



OFFICE OF THE CITY MANAGER

February 2, 2023

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. **City Employee Named Tournament of Roses Association President for 2031:**

The Pasadena Tournament of Roses Association recently announced that City employee Ruth Martinez-Baenen will serve as the Association's President in 2031. She will provide leadership for the 142nd Rose Parade and 117th Rose Bowl Game on January 1, 2031. Ruth has volunteered as a "white suiter" for the Tournament of Roses for over 26 years. She has served as Chair for a number of Tournament committees including Decorating Places, Post Parade, Queen & Court, and University Entertainment, to name a few. Her selection as future Association President will afford her the opportunity to select the theme and Grand Marshal of the Rose Parade as well as visit each of the band entries from around the globe.

Ruth has worked for the City of Pasadena for over 23 years in the capacity of a Project Manager in the City's Economic Development Division. As a Project Manager she serves as a business concierge to city businesses and helped to launch the City's Business Legacy Program. In 2011, she was voted Best Public Employee in Pasadena Weekly's Annual "Best of Pasadena" Poll. This is the first time that a long-time City employee has been selected to serve as President of the Tournament of Roses Association.

2. **2023 Preservation Awards Program:**

May is Preservation Month, an effort spearheaded by the National Trust for Historic Preservation that began in 1971 as Preservation Week and was expanded to a month-long celebration in 2005.

In Pasadena, historic preservation month has been celebrated since 2004 with an annual awards program that recognizes positive contributions to historic preservation in the city. Awards are given to property owners, designers/architects and contractors for exceptional historic resource restoration or rehabilitation projects. Awards have also been given to recognize individuals that have contributed to multiple projects, for positive infill projects in historic neighborhoods, and for historic

preservation educational efforts. Award nominations are accepted beginning in February each year and the awards event is held in late May.

After a three-year hiatus due to the COVID-19 pandemic, Jennifer Paige, Acting Director of Planning and Community Development, the department, and the Historic Preservation Commission are excited to announce that the Historic Preservation Awards program will be returning in 2023. The date, time, and location of the awards event will be announced at a later date.

On February 1, 2023, staff released the 2023 Preservation Award Nomination form and instructions, which is posted on the City's website at:
<https://www.cityofpasadena.net/planning/planning-division/design-and-historic-preservation/historic-preservation/historic-preservation-awards/>.

Those interested in nominating completed preservation projects may submit nomination forms under one or more of the designated categories up to the deadline of Friday, April 7, 2023 at 3:00 p.m. Questions about the program should be directed to DHPquestions@cityofpasadena.net.

3. Transit Equity Day:

Laura Rubio-Cornejo, Director of Transportation, announces that Pasadena Transit and Dial-A-Ride is offering free rides system wide on Saturday, February 4, in honor of Transit Equity Day, celebrated in honor of Rosa Park's birthday. Transit Equity Day is a national day of action to commemorate the birthday of Rosa Parks by declaring that public transit is a civil right. Ms. Parks, an iconic civil rights leader, refused to give up her seat on a bus in Montgomery, Alabama in protest and to demand an end to segregation on transit systems.

Every day, Pasadena Transit and the Pasadena Department of Transportation ("DOT") aim to honor the tenets of this day by offering accessible and affordable transit. DOT is committed to achieving the safe, efficient, and convenient movement of people and goods within Pasadena, while concurrently ensuring a balance between land use and transportation to maintain a livable community in which cars are not necessary to travel within the city.

Metrolink and LA Metro are also offering free rides system wide in honor of Transit Equity Day.

4. 2023 Historic Property Contract (Mills Act) Program:

In October 2002, the City Council created the Historic Property Contract program, under the auspices of the State Mills Act regulations. The program is a financial incentive that encourages designation, rehabilitation, and protection of historic buildings. The benefit to the owner may be a reduction in property taxes, while the benefit to the City is the preservation of a significant historic resource and investment in rehabilitation of housing.

Jennifer Paige, Acting Director of Planning and Community Development, reported that the program is conducted on an annual cycle with applications being released early in the calendar year and approved contracts being recorded with the County Recorder at the end of each year. Staff may

approve up to a maximum of 20 new single-family residential applications and six non-single-family-residential applications per year.

On January 24, 2023, staff released the 2023 Historic Property Contract guidelines and application, which is posted on the City's website at www.cityofpasadena.net/millsact. Owners of designated historic properties that meet the qualifications outlined in the application guidelines may submit applications up to the deadline of Wednesday, May 31, 2023, at 5:00 p.m. Property owners of eligible, undesignated properties may also concurrently apply for historical designation, and a Mills Act contract may be approved if the property is designated by the City Council by the end of the year. Questions about the program should be directed to the program manager, Stephanie Cisneros, Senior Planner, at 626-744-7219 or scisneros@cityofpasadena.net.

5. Pasadena in the News:

Below are this week's top five clips of Pasadena in the News as submitted by Lisa Derderian, Public Information Officer.

1. [Black History Month in Pasadena Kicks Off with the Black History Breakfast](#) – Pasadena Now
2. [Celebrating Jackie Robinson's Birthday](#) – NBC LA
3. [Photography at Pasadena City Hall](#) – ABC 7
4. [It's easy to buy flavored vapes in California, even in cities with longtime bans](#) – STAT News
5. [Sierra Madre Boulevard Green Street Stormwater Capture Project Open House](#) – Pasadena Media

6. Legal Advertisements and Public Notices:

Attached is a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at www.cityofpasadena.net. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Respectfully Submitted,



NICHOLAS G. RODRIGUEZ
Assistant City Manager



OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Jomsky, City Clerk *[Signature]*
DATE: February 2, 2023
RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

CITY OF PASADENA

Notice Inviting Bids

For

Ammunition

Notice is hereby given that the City of Pasadena is calling for sealed bids for the Police Department and will receive sealed bids prior to but not later than 11:00 am, Monday, February 27, 2023 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena>) for this solicitation named "Ammunition" Project ID:2023-IFB-MS-003.

1.eDelivery Instructionse

Bids will be received via the City's eProcurement Portal. A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the #Bidder's Submittals/Checklist.

Addenda shall be acknowledged via the City's eProcurement Portal. Bids will be received prior to 11:00 am on Monday, February 27, 2023 and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

2.ePre-bid Conferencee

See the Timeline in the "Instructions to Bidders" section (#Instructions to Bidders). If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline (#Instructions to Bidders) of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend.

Each prospective bidder will have the opportunity to clarify and ask questions regarding these Specifications. The Pre-bid Meeting will be held at the time, date, and location in the Timeline of this solicitation.

3.eRequired Licensee

Bidders must possess and provide the following licenses or certifications to be deemed qualified to perform the work specified:

Licensed with the California Department of Justice as an ammunition vendor in California

4.eRelease Datee

Release Dated: Thursday, February 2, 2023

MIGUEL MÁRQUEZ
City Manager

CITY OF PASADENA

Notice Inviting Bids

For

Facility Surveillance Equipment and Supplies

Notice is hereby given that the City of Pasadena is calling for sealed bids for the Water & Power Department. Power Delivery and will receive sealed bids prior to but not later than 11:00 am. Friday, February 17, 2023 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena>) for this solicitation named "Facility Surveillance Equipment and Supplies" Project ID:2023-IFB-MS-054.

1. Delivery Instructions

Bids will be received via the City's [eProcurement Portal](#). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the [#Bidder's Submittals/Checklist](#).

Addenda shall be acknowledged via the City's eProcurement Portal. Bids will be received prior to 11:00 am on Friday, February 17, 2023 and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

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3. Release Date

Release Dated: Thursday, February 2, 2023

MIGUEL MÁRQUEZ
City Manager

CITY OF PASADENA

Notice Inviting Bids

For

Vans Purchase for Foothill WDB

Notice is hereby given that the City of Pasadena is calling for sealed bids for the City Managers Office and will receive sealed bids prior to but not later than 2:00 pm. Tuesday, February 14, 2023 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena>) for this solicitation named "Vans Purchase for Foothill WDB" Project ID:2023-IFB-MS-014.

1. Delivery Instructions

Bids will be received via the City's [eProcurement Portal](#). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the [#Bidder's Submittals/Checklist](#).

Addenda shall be acknowledged via the City's eProcurement Portal. Bids will be received prior to 2:00 pm on Tuesday, February 14, 2023 and will be opened online at that time.

Copies of the Specifications may be obtained by mail or in person from the Purchasing Division, 100 N. Garfield Ave., Room S-348, Pasadena, CA 91109, Telephone No. (626) 744-6755.

Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

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Release Dated: Thursday, February 2, 2023

MIGUEL MÁRQUEZ
City Manager