



**SOUTH LAKE PARKING PLACE COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
May 23, 2019**

I. CALL TO ORDER

The meeting was called to order at 8:04am

II. ROLL CALL

Commissioners Present: Darrell Done, Del Lile William DeClercq, Tammy Silver

Commissioners Absent: Jennifer Higginbotham

Staff Present: Jon Hamblen, Mike Woolson, Duke Beacham, Pam Thyret (arrived at 8:11am and left at 9:35am), Brad Fuller (left at 9:02am), Mauricio Mejia (left at 9:02am)

III. APPROVAL OF MINUTES

a. March 28, 2019 Meeting – *approved*

FUND 217, SHOPPER'S LANE SURFACE LOTS

IV. NEW BUSINESS

a. Redesign Logistics

Jon Hamblen asked for high-level estimates for a set of options from a designer, and the results were \$75,000 to \$125,000. Hamblen will look into quotes for conceptual design and a traffic volume study for Mentor Ave.

V. OLD BUSINESS

a. Property Tax Update

Brad Fuller called Chris Matarese for an update. Matarese said that the Assessor's Office, unable to make the decision themselves, referred the matter to County Counsel, who requested unspecified documents. Matarese was scheduled to speak with County Counsel later in the day (May 23rd). The previous hearing date that had been set for April was pushed.

b. Loading Zone Work Plan

Subject deferred as related to redesign efforts (see above).

c. EV Parking and Charging Stations

Mauricio Mejia from Water & Power stated that they had met with Tesla regarding an expansion of their partnership and plan to install 16 more charging stations at strategic locations throughout Pasadena – including Shopper’s Lane.

d. Essential Spending Allocation

Subject deferred as related to redesign efforts (see above).

VI. INFORMATION ITEMS

a. Financials

Revenue is up, expenses down slightly.

b. Meter Performance

Back to normal after a drop in January/February.

c. Parking Enforcement

Strong.

FUND 232, SOUTH LAKE ON-STREET METERS

VII. NEW BUSINESS

VIII. OLD BUSINESS

IX. INFORMATION ITEMS

a. Financials

Fund is within budget.

b. Meter Performance

Strong.

c. Parking Enforcement

Strong.

d. Attendance Reporting

Moved to next meeting.

X. COMMISSIONER COMMENTS

XI. CHAIR COMMENTS

XII. OTHER REPORTS

Jon Hamblen and Mike Woolson presented stats showing a significant increase in revenue if we begin charging for parking upon arrival. This option could be useful if the property tax decision is unfavorable for the City. Hamblen will look into issuing validations to businesses if this option is implemented.

XIII. ADJOURNMENT

Meeting adjourned at 9:50am.

The next meeting will be held on Thursday, July 25, 2019, at 8:00 a.m. in the 210 conference room at 221 East Walnut Street, Pasadena.

Duke Beacham
Recording Secretary