



OFFICE OF THE CITY MANAGER

February 29, 2024

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. **Standard & Poor's ("S&P") Rating Upgrade – Water Revenue Bonds:**

S&P Global Ratings concluded their annual review on February 20, 2024, regarding outstanding Water Revenue Bonds, Various Series. Matthew Hawkesworth, Director of Finance, and Lynne Chaimowitz, Assistant General Manager of Water and Power are pleased to share that S&P has raised their credit rating from AA+ to AAA, with a stable outlook.

These ratings represent the highest ratings possible. The report notes the City's strength in developing local water supply sources and fostering local partnerships to enhance our long-term water supply resiliency. Additional highlights of the review include the underlying economic strength, diversity, and the wealth of the water utility's customer base, a healthy market position assessment, strong liquidity, and low outstanding leverage. Attached is the S&P Global Ratings Report for Pasadena, California; Water/Sewer.

2. **Legal Advertisements and Public Notices:**

Attached is a memorandum from Mark Jomsky, City Clerk, which provides this week's submission of upcoming legal advertisements and public notices set for publication. In addition, the webpage for posting public notices and advertisements has been updated with the attached information and can be accessed from the City's home webpage at www.cityofpasadena.net. If you require additional detailed information on these legal advertising and public notices, please contact Mr. Jomsky at (626) 744-4709.

Respectfully Submitted,

NICHOLAS G. RODRIGUEZ
Assistant City Manager

/Attachments

RatingsDirect®

Summary:

Pasadena, California; Water/Sewer

Primary Credit Analyst:

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Long Term Rating

AAA/Stable

Upgraded

Credit Highlights

- S&P Global Ratings raised its long-term rating to 'AAA' from 'AA+' on Pasadena, Calif.'s outstanding water revenue refunding bonds.
- The outlook is stable.
- The raised rating reflects management's progress in developing local water supply sources and fostering local partnerships to enhance its long-term water supply resiliency, coupled with a comprehensive rate structure that we believe provides financial stability through economic and hydrological cycles.

Security

We view the bond provisions as credit neutral. The bonds are secured by net operating revenue of Pasadena Water and Power's water system and a gross pledge of a rate surcharge collected specifically for capital expenditures. The water revenue bond indenture requires a rate covenant set at 1.1x annual debt service, an additional bonds test of 1.1x annual debt service on existing and proposed bonds based on any consecutive 12 of the previous 18 months, and a cash-funded reserve account funded at the the lesser of maximum annual debt service (MADS), 1.25x average annual debt service, or 10% of par.

Credit overview

The 'AAA' rating is underpinned by the water system's robust historical financial performance coupled with its financial forecast, which we consider achievable and indicative that the water system will perpetuate consistently wide margins and strong liquidity balances during the five-year forecast period. Moreover, we believe the city's diverse and generally wealthy customer base and low leverage are additional credit strengths.

The water system's rates are affordable when measured against median incomes in the city and when compared to those of its Southern California peers. We consider its rate structure to be comprehensive and highly credit supportive, as it includes a relatively sizable capital component that largely covers debt and pay-as-you-go funded capital, and we believe hydrologic risk is mitigated by its ability to implement drought surcharges as well through the designated pass-through rate component, specifically for imported water cost adjustments (which has the highest supply cost). Those factors effectively decouple the district's financial performance from weather or unforeseen demand shifts. In recent years, the district has included these pass-through adjustments in the public hearing process required by California's Prop. 218 to promote transparency and customer awareness.

In our view, near-term risks to Pasadena's credit profile are relatively limited. The water system has adequate

production and firm purchase capacity to meet its current and projected customers' needs. However, due to reliability risks and cost pressures, the city has a goal to lower its reliance on high-cost imported water (from the Colorado River and the State Water Project and provided by Metropolitan Water District of Southern California or MWD) to about 50% imported water and 50% local water from its current ratio of about 70% imported water and 30% local water. In recent years, the city has developed substantial spreading basins to capture stormwater runoff. In addition, its Wadsworth Groundwater Treatment Plant became operational in January 2024, which we also consider credit supportive, as it will allow the city to meet allowable groundwater contaminant levels and further reduce its reliance on imported water.

The rating further reflects our view of:

- The underlying economic strength, diversity, and wealth of the water enterprise's customer base; for example, median household effective buying income (MHHEBI) in Pasadena was 132% of the national average in 2022. Residential customers account for more than two-thirds of water demand, and no single customer accounts for more than 2.2% of total revenue.
- Healthy market position assessment, as measured by current water rates (\$64.19 monthly for a typical residential household using 11 CCF) and as a percentage of household income in Pasadena (less than 1%), although this is modestly tempered by the county's relatively elevated poverty rate, which last stood at 14%. While unexpected, we believe this assessment could weaken should economic indicators not keep up with planned rate increases, eroding rate affordability. We understand a water cost of service study is underway, which assumes annual rate increases of between 7% and 13% from 2025 through 2029.
- City council's historical ability and willingness to increase service rates, with authorized two-year rate plans that promote cost recovery and revenue stability.
- We believe pro forma all-in debt service coverage will remain at levels that we consider credit supportive (about 2.0x in each of the past three fiscal years). Our calculation of all-in coverage differs from the city's calculation because we assign a fixed cost associated with its imported water purchases from MWD. Our projections indicate coverage will meet or exceed historical levels. However, if proposed rate increases do not produce results that are in line with projections, we would likely revise this assessment.
- Strong liquidity that is supported by an adopted reserve policy. Unrestricted cash and investments totaled \$54 million as of June 30, 2023, equivalent to more than one year of operations.
- Low outstanding leverage (as measured by the system's 26.6% debt-to-capitalization ratio) that we view as manageable given that the system has no additional debt plans through 2027. The five-year capital improvement plan (CIP) (which totals \$197.9 million) is moderate in scope relative to that of its Southern California peers.

Environment, social, and governance

The city's water supply is susceptible to elevated physical risk related to climate change and natural drought cycles. The city is working to remove 1,2,3-TCP and nitrates from its groundwater supply and continues to comply with all federal and state regulations. The California Institute of Technology has agreed to pay for perchlorate contamination and through the National Aeronautics and Space Administration (NASA), it reimburses the city for approximately \$2.5 million per annum. The city has reported no exposure to per- and polyfluoroalkyl substances (PFAS). We consider social capital risk neutral as we are not aware of material customer resistance to the current rate plans. Moreover, management continues to work with the community to address affordability risks, and regularly communicates local

developments to its customers. We view the management team as seasoned and knowledgeable, and view governance risks as mitigated by formal and ongoing policies and practices, including formalized cyber policies and drought response planning, as well as well-defined investment, debt management, and reserve policies.

Outlook

The stable outlook reflects our anticipation that management's continued efforts to reduce its reliance on MWD purchases will provide stable financial metrics and a reliable water supply.

Downside scenario

While unexpected, the rating could be pressured if the water system takes on a meaningful amount of additional leverage.

Credit Opinion

Pasadena (population: 144,800) is in Los Angeles County, in the northwestern portion of the San Gabriel Valley. The city is largely built out and the population has declined modestly by a 0.5% annual average for the past five years. We believe that residents have access to employment opportunities throughout the broad and diverse Los Angeles metropolitan area economy. The city is also a local employment area, and the population doubles in the daytime. Key employers in the city include a California Institute of Technology campus (3,900 employees), the Jet Propulsion Laboratory (5,800 employees), Kaiser Permanente (3,300), and Huntington Memorial Hospital (3,700).

Ratings above the sovereign

The water system's revenue bonds are eligible to be rated above the sovereign because we believe the department can maintain better credit characteristics than the U.S. in a stress scenario. Under our criteria, "Ratings Above The Sovereign: Corporate And Government Ratings--Methodology And Assumptions" (published Nov. 19, 2013 on RatingsDirect), we consider not-for-profit utilities, such as the department, to have moderate sensitivity to country risk because local service charges, derived through an autonomous rate-setting process, represent virtually all of their revenue. This, coupled with operating expense flexibility, independent treasury management, and no history of government intervention, limits the department's exposure to federal revenue.

Related Research

Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.spglobal.com/ratings for further information. Complete ratings information is available to RatingsDirect subscribers at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.spglobal.com/ratings.

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OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Honorable Mayor and City Council

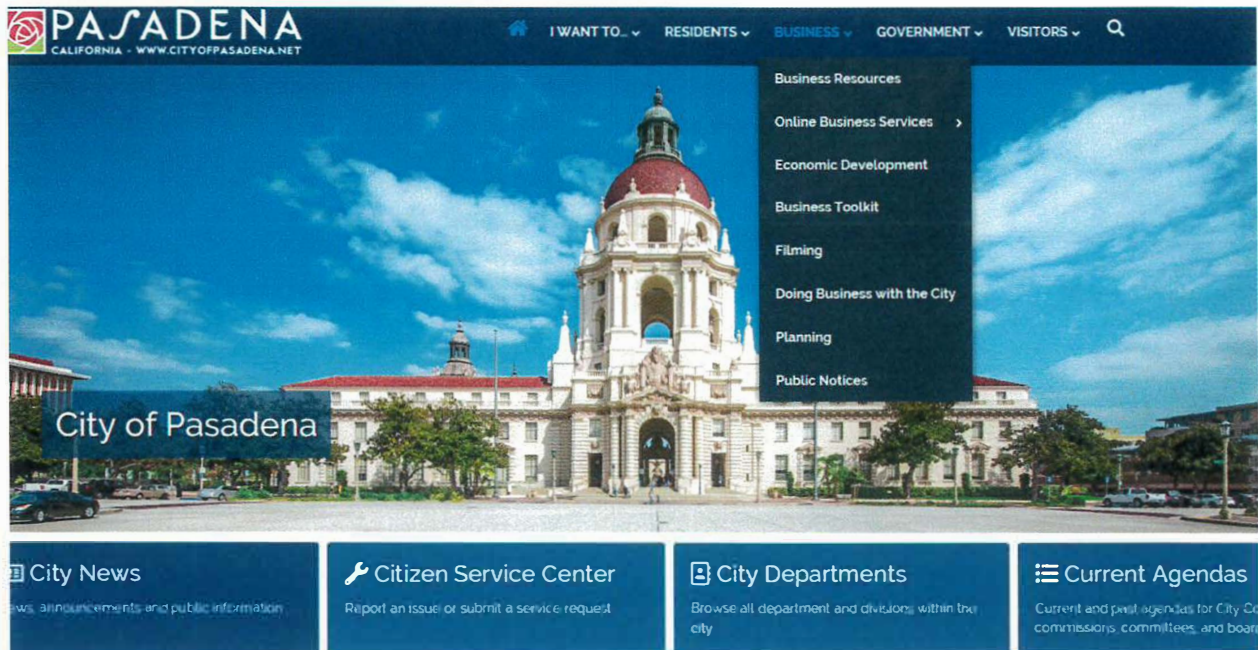
FROM: Sandra Robles, Sr. Assistant City Clerk *SR*

DATE: February 29, 2024

RE: Legal Advertisements and Public Notices

Attached, please find this week's submission of upcoming legal advertisements and public notices set for publication.

In addition, the webpage for posting public notices and advertisement has been updated with the attached information, and can be accessed from the City's home webpage: www.cityofpasadena.net (see illustration below)



Please let me know if you have any questions.

CITY OF PASADENA

Notice Inviting Bids

For

Villa Parke - Parking Lot ADA Improvements

3.1. Submitting Bids

Bids will be received electronically via the City's [eProcurement Portal](https://procurement.opengov.com/portal/pasadena) no later than 2:00 pm on Thursday, March 21, 2024 and will be opened at that time and date. A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit their proposal/bid via the City's eProcurement Portal. Plans and Specifications are available at:

<https://procurement.opengov.com/portal/pasadena>

<https://procurement.opengov.com/portal/pasadena/projects/72401>

3.2. Questions and Answers

Questions must be submitted via the City's eProcurement Portal. Any questions submitted after 2:00 pm on Thursday, March 14, 2024 will not be answered. During the bidding period, the City may find it necessary to issue addendum(a) to bid Specifications after those bid Specifications have been released. Only those parties that have registered with the City as a follower of a particular project will receive the addendum(a) for that project. The City is not responsible for notifications to those parties who do not directly register as a plan holder on the City's database. It is the responsibility of all prospective Bidders to register on the City's eProcurement Portal to ensure receipt of any addendum(a) prior to bid submittals. The City reserves the right to reject as nonresponsive any bid that fails to include the information required by any addendum(a) posted on the City's website. The Bidder is required to acknowledge all addenda received in Bidder's Proposal.

3.3. Pre Bid Meeting

See the Timeline in the "Instructions to Bidders" ([#Instructions to Bidders](#)). If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline ([#Instructions to Bidders](#)) of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend. A pre-bid meeting is scheduled for Thursday, March 7, 2024 at 10:00 am in the Public Works 363 E. Villa Street, Pasadena CA 91101 (East Parking Lot). This meeting is to answer any questions regarding the project Plans and Specifications.

3.4. California Public Contract Code, § 3300

In accordance with the provisions of California Public Contract Code, § 3300, each Bidder must hold an active A or B at the time of bid submission, except as to joint venture Bidders, who shall be licensed as provided in California Business and Professions Code, §§ 7029.1 and 7028.15(c).

Each Bidder or listed Subcontractor must also hold an active license issued by the California Contractors State License Board in the following classification(s):

C12 (Earthwork and Paving)

C8 (Concrete)

Pursuant to the provisions of §§ 1770 to 1782 of the California Labor Code, the California Department of Industrial Relations has determined the general prevailing rate of wages in the county in which the work is to be done. A copy of the general prevailing rate of wages is on file with the City Engineer and is available for inspection and reference during regular business hours.

3.5. § 4104 of the California Public Contract Code

A Contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of § 4104 of the California Public Contract Code, or engage in the performance of this public works project unless currently registered and qualified to perform public work pursuant to California Labor Code, § 1725.5. It is not a violation of California Labor Code, § 1771.1 for an unregistered Contractor to submit a bid that is authorized by § 7029.1 of the California Business and Professions Code or by §§ 10164 or 20103.5 of the California Public Contract Code, provided the Contractor is registered to perform public work pursuant to § 1725.5 at the time the contract is awarded.

3.6. Department of Industrial Relations

The Contractor must post job site notices prescribed by regulation in accordance with California Labor Code, § 1771.4.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Contractors and subcontractors must furnish electronic certified payroll records directly to the California Labor Commissioner's Office utilizing the Department of Industrial Relation's electronic certified payroll reporting system.

3.7. Electronic Bid bond

Electronic Bid bond is required. Bidders must provide all required information for the City to verify the bond with their bid. The bond must meet the following requirements and characteristics: Bid security in the amount of five-percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids.

Bid Bond Instruction:

Electronic Bid bond is required. Bidders must provide all required information for the City to verify the bond with their bid (PDF file). The bond must meet the following requirements and characteristics: Bid security in the amount of five percent (5%) of the total bid price in the form of a redeemable or callable electronic surety bond, meeting City requirements, must accompany all bids. If the Bidder to whom the contract is awarded shall for fifteen (15) calendar days after such award fail or neglect to enter into the contract with the required insurance documentation, submit the Construction & Demolition Waste Management Plan, and file the required bonds, the City may deposit in its treasury said bid security and, under no circumstances, shall it be returned to the defaulting Bidder. Failure to return signed contract with all the attachments stated above may result in having the project awarded to the next lowest bidder.

Here is what bidders must provide to their bonding agent when trying to setup a bid bond for the City of Pasadena: The Project ID of the solicitation on which you are bidding. Your Contractor Vendor ID which is your Federal Tax ID or it's equivalent. Both fields are required for validation. If you are having trouble finding these ID's, please contact Surety2000 at 1-800-660-3263 or email help@surety2000.com.

3.8. Refer to the Specifications

Refer to the Specifications for complete details and bid requirements. The Specifications and this notice shall be considered a part of any contract made pursuant thereto.

Release Date: Thursday, February 29, 2024

MIGUEL MARQUEZ
City Manager

CITY OF PASADENA

Notice Inviting Bids

For

Irrigation Supplies

Notice is hereby given that the City of Pasadena is calling for sealed bids for the Parks, Recreation and Community Services Department and will receive sealed bids prior to 3:00 pm, Wednesday, March 13, 2024 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena>) for this solicitation named "Irrigation Supplies" Project ID: 2024-IFB-MS-0060.

1.1. Summary

The City of Pasadena Parks, Recreation and Community Services Department seeks a vendor to provide essential and miscellaneous irrigation supplies or use at various landscaping sites across the City.

The City is interested in a three (3) year with an option of two one year extension contract.

Vendor should have supplies from Rain Bird, Hunter, Netafim drip lines and Lasco fittings, as well other miscellaneous irrigation parts and controllers. All items must be bid as proprietary to the supplier, no substitutes.

1.2. Delivery Instructions

Bids will be received via the City's eProcurement Portal (<https://procurement.opengov.com/portal/pasadena>). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the [Bidder's Submittals/Checklist](#). Bids will be received prior to the time and date in this Notice Inviting Bids and will be opened online at that time.

Copies of the Specifications and all required forms may be obtained for this solicitation online: <https://procurement.opengov.com/portal/pasadena/projects/75500>

Addenda shall be acknowledged via the City's eProcurement Portal (<https://procurement.opengov.com/portal/pasadena>). Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

1.3. Pre-bid Conference

See the Timeline in the section named "Instructions to Bidders." If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline Instructions to Bidders of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend.

Each prospective bidder will have the opportunity to clarify and ask questions regarding these Specifications. The Pre-bid Meeting will be held at the time, date, and location in the Timeline of this solicitation.

1.4. Deadline for Questions

The deadline to submit questions related to this solicitation is Thursday, March 7, 2024, prior to 3:00 pm.

Questions regarding this solicitation should be submitted directly through the City's eProcurement Portal (<https://procurement.opengov.com/portal/pasadena>) Q&A function. Do not contact any other City employee or official regarding this solicitation. Any questions submitted after the date and time specified may not be considered.

1.5. Release Date

Release Dated: Thursday, February 29, 2024

MIGUEL MÁRQUEZ
City Manager

CITY OF PASADENA

Notice Inviting Bids

For

Musco Sports Lighting Troubleshoot & Repair

Notice is hereby given that the City of Pasadena is calling for sealed bids for the Parks, Recreation and Community Services Department and will receive sealed bids prior to 2:00 pm, Tuesday, March 12, 2024 and will electronically unseal and make them available online (<https://procurement.opengov.com/portal/pasadena/projects/78743>) for this solicitation named "Musco Sports Lighting Troubleshoot & Repair" Project ID: 2024-IFB-LM-0096.

1.1. Summary

The City of Pasadena is seeking a vendor to troubleshoot, replace or repair sports field lighting components at two (2) park locations.

1.2. Delivery Instructions

Bids will be received via the City's eProcurement Portal (<https://procurement.opengov.com/portal/pasadena>). A bid received after the time set for the bid opening shall not be considered. Bidders are required to submit (upload) all items listed in the [Submittals/Checklist](#). Bids will be received prior to 2:00 pm on Tuesday, March 12, 2024 and will be opened online at that time.

Copies of the Specifications and all required forms may be obtained for this solicitation online: <https://procurement.opengov.com/portal/pasadena/projects/78743>

Addenda shall be acknowledged via the City's eProcurement Portal. Refer to the Specifications for complete details and bidding requirements. The Specification and this Notice shall be considered a part of any contract made pursuant thereunder.

1.3. Pre-bid Conference

See the Timeline in the section named "[Instructions to Bidders](#)." If there is a Mandatory pre-bid meeting, bidders are required to attend at the time, date, and location included in the Timeline ([#Instructions to Bidders](#)) of this solicitation. If there is a Non-Mandatory pre-bid meeting, bidders not required to attend.

Each prospective bidder will have the opportunity to clarify and ask questions regarding these Specifications. The Pre-bid Meeting will be held at the time, date, and location in the Timeline of this solicitation.

1.4. NOTICE REQUIREMENTS

No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

1.5. Required Licenses (Eligibility Requirement)

Bidders must possess and provide the following license(s) or certification(s) to be deemed qualified to perform the work specified:

C-10

1.6. Deadline for Questions

The deadline to submit questions related to this solicitation is Wednesday, March 6, 2024, prior to 2:00 pm.

Questions regarding this solicitation should be submitted directly through the City's eProcurement Portal Q&A function. Do not contact any other City employee or official regarding this solicitation. Any questions submitted after the date and time specified may not be considered.

1.7. Release Date

Release Dated: Thursday, February 29, 2024

MIGUEL MÁRQUEZ
City Manager

PHA: (626) 744-8300
FAX: (626) 744-8340

PUBLIC NOTICE OF THE AVAILABILITY FOR REVIEW OF THE
PUBLIC HOUSING AGENCY (PHA) ANNUAL PLAN FOR FISCAL YEAR 2024
FOR THE CITY OF PASADENA HOUSING DEPARTMENT, AND NOTICE OF PUBLIC
HEARING TO CONSIDER ITS APPROVAL.

The City of Pasadena Housing Department (“CoPHD”) announces that the Public Housing Agency (PHA) 2024 Annual Plan (“2024 Annual Plan”) for the City of Pasadena will be considered at a public hearing on April 15, 2024, and is currently available for public review.

The Annual Plan, along with the Five-Year Plan, make up the PHA Plan. The current Five Year Plan covers the period of 2020-2025 and was adopted by City Council on October 5, 2020. The Annual Plan is submitted each year as part of the Five-Year Plan. The Annual Plan describes CoPHD’s policies, procedures, and goals for the upcoming fiscal year.

The 2024 Annual Plan is available for public review at the following location:

Housing Department:

649 North Fair Oaks Avenue, Suite 202
Pasadena, CA 91103

Office hours are: Monday & Tuesday between 8:30 a.m. - 1:00 p.m.
Wednesday & Thursday between 12:30 p.m. - 5:00 p.m.

The 2024 Annual Plan is also available to review online at the CoPHD’s official website, at <https://www.cityofpasadena.net/housing/>

The 2024 Annual Plan will be considered by the City Council in a public hearing on April 15, 2024, and if adopted, will be submitted to the U.S. Department of Housing and Urban Development, shortly thereafter. During the meeting and prior to the close of the public hearing, members of the public may provide public comment.

The public hearing will be held at the following date and time:

City Council - Public Hearing
Monday, April 15, 2024, at 5:30 p.m.
Pasadena City Hall – City Council Chambers
100 N. Garfield Avenue
Pasadena, CA 91109

In compliance with the Americans with Disabilities Act, Assistive Listening Devices are available at all City Council Meetings. Assistive Listening headphones and neckloops can be checked out at the desk of the Sergeant-at-Arms, located inside the City Council Chambers. To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the City Clerk's Office as soon as possible at (626) 744-4124 or cityclerk@cityofpasadena.net. Providing at least 72 hours advance notice will help ensure availability.

Language translation services are available for this meeting by calling (626)744-4124 at least 24 hours in advance.

Habra sen/icio de interpretacion disponible para estas juntas llamando al (626)744-4124 porlo menos con

24 horas de anticipacion.

Meetings are broadcast live on cable Channel 3 and on the Internet at <https://www.cityofpasadena.net/citymanager/pasadena-media/> (Click on "Watch Now"). All interested persons are invited to participate electronically by submitting comments to publiccomment@cityofpasadena.net prior to the start of the City Council meeting, or during the meeting and prior to the close of the public hearing; members of the public may submit up to 200 words to be read aloud, if so desired, at the following webpage: www.cityofpasadena.net/city-clerk/public-comment

MIGUEL MÁRQUEZ, City Manager
P.O. Box 7115
Pasadena, CA 91109