for the Citizen Service Center should residents have any concerns;
- Signs are only used when routine tree maintenance is scheduled for an entire street segment or block;
- Signs are used on an as-needed basis for citizen-initiated service requests; and
- Signs are not used for emergency tree work.



3. Legal Advertisements and Public Notices:

I have attached a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at www.cityofpasadena.net. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.


Respectfully Submitted,


JULIE A. GUTIERREZ
Assistant City Manager



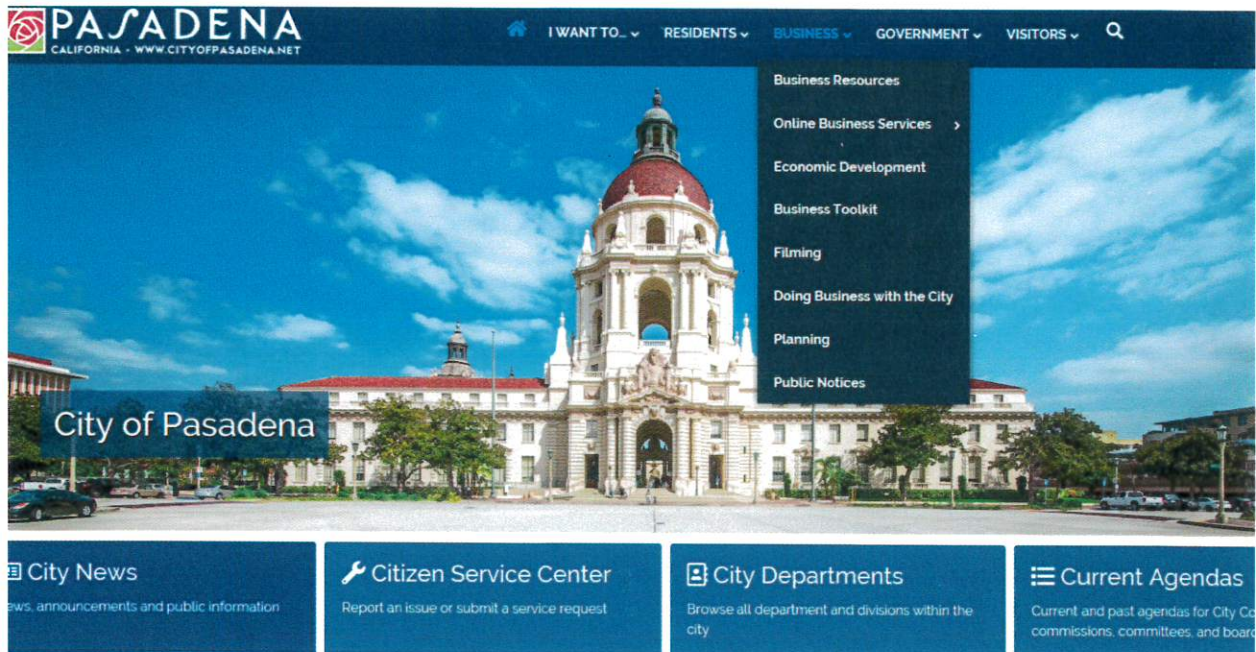
OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Jomsky, City Clerk 
DATE: July 2, 2020
RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

NOTICE INVITING BIDS

FOR ELECTRONIC PARTS

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to **11:00 am Jul 14, 2020**, and will be opened online at that time. The bids shall be clearly titled:

ELECTRONIC PARTS

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Required Licenses

No license or certification requirements to bid on this solicitation

Release Date

Release Dated: Jul 2, 2020

STEVE MERMELL

City Manager

FOR TRAFFIC SIGNAL CABINET SUPPLY

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to 3:00 pm Jul 23, 2020 , and will be opened online at that time. The bids shall be clearly titled:

TRAFFIC SIGNAL CABINET SUPPLY

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Required Licenses

No license or certification requirements to bid on this solicitation

Release Date

Release Dated: Jul 2, 2020

STEVE MERMELL

City Manager

NOTICE INVITING BIDS

FOR TRAFFIC SIGNAL EQUIPMENT PROCUREMENT FOR THE INTERSECTION OF FAIR OAKS AVENUE AND COLORADO BOULEVARD

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to 11:00 am Jul 28, 2020 , and will be opened online at that time. The bids shall be clearly titled:

TRAFFIC SIGNAL EQUIPMENT PROCUREMENT FOR THE INTERSECTION OF FAIR OAKS AVENUE AND COLORADO BOULEVARD

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Required Licenses

No license or certification requirements to bid on this solicitation

Release Date

Release Dated: Jul 9, 2020

STEVE MERMELL

City Manager

NOTICE INVITING BIDS

FURNISH LABOR AND MATERIALS FOR AUTOMATIC LUBE SYSTEM INSTALLATION ON SANITATION TRUCKS

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to 3:00 pm Jul 28, 2020 , and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Release Date:

Release Dated: Jul 2, 2020

STEVE MERMELL

City Manager

NOTICE INVITING BIDS

FOR PURCHASE OF ELECTRICAL MATERIALS AND SUPPLIES

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to 11:00 am Jul 29, 2020 , and will be opened online at that time. The bids shall be clearly titled:

PURCHASE OF ELECTRICAL MATERIALS AND SUPPLIES

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Required Licenses

No license or certification requirements to bid on this solicitation

Release Date

Release Dated: Jul 2, 2020

STEVE MERMELL

City Manager

NOTICE INVITING BIDS

FURNISH LABOR AND MATERIALS FOR THE INSTALLATION OF DUCTILE IRON WATER MAINS THROUGHOUT THE WATER AND POWER SERVICE TERRITORY

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to 4:00 pm Aug 17, 2020 , and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

A NON mandatory pre-bid conference will be held at which time each bidder will have the opportunity to clarify and ask questions regarding the Specifications. The pre-bid conference will be held at 10:00 am Jul 14, 2020 in the Skype 1+(213) 493-7443 Conference ID: 722097170 .

Bid Security

Electronic Bid bond is required. Bidders must submit all required information for the city to verify the bond with their bid (as a PDF file). The bond must meet the following requirements and characteristics: A bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids.

Required Licenses

Bidders must possess and provide the following licenses or certifications to be deemed qualified to perform the work specified:

Class A, and C10.

Release Date:

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STEVE MERMELL

City Manager