



OFFICE OF THE CITY MANAGER

October 15, 2020

To the Honorable City Council  
of the City of Pasadena


Mayor and Councilmembers:

**WEEKLY NEWSLETTER**

**1. Legal Advertisements and Public Notices:**

I have attached a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at [www.cityofpasadena.net](http://www.cityofpasadena.net). If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Respectfully Submitted,


  
**JULIE A. GUTIERREZ**  
Assistant City Manager

/Attachments



OFFICE OF THE CITY CLERK

MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Mark Jomsky, City Clerk   
**DATE:** October 15, 2020  
**RE:** Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: [www.cityofpasadena.net](http://www.cityofpasadena.net) (see illustration below)



Please let me know if you have any questions.



**NOTICE INVITING BIDS**  
**for**  
**LOWER ARROYO SECO HABITAT RESTORATION**  
**In the City of Pasadena, California**

General work description: Removal of existing non-native trees and vegetation; installation of native planting material; installation of new irrigation system; and minor grading and drainage work.

Length of contract to complete including all punchlist items: 30 working days

The estimate bid range: \$350,000 - \$450,000

Bids shall be received electronically through Planet Bids ([www.planetbids.com](http://www.planetbids.com)) prior to 2:00 pm on **November 5, 2020**. A bid received after the time set shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bid result will be announced via posting on PlanetBids at 2:00 pm or soon thereafter, for LOWER ARROYO SECO HABITAT RESTORATION in the City of Pasadena, California.

A copy of the bid package is available on the City website at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=14770>.

The Pasadena Supplements and Modifications to the Standard Specifications for Public Works Construction ("Greenbook") is available, if needed, online at:

<https://ww5.cityofpasadena.net/public-works/wp-content/uploads/sites/52/2016/10/Supplements-and-Modifications-to-the-Green-Book-2006-Edition.pdf>

From time to time, the City finds it necessary to issue addendum(a) to bid specifications after those bid specifications have been released. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all perspective bidders to register on the City's database to ensure receipt of any addendum(a) prior to bid submittals. Additionally, information on any addendum(a) issued for any bid specifications for any project will be available on the City website at:

<https://www.planetbids.com/portal/portal.cfm?CompanyID=14770> The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

A non-mandatory pre-bid meeting is scheduled for October 22, 2020 at 10:00 a.m. at the Lower Arroyo Seco located by the Pasadena Casting Club / Restroom building – 415 S. Arroyo Blvd., Pasadena, California, 91105. This meeting is to answer any questions regarding the project plans and specifications, and review site conditions. . Each attendee is required to follow COVID-19 safety protocols and bring their own personal protective equipment (PPE), including but not limited to face masks, and maintain a minimum social distance of 6 feet from others. Attendees who do not have their own PPE will not be allowed in the meeting.

**ATTENDANCE IS NON-MANDATORY**

Deadline for Bidder Request for Information and/or Equal Substitution Request must be submitted to the Agency Representative by **October 29, 2020, 2:00 p.m.** All RFIs and/or Substitution request must be submitted via e-mail to Jeff Khun, email: [jkhun@cityofpasadena.net](mailto:jkhun@cityofpasadena.net).

Each Bidder must hold an active **Class A, B, or C27** License with the State of California Contractors License Board and at the time of bid submission, except as to joint venture Bidders, who shall be licensed as provided in Business and Professions Code §§ 7029.1 and 7028.15(c). In addition, the Bidder or a listed Subcontractor must hold all applicable certifications/registrations from the following regulatory agencies relevant to the project.

Pursuant to the provisions of Section 1770 to 1782 of the California Labor Code, the California Department of Industrial Relations has ascertained the general prevailing rate of wages in the county in which work is to be done. A copy of the general prevailing rate of wages is on file with the City Engineer and is available for inspection and reference during regular business hours.

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of this public works project unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The Contractor must post job site notices prescribed by regulation (See e.g. 8 Cal. Code Reg. Section 16451(d)).

Contractors and Subcontractors must furnish electronic certified payroll records directly to the California Labor Commissioner (aka Division of Labor Standards Enforcement).

**Electronic Bid bond is required:** Bidders must provide all required information for the city to verify the bond with their bid (PDF file). The bond must meet the following requirements and characteristics: Bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids. If the Bidder to whom the contract is awarded shall for fifteen (15) calendar days after such award fail or neglect to enter into the contract with the required insurance documentation and the Construction & Demolition Waste Management Plan, and file the required bonds, the City may deposit in its treasury said bid security and, under no circumstances, shall it be returned to the defaulting Bidder. Failure to return signed contract with all the attachments stated above may result in having the project awarded to the next lowest bidder.

Refer to the Specifications for complete details and bid requirements. Specifications and this notice shall be considered a part of any contract made pursuant thereto.

STEVE MERMELL  
City Manager

Dated: 09/01/2020 (Authorized by City Attorney)

# City of Pasadena

## Notice Inviting Bids

### *FURNISH LABOR AND MATERIALS FOR GENERATOR MAINTENANCE AND REPAIR*

#### 1. Delivery Instructions

Bids will be received electronically through Planet Bids ([www.planetbids.com](http://www.planetbids.com)). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to **3:00 pm Nov 10, 2020**, and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

#### 2. Mandatory Pre-bid Conference

A **mandatory pre-bid conference** will be held at which time each bidder will have the opportunity to clarify and ask questions regarding the Specifications. The pre-bid conference will be held at **9:00 am Oct 22, 2020** in the **City Yard and by appointment only due to Covid-19. Please call Dan Adema at (626) 744-4327 by October 19, 2020, to schedule an appointment and obtain Pasadena meeting location information.**

#### 3. Bid Security

Electronic Bid bond is required. Bidders must submit all required information for the city to verify the bond with their bid (as a PDF file). The bond must meet the following requirements and characteristics: A bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids.

#### 4. Required Licenses

Bidders must possess and provide the following licenses or certifications to be deemed qualified to perform the work specified:

C-10 License

#### 5. Performance Bonds, and Labor & Materials Bonds

Performance Bonds Required: 100%

Labor & Materials Bonds Required: 100%

#### 6. Release Date:

**Release Dated: Oct 15, 2020**

STEVE MERMELL  
City Manager