



OFFICE OF THE CITY MANAGER

December 30, 2021

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. **State Mask Requirement Exemptions:**

Recent news reports that the state provided the City and County of San Francisco an exemption to the state mask requirements were inaccurate. The Pasadena Public Health Department has confirmed with state health officials that no local jurisdictions have been granted exemptions from the state indoor masking order. Local health jurisdictions are allowed to maintain health orders that are stricter but not less strict than the state. Health orders establishing masking requirements issued by local health jurisdictions prior to December 13, such as those issued by the City and County of San Francisco, are allowed to continue and are not subject to the state order. San Francisco instituted strict indoor masking requirements over the summer and eased them in October 2021, allowing people to remove face coverings in settings where 100% of those present are vaccinated. Those settings cannot exceed 100 people and are required to meet a variety of other coronavirus safety standards including ventilation, restrictions on guests, prohibition of children under 12, and prohibition of any unvaccinated person. Currently, there is no such vaccination requirement or additional safety standards for any setting in Pasadena or LA County outside the City of LA.

2. **Pasadena Water and Power Amendments to Regulation 21 – Electric Service Requirements:**

Pasadena Water and Power (“PWP”) is proposing several amendments to Regulation 21 which sets the technical and operational service requirements for new and upgraded electric service connections to customers. The attached memorandum from Gurcharan Bawa, General Manager of Water and Power provides further details of these amendments.

3. Pasadena in the News:

Below are this week's top five clips of Pasadena in the News as submitted by Lisa Derderian, Public Information Officer.

1. What LA County Is Doing To Close A Wide Gap In Kids Getting COVID Vaccines
2. LA County COVID-19 Surge - KTLA
3. COVID Concerns Amid Rose Parade - KPCC
4. Pasadena Sees 203 New COVID-19 Cases in Single Day, Highest Daily Count Since January 8
5. Prayer Vigil Scheduled for New Year's Eve

4. Legal Advertisements and Public Notices:

Attached is a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at www.cityofpasadena.net. If you require additional detailed information on these legal advertising and public notices, please contact Ms. Jomsky at (626) 744-4709.

Respectfully Submitted,



CYNTHIA J. KURTZ
Interim City Manager

/Attachments




PASADENA WATER AND POWER

MEMORANDUM

December 30, 2021

To: Cynthia J. Kurtz
Interim City Manager

From: Gurcharan Bawa 
General Manager

Re: **City Manager Newsletter Item**

PWP Proposes Amendments to Regulation 21 – Electric Service Requirements

Pasadena Water and Power (“PWP”) currently provides a detailed document of the Electric Service Requirements (Regulation 21), which sets the technical and operational service requirements for new and upgraded electric service connections to customers. Accessible online, Regulation 21 also provides guidance to customers, contractors, engineers, architects and other builders or designers.

PWP is proposing several amendments to Regulation 21, which was last updated in May 2021. These amendments will include, but are not limited to improving safety and accessibility to pad-mounted transformers and other metering equipment.

PWP is anticipating these amendments will go into effect March 1, 2022. There is no change in fees. Information about these updates was presented by PWP staff at the October 12, 2021 Municipal Services Committee meeting; the agenda from this meeting is available at: <https://www.PWPweb.com/MSCAgendaOct12>.


Pursuant to Pasadena Municipal Code Section 13.04.100, the PWP General Manager may approve and implement updated service regulations after publicly posting the proposed changes for at least 30 days. The document with amendments was posted on December 20, 2021.

The proposed updates are available for public review and comment at: <https://www.PWPweb.com/ElectricUSP>. PWP welcomes comments on the proposed changes, and feedback can be submitted online until January 30, 2022.



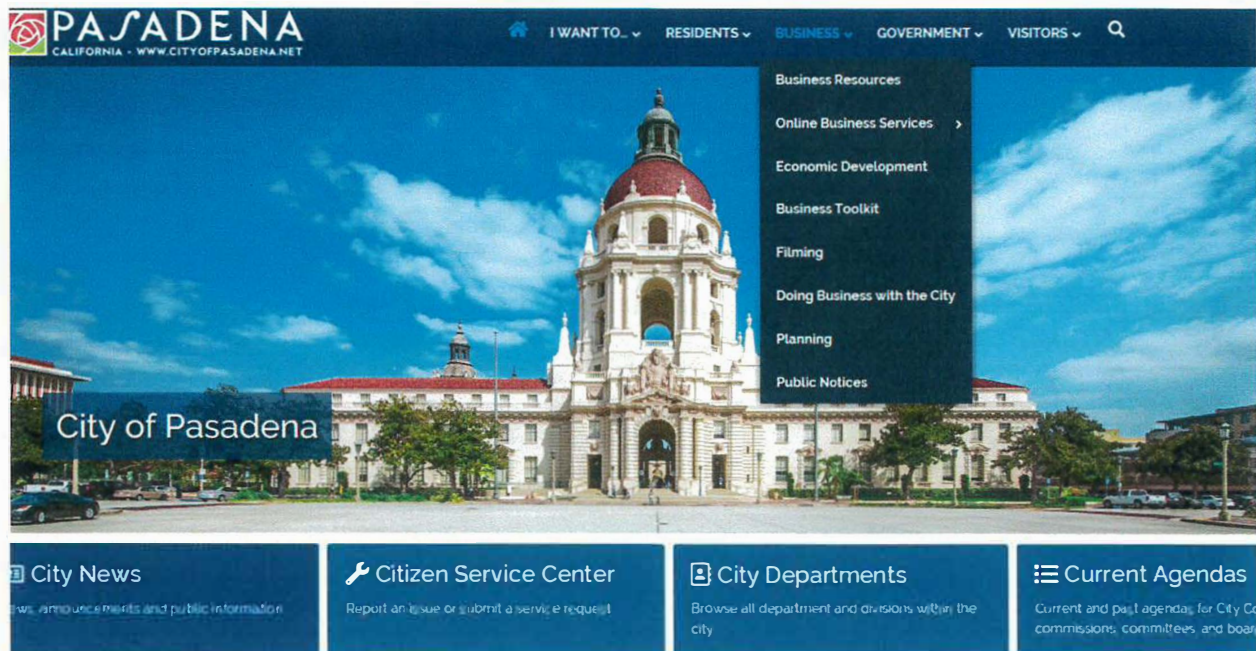
OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Jomsky, City Clerk 
DATE: December 30, 2021
RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

**PUBLIC NOTICE BY THE CITY OF PASADENA
OF A SCHEDULED PUBLIC HEARING BY THE CITY COUNCIL
RELATING TO A SUBSTANTIAL AMENDMENT
TO THE 2021-2022 ANNUAL ACTION PLAN**

This is an amendment to the 2021-2022 Annual Action Plan for the City of Pasadena to reallocate \$12,390 in unspent Community Development Block Grant (CDBG) and \$243,398 in CDBG-CV funds. This action if approved is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3).

| Description | Implementing Agency | Location | Action |
|---|--|---------------------------------------|---|
| <u>Emergency Rental Assistance</u> Emergency rental assistance to pay back rent and/or future up to 6-months for TBRA participants currently in eviction process. | Housing Department – City of Pasadena | 649 N. Fair Oaks Blvd. #202 | Funding Decrease \$243,398 (CDBG-CV3) |
| <u>CDBG-CV Administration</u> Administration of CDBG-CV funds. | Housing Department – City of Pasadena | 649 N. Fair Oaks Blvd. #202 | Funding Increase \$243,398 (CDBG-CV3) |
| <u>Security Enhancements</u> Public safety enhancements including the installation of security cameras. | Department of Information Technology – City of Pasadena | La Pintoresca Park 1355 N. Raymond | Re-Allocation \$16,391 (CDBG) |

The Pasadena City Council and Housing Department are vitally interested in improving and increasing communication with Pasadena citizens in the area of housing, community development, and economic development. This Action Plan amendment is available for a public review starting December 30, 2021 on the Housing Department website at: <https://www.cityofpasadena.net/housing/cdbg/#cdbg-plans>. Citizens wishing to submit written comments during the public review and comment period may mail them, postmarked no later than January 31, 2022, to the following:

City of Pasadena
Housing Department
Attention: Randy Mabson, Program Coordinator
649 N. Fair Oaks Blvd. #202
Pasadena, CA 91109

The public hearing will be held at the following location and time:

City Council - Public Hearing
Monday, January 31, 2022 at 5:00 p.m.
Pasadena City Hall – City Council Chambers
100 N. Garfield Avenue
Pasadena, CA 91109

PLEASE TAKE NOTICE THAT THIS MEETING WILL TAKE PLACE SOLELY BY VIDEOCONFERENCE/TELECONFERENCE. City Council Meeting Policy: www.cityofpasadena.net/city-clerk/wp-content/uploads/sites/21/City-Council-Meeting-Policy.pdf

In order to facilitate public participation at meetings held solely by electronic means, the City will accept public comment in the following manner:

1. During the meeting, members of the public may provide live public comment by submitting a speaker card prior to the start of public comment on that item, at the following webpage: www.cityofpasadena.net/city-clerk/public-comment. If a public comment speaker wishes to speak on more than one agenda item, please indicate so on the online form (multiple item speakers will be handled according to the process posted on the agenda and as specified in the City Council meeting policy). Public comments are limited to 3 minutes each, and the Mayor and City Council may limit this time if reasonable under the circumstances.
2. Speaker Card Help Line: If a public comment speaker needs assistance in completing a speaker card, please call the City Clerk's Office at: (626) 744-4124. Help line will open 30 minutes prior to the posted start time of the meeting. After submitting a public speaker card, join the virtual meeting after the published start time with a computer, other electronic device, or by telephone. The same name or telephone number on the Speaker Card should be used for the virtual meeting in order to locate and unmute the speaker. Your phone call to the City Council meeting will be recorded as part of the City Council meeting. By staying on the line and making public comment during the City Council meeting, you are agreeing to have your phone call recorded. Computer or electronic devices, join the meeting at: <https://us02web.zoom.us/j/161482446> Telephone only dial-in: 1-669-900-6833, Meeting ID: 161 482 446
3. Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address: correspondence@cityofpasadena.net Correspondence will be forwarded to the City Council prior to the start of the meeting, posted online, and made part of the legislative record for the item.

LIVESTREAM WITH CAPTIONING IS AVAILABLE AT WWW.PASADENAMEDIA.ORG, AND ALSO AT WWW.CITYOFPASADENA.NET/COMMISSIONS/AGENDAS, TO HEAR A LIVE SPANISH TRANSLATION OF THE MEETING (LISTEN ONLY), PLEASE DIAL-IN 10 MINUTES PRIOR TO THE MEETING (4:20 P.M.): TOLL-FREE DIAL-IN: (888) 585-9008 PARTICIPANT PASSCODE: 739-142-091, THEN # IF YOU NEED A REASONABLE MODIFICATION OR ACCOMMODATION PURSUANT TO THE AMERICANS WITH

DISABILITIES ACT BECAUSE YOU ARE UNABLE TO PARTICIPATE ELECTRONICALLY AS SET FORTH ABOVE, CONTACT THE CITY CLERK'S OFFICE AS SOON AS POSSIBLE AT (626) 744-4124 OR CITYCLERK@CITYOFPASADENA.NET.

Steve Mermell, City Manager
P.O. Box 7115
Pasadena, CA 91109

APPROVED AS TO FORM
Javan N. Rad, Chief Assistant City Attorney
Kane, Ballmer & Berkman, City Outside Counsel

CITY OF PASADENA NOTICE INVITING BIDS

FURNISH LABOR AND MATERIALS FOR AUTOMATED SECURITY FENCES AT NORTH LAKE OFFICE BUILDING

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to **1:00 pm Thursday, January 27, 2022**, and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

No Pre-bid Meeting

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Required Licenses

Bidders must possess and provide the following licenses or certifications to be deemed qualified to perform the work specified:

C-13 - Fencing Contractor

Performance Bonds, and Labor & Materials Bonds

Performance Bonds Required: No Bond Required

Labor & Materials Bonds Required: No Bond Required

Release Date:

Release Dated: Thursday, December 30, 2021

CYNTHIA KURTZ

Interim City Manager

CITY OF PASADENA NOTICE INVITING BIDS

FOR THREE QUARTER (3/4) TON PICK-UP TRUCK

Delivery Instructions

Bids will be received electronically through Planet Bids (www.planetbids.com). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the BIDDER'S CHECKLIST including acknowledgement of all addendums. Bids will be received prior to **1:00 pm Wednesday, January 19, 2022**, and will be opened online at that time. The bids shall be clearly titled:

THREE QUARTER (3/4) TON PICK-UP TRUCK

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-349, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

Bid Conference

The City does not plan to hold a pre-bid conference. Instead, the City will accept written questions via email.

Release Date

Release Dated: Sunday, January 30, 2022

CYNTHIA KURTZ

Interim City Manager