



OFFICE OF THE CITY MANAGER

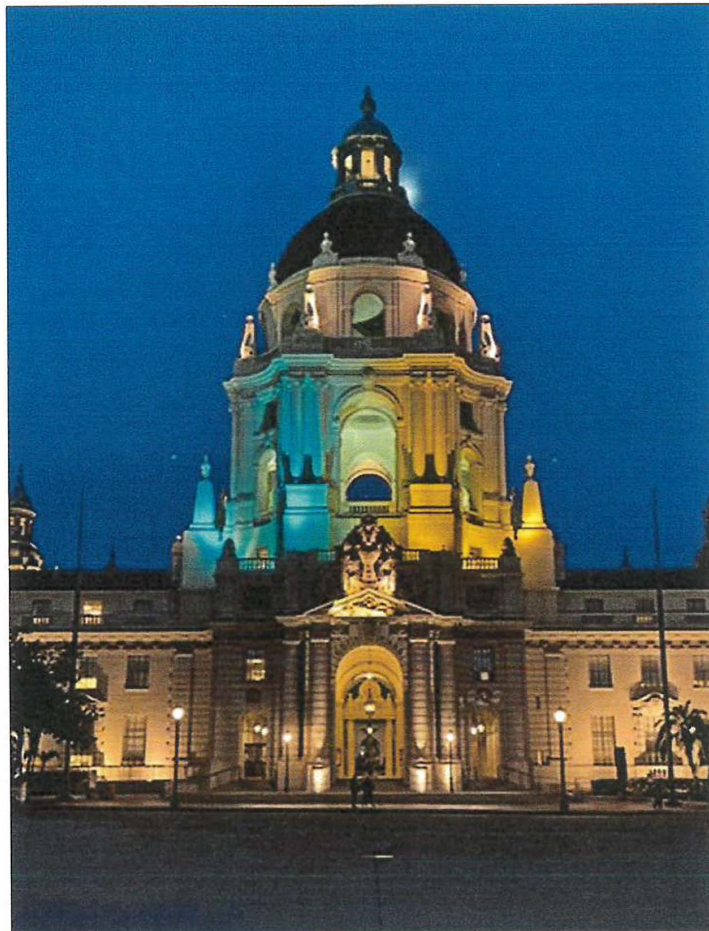
March 17, 2022

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. **The City of Pasadena Supports the People of Ukraine:**



To the Honorable City Council

March 17, 2022

Page | 2

2. Pasadena in the News:

Below are this week's top five clips of Pasadena in the News as submitted by Lisa Derderian, Public Information Officer.

1. [Pasadena Rent Control Campaign Announces Major Endorsements](#) – ColoradoBoulevard.net
2. <https://app.criticalmention.com/app/#/clip/public/249990c7-4d50-49d6-816b-288b411e7c42> - Mayor Victor M. Gordo on KABC responding to Attorney General's letter re: SB9.
3. [Pasadena Unified aligns with state guidance, masking optional](#) – NBC4 clip featuring Dr. Goh
4. [Fresh renderings for Metro-adjacent development in Pasadena](#) – Urbanize LA
5. [One City, One Story: Spring 2022 – KPAS](#)

3. Legal Advertisements and Public Notices:

Attached is a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at www.cityofpasadena.net. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Respectfully Submitted,




NICHOLAS G. RODRIGUEZ
Assistant City Manager

/Attachments



OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Jomsky, City Clerk 
DATE: March 17, 2022
RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

Publish Once: Pasadena Journal
Account Number: 8112 220 684210 50109

PHA: (626) 744-6701
FAX: (626) 744-8330

PUBLIC NOTICE OF THE AVAILABILITY FOR REVIEW OF THE
PUBLIC HOUSING AGENCY (PHA) ANNUAL PLAN FOR FISCAL YEAR 2022
FOR THE CITY OF PASADENA HOUSING DEPARTMENT, AND NOTICE OF PUBLIC
HEARING TO CONSIDER ITS APPROVAL.

The City of Pasadena Housing Department (“CoPHD”) announces that the Public Housing Agency (PHA) 2022 Annual Plan (“2022 Annual Plan”) for the City of Pasadena will be considered at a public hearing on April 4, 2022, and is currently available for public review.

The Annual Plan, along with the Five-Year Plan, make up the PHA Plan. The current Five Year Plan covers the period of 2020-2025 and was adopted by City Council on October 5, 2020. The Annual Plan is submitted each year as part of the Five-Year Plan. The 2022 Annual Plan describes the CoPHD’s policies, programs, operations, and strategies for meeting local housing needs and goals for the upcoming fiscal year.

The 2022 Annual Plan is available for public review at the following location:

Housing Department:

649 North Fair Oaks Avenue, Suite 202
Pasadena, CA 91103

Office hours are: Monday & Tuesday between 8:00 a.m. - 1:00 p.m.
Wednesday & Thursday between 12:00 p.m. - 5:00 p.m.

The CoPHD has posted the complete 2022 Annual Plan draft on its official website,
<https://www.cityofpasadena.net/housing/wp-content/uploads/sites/23/2022-Public-Housing-Agency-Annual-Plan-Draft.pdf?v=1645038190948>

The 2022 Annual Plan will be considered by the City Council in a public hearing on April 4, 2022, and if adopted, will be submitted to the U.S. Department of Housing and Urban Development, shortly thereafter.

The public hearing will be held at the date and time:

City Council - Public Hearing
Monday, April 4, 2022 at 5:00 p.m.

PLEASE TAKE NOTICE THAT THIS PUBLIC HEARING WILL TAKE PLACE AT A MEETING HELD SOLELY BY ELECTRONIC MEANS.

The meeting may be viewed with captions and opportunity to submit public comment via the following websites: www.pasadenamedia.org, and also at www.cityofpasadena.net/commissions/agendas,

To hear a live Spanish translation of the meeting (listen only), please dial-in 10 minutes prior to the meeting (4:20 p.m.):
toll-free dial-in: (888) 585-9008
participant passcode: 739-142-091, then #

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, contact the City Clerk's office as soon as possible at (626) 744-4124 or cityclerk@cityofpasadena.net.

All interested persons are invited to participate electronically by submitting comments to publiccomment@cityofpasadena.net prior to the start of the City Council meeting, or during the meeting and prior to the close of the public hearing, members of the public may submit up to 200 words to be read aloud, if so desired, at the following webpage: www.cityofpasadena.net/city-clerk/public-comment

Cynthia J. Kurtz, Interim City Manager
100 North Garfield Avenue
Pasadena, CA 91109

INVITATION TO BID

NOTICE IS HEREBY GIVEN THAT THE CITY OF PASADENA, hereinafter referred to as “the City” or “City,” will receive at the stated location **prior to** the Bid Deadline established below, electronic Bids for the Contract for construction of the Work generally described as:

ROBINSON PARK POOL AND POOL BUILDING

BID DEADLINE:	Thursday, April 7, 2022 prior to 2:00 p.m.
BID OPENING:	Thursday, April 7, 2022 at 2:00 p.m.
PLACE FOR RECEIPT AND OPENING OF BIDS:	Bids shall be received electronically through PlanetBids (www.planetbids.com)
NON-MANDATORY PREBID JOB WALK	Date/Time: No Job Walk Scheduled Location:
DEADLINE FOR BIDDER REQUESTS FOR INFORMATION AND OR EQUAL SUBSTITUTION REQUESTS:	Date/Time: Monday, March 28, 2022 at 2:00 p.m. Attention: Danny Welch E-mail: dwelch@cityofpasadena.net (all RFIs must be submitted via e-mail)

- Bidder Information and Addenda:** This is in addition to the above “Invitation to Bid”. Project Manual and Drawings are available on the City website at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=14770> free of charge.

Addenda, if any, will be issued and posted via the City’s website. Material suppliers, Subcontractors, and other Sub-bidders may obtain copies of Bidding Documents at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=14770>. The City reserves the right to extend the Bid Deadline by issuing an Addendum to Registered Bidders no later than 72 hours prior to the Bid Deadline.

From time to time, the City finds it necessary to issue addendum(a) to bid specifications after those bid specifications have been released. Only those parties that have registered with the City as a plan holder on a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City’s database. It is the responsibility of all perspective bidders to register on the City’s database to ensure receipt of any addendum(a) prior to bid submittals. Additionally, information on any addendum(a) issued for any bid specifications for any project will be available on the City website at: <https://www.planetbids.com/portal/portal.cfm?CompanyID=14770>

The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City website.

2. **Prebid Job Walk:** No Prebid Job Walk Scheduled
3. **Contractors License Required:** Each Bidder must hold an active license issued by the California Contractors State License Board in the following classification(s): **Class A** (general engineering contractor) or **Class B** (general building contractor). In addition, the Bidder or a listed Subcontractor must hold all applicable State certifications from the California Contractors State License Board and any necessary registrations from the Division of Occupational Safety and Health at the Bid Deadline.
4. **Pasadena City Business License:** Each Bidder shall obtain and keep current a Pasadena City Business License prior to commencement and throughout the duration of the Work.
5. **Request for Information ("RFI").** All RFI's must be in writing, must be submitted **via e-mail** to the e-mail address specified above, and must be received no later than the date and time specified above. Any RFI submitted after the date and time specified above will not be considered.
6. **Time for Completion:** The selected Contractor shall achieve Substantial Completion of the entire Work no later than **THREE HUNDRED CALENDAR DAYS** after the date of commencement established in City's initial Notice to Proceed ("Contract Time").
7. **Liquidated Delay Damages:** If the selected Contractor fails to achieve Substantial Completion of the Work called for in the Contract Documents within the Contract Time, liquidated delay damages in the amount of **\$1,500.00** per day will be assessed as provided in **Section 4.5** of the Agreement Between City and Contractor.
8. **Withdrawal of Bids:** Bids shall remain open and valid for **one hundred eighty (180) days** after the Bid Deadline.
9. **Acceptance and Rejection of Bids:** City reserves the right to reject any or all Bids or to waive any irregularities or informalities in any Bids or in the bidding.
10. **Contract Award:** Award will be made to the responsive and responsible Bidder submitting the lowest Bid Price; however, if Alternate Bid items are included in the Bid Form, the lowest Bid will be determined in accordance with **Paragraph 3** of the Instructions to Bidders, Alternate Bid Items.
11. **Bid Security: Electronic Bid bond is required.** Bidders must provide all required information for the city to verify the bond with their bid (PDF file). The bond must meet the following requirements and characteristics: Bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids. If the Bidder to whom the contract is awarded shall for fifteen (15) calendar days after such award fail or neglect to enter into the contract with the required insurance documentation and the Construction & Demolition Waste Management Plan, and file the required bonds, the

City may deposit in its treasury said bid security and, under no circumstances, shall it be returned to the defaulting Bidder. Failure to return signed contract with all the attachments stated above may result in having the project awarded to the next lowest bidder.

The bid security of the 1st, 2nd, and 3rd low responsive and responsible bidders shall be retained by the Department of Public Works until the contract has been executed. All other bidder's securities shall be returned upon determination of the 1st, 2nd, and 3rd low responsive and responsible bidders.

- 12. Bid Forms:** Each Bid shall be submitted on the City's pre-printed forms. If any Bidder makes any alteration, strike-through or otherwise deviates from any of the pre-printed Bid forms, or makes any qualifications of the Bid forms in separate documents submitted with the Contractor's Bid, the Bid may be considered non-responsive. No verbal, telephoned, e-mailed, telegraphic, or faxed Bids and/or modifications of Bids will be accepted. Late Bids shall be returned to the Bidder unopened.
- 13. Bidder Mandatory Qualifications:** Bidder shall satisfy the mandatory qualification requirements established in the Instructions to Bidders, including, but not limited to, the insurance requirements established in **Exhibit A** of the Agreement.
- 14. Subcontractors:** Each Bidder shall submit, on the form furnished with the Contract Documents, a list of Subcontractors to be used on this Project as required by the Subletting and Subcontracting Fair Practices Act, California Public Contract Code section 4100 *et seq.*
- 15. City Requirements:** This Project is subject to the City's Competitive Bidding and Purchasing Ordinance, (Chapter 4.08 of the Pasadena Municipal Code), the California Fair Employment and Housing Act (Government Code Section 12900 *et. Seq.*), the City's Living Wage Ordinance (Chapter 4.11 of the Pasadena Municipal Code) and the rules and regulations promulgated thereunder.
- 16. Federal Requirements for Federal-Aid Construction Projects:** This project is financed in whole or in part with Federal funds, and, therefore, all of the statutes, rules, and regulations, including, but not limited to, the Code of Federal Regulations (CFR), promulgated by the Federal Government and applicable to work financed in whole or in part with Federal funds will apply to this project. Federal Contract Provisions and FHWA Form 1273, entitled "Required Contract Provisions, Federal-Aid Construction Contracts", attached hereto these Specifications as **Exhibit G**, shall be physically incorporated into the Contract for this project and all subcontracts and subsequent lower-tier subcontracts. Whenever references are made in said contract provisions to "SHA contracting officer," "SHA resident engineer," or "authorized representative of the SHA," they shall be deemed to mean "Engineer", defined as the City Engineer of the City of Pasadena.
- 17. Prevailing Wages:** This Project is subject to the provisions of Labor Code Section 1720 *et seq.*, and the requirements of Title 8 of the California Code of Regulations Section 16000 *et seq.*, which govern the payment of prevailing wages on public works projects. The Director of the Department of Industrial Relations, State of California (DIR) pursuant to the California Labor Code, has determined the general prevailing rates of wages in

the locality in which the Work is to be performed. Copies of these determinations are maintained at the City's Public Works Department office, are available during City's normal business hours and are also available on the Internet at the Department of Industrial Relations website: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>. Future effective general prevailing wage rates, which have been predetermined and are on file with the California Department of Industrial Relations are referenced but not printed in the general prevailing wage rates. If there is a difference in the Pasadena Living Wage rates and the California prevailing wage rates for similar classifications of labor, the Contractor and Subcontractors shall pay not less than the highest wage rates. See the **Supplementary Conditions, Section I** for details regarding payment of Prevailing Wages.

18. California Department of Industrial Relations – Public Works Contractor Registration – Notice to Bidders and Subcontractors:

- A. A Contractor or Subcontractor shall not be qualified to bid on, be listed in a Bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of this public works project unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.
- B. This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
- C. The Contractor must post job site notices prescribed by regulation (See e.g. 8 Cal. Code Reg. Section 16451(d)).
- D. Contractors and Subcontractors must furnish electronic certified payroll records directly to the California Labor Commissioner (aka Division of Labor Standards Enforcement).

19. Local Business Participation and Local Hiring Program: Per Chapter 4.08 – Competitive Bidding and Purchasing of the Pasadena Municipal Code, the successful low bidder shall agree to recruit Pasadena residents initially and to give them preference, if all other factors are equal, for any new positions, which result from the performance of this contract.

The successful bidder, upon contract award, shall partner with the City to identify and promote local hiring opportunities through means including, but not limited to: conducting public outreach via local print publications, City Manager's Newsletter, and social media; hosting events to assist interested local residents to apply for available positions; and partnering with Foothill Workforce Development Board to engage local job seekers.

20. Neighborhood Friendly: Local businesses, government facilities, and residents who are subject to potential impacts from the Project surround the Project site. The Contractor and Subcontractors on the job will be required to take all reasonable steps

necessary to avoid inconvenience and disruptions to the Project site's neighbors. The Pasadena City Noise Ordinance will be strictly enforced, and traffic impact mitigation plans may be required in connection with hauling, cranes, and other activities that have the potential to excessively disrupt traffic flows.

21. **Performance and Payment Bonds:** The selected Contractor shall furnish to the City within **fifteen (15) calendar days** after award and tender of a contract, a Faithful Performance Bond and Payment Bond, each in the amount of one hundred percent (100%) of the Contract Sum, and in conformance with the requirements of the Contract Documents. Each bond must be issued by a California admitted surety insurer.
22. **Third-Party Project Manager:** The City may utilize City-staff to provide project management services or, in its discretion, may retain a third-party construction manager to assist with the administration, development, and management of the Project.
23. **Insurance:** All Contractors must provide the insurance described in **Exhibit A** of the Agreement.
24. **Substitution of Securities / Security Deposit in Lieu of Retention:** Pursuant to Section 22300 of the California Public Contract Code, the Contractor who receives award of the Contract may, at its sole cost and expense, substitute approved securities equivalent to any retained funds withheld by the City to ensure performance of the Work or, in the alternative, request the City make payment of retention to an escrow agent. Notwithstanding the foregoing, such Contractor shall have **thirty (30) calendar days** following award of the Contract to submit a written request to the City to permit the substitution of securities for retention or payment to an escrow agent; failure to do so shall be deemed a waiver of the right.