



OFFICE OF THE CITY MANAGER

December 24, 2020

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Pasadena Public Library Announces new Office of the Young Child Coordinator:

Michelle Perera, Director of Libraries and Information Services and the department are pleased to announce the addition of Carla Hegwood, MPH to its staff as the new office of the Young Child Coordinator.

Ms. Hegwood brings a decade of diverse domestic and global public health experience to the City of Pasadena. She comes to Pasadena from the Virginia Department of Health, where she was the state Maternal and Child Health Director and the Project Director for the Title V Block Grant. She managed a \$23M portfolio of investments in state and local health systems infrastructure and community-based organizations to improve the health of women, men, children 0-21, and individuals with special health needs.

Prior to joining the Virginia Department of Health, Ms. Hegwood served as Regional Director of Multicultural Initiatives at the American Heart Association, where she led strategic planning and program delivery to address health inequities in Los Angeles and Riverside counties. She has also held research and public health practice roles at Save the Children, American Red Cross, Los Angeles Department of Health, University of Southern California School of Medicine, University of Virginia School of Medicine, and Virginia Tech.

She earned a Master of Public Health at UCLA and a Bachelor of Science in Honors in Psychology at Virginia Tech. She also served as a Global Health Fellow at the World Health Organization in Micronesia and completed additional graduate fieldwork in Dhaka, Bangladesh. Her primary interests are cross-sector strategic planning for health and fostering community-led social enterprise with a keen equity lens. In her spare time, she advises on the design of various international projects and horseback riding access programs for youth of color.

City Hall

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2. Legal Advertisements and Public Notices:

I have attached a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at www.cityofpasadena.net. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Best wishes for a safe and healthy holiday filled with peace.

Respectfully Submitted,




NICHOLAS G. RODRIGUEZ
Assistant City Manager

/Attachments



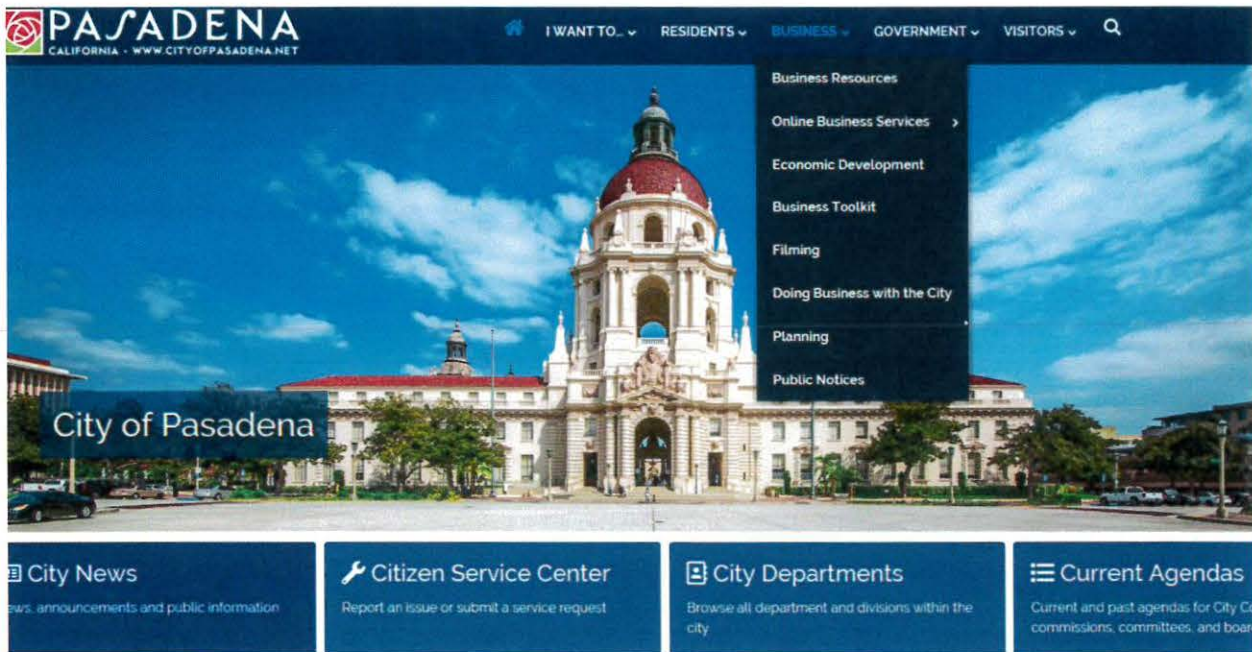
OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Jomsky, City Clerk 
DATE: December 24, 2020
RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

CITY OF PASADENA

NOTICE INVITING BIDS

FURNISH LABOR AND MATERIALS FOR FIBER OPTIC INSTALLATION

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to 4:01 pm Jan 19, 2021, and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Mandatory Pre-bid Conference

A mandatory pre-bid conference will be held at which time each bidder will have the opportunity to clarify and ask questions regarding the Specifications. The pre-bid conference will be held at 12:01 pm Jan 5, 2021 in the Teams Link: <https://bit.ly/3kJkVoA> Conference Bridge: (213) 493-7443 Conference ID: 697 259 507#.

Bid Security

Electronic Bid bond is required. Bidders must submit all required information for the city to verify the bond with their bid (as a PDF file). The bond must meet the following requirements and characteristics: A bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids.

Required Licenses

Bidders must possess and provide the following licenses or certifications to be deemed qualified to perform the work specified:

A License

Performance Bonds, and Labor & Materials Bonds

Performance Bonds Required: 100%

Labor & Materials Bonds Required: 50%

Release Date:

Release Dated: Dec 24, 2020

STEVE MERMELL

City Manager