

Special Handling Request Form

FOR SAME DAY PAYMENT, PLEASE SUBMIT TO FINANCE DEPT. BY 3:00 P.M.

(Two invoices) 751

Date: 6/14/10

Vendor Name: MELODY JENKINS Amount: # 43,985.49

Explanation: REIMBURSEMENT FOR COMPLETION OF PRIVATE PROPERTY
UNDERGROUND CONVERSION FOR HUD 05-2.
(18-184 RA/MSD)

Requested By: D. WOOTEN

Department: Public Works PH. # 7401

Dept. Head Approval: PUBLIC WORKS

- Express/Same Day
- Next Day Payment
- Pick-up/Delivery
- Special Mailing

Finance Dept. Use Only

Purchasing Administrator: _____

Director of Finance Approval: _____

(Over \$50,000) Treasury Authorization By: _____

Delivered To: _____ Initial: JE

Amount: \$43,985.49 Sequence Number: 6560098760
Account: 443280200 Capture Date: 06/15/2010
Bank Number: 12200066 Check Number: 468737



City of Pasadena

BANK OF AMERICA
525 S FLOWER STREET
LOS ANGELES, CA 90071
16-66/1220

468737

CITY HALL
100 N. GARFIELD AVE., RM 310, P. O. BOX 7115
PASADENA, CA 91109-7215

Date 06/15/10 Pay Amount *****\$43,985.49

Pay ****FORTY-THREE THOUSAND NINE HUNDRED EIGHTY-FIVE AND 49 / 100 US DOLLAR****

To The Order Of JENKINS, MELODY
PO BOX 8214
PASADENA, CA 91102

Richard S. ...
Vice

⑆468737⑆ ⑆12200066⑆ ⑆044320080200⑆

⑆0004398549⑆



BANK OF AMERICA, N.A. LAC
⑆12200066⑆ ⑆15999 10 05
⑆06/15/10
⑆6560098760⑆

0000 67727

4580-31
12200066

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE.

WARNING: THE BACK OF THIS CHECK CONTAINS A
SIMULATED WATERMARK LIKE THIS
HOLD AT 45 ANGLE TO VIEW
X
For Deposit

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468737
JENKINS, MELODY

Accounts Payable: (626) 744-4461

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
MSJ-061110 ✓	06/14/10	00803825	23,985.49	0.00	23,985.49 ✓
MSJ-061210 ✓	06/14/10	00803826	20,000.00	0.00	20,000.00 ✓

Vendor Number	Vendor Name	Total Discounts
0000072699	JENKINS, MELODY	\$0.00

Check Number	Date	Total Amount	Discounts Taken	Total Paid Amount
468737	06/15/10	\$43,985.49	\$0.00	\$43,985.49

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468737

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PO BOX 8214
PASADENA, CA 91102

NON-NEGOTIABLE

THIS IS NOT A CHECK

INVOICE

Melody Jenkins
 PO Box 8214
 Pasadena, CA 91102
 626-410-5845

V# 72699

INVOICE NO. MSJ-061110
 DATE June 14, 2010
 CUSTOMER ID Underground Conversion

TO City of Pasadena
 Public Works / Engineering
 100 N Garfield Avenue
 Pasadena, CA 91105
 ATTN: Underground Reimbursement Section

P W ENGINEERING
 P. O. #
 ACCT. # ~~8114-301-714600-53-74569~~
 APPROVAL: *[Signature]*
 MOUNT: \$ 23,985.49
 DATE: 6/14/10
 SENT TO FMS: 6/14/10

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
65"	3" PVC SCH 40 Conduit		\$ 170.00
65'	2" PVC SCH 40 Conduit		125.00
65'	2" PVC SCH 40 Conduit		125.00
1.00	Pull Box 12x6x36		135.00
1.00	3x4 PVC Reducers		79.00
8.00	3" PVC Couplings		115.00
4.00	PVC Power Adapters		343.00
2.00	PVC Bshings and Lock Nuts		37.00
60'	1" EMT Conduit for Subfeed		182.00
1.00	Grounding Wire		52.00
1.00	Tool rental, Jack Hammer (3 days)		275.00
1.00	Excavator (1 Week)		565.00
27.00	Labor Hours @ \$65 per Hr		1,745.00
1.00	Construction Permit		37.49
25'	Sewer Main Line Repair		20,000.00

PAID
 CITY OF PASADENA
 2010 JUN 15 A 9:45

SUBTOTAL \$ 23,985.49
 SALES TAX -
 TOTAL \$ 23,985.49

PAID
 JUN 1 2010
 J. G. [Signature]

