



**SOUTH LAKE PARKING PLACE COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
September 26, 2019**

I. CALL TO ORDER

The meeting was called to order at 8:06am

II. ROLL CALL

Commissioners Present: Jennifer Higginbotham, Del Lile, Tammy Silver, Darrell Done (left at 8:58am) and William DeClercq

Commissioners Absent: None

Staff Present: Jon Hamblen, Duke Beacham, Gloria Flores, Pam Thyret (arrived at 8:12am and left at 8:48am)

III. APPROVAL OF MINUTES

a. July 25, 2019 Meeting – *approved*

FUND 217, SHOPPER'S LANE SURFACE LOTS

IV. NEW BUSINESS

a. Redesign Logistics

Awaiting the RFP – item moved to next meeting.

b. Annual Work Plan

Approved

V. OLD BUSINESS

a. Property Tax Update

Lesley Cheung will be taking over from recently-retired Brad Fuller. Chris Matarese is still waiting to hear from the Assessor's Office. The hearing is expected to occur in November. The Commissioners asked to be notified once a date has been determined in order to potentially attend the hearing.

b. EV Parking and Charging Stations

Water & Power has some projects ahead of this, but it is still ongoing. W&P reps will be invited to the next meeting to give any potential updates.

VI. INFORMATION ITEMS**a. Financials**

Gloria Flores spoke about the FY20 financials. Revenue is on target, and Expenses are within budget. Based on current projections, Net Income will be approximately \$5300.

b. Meter Performance

Trending upward

c. Parking Enforcement

Consistent

FUND 232, SOUTH LAKE ON-STREET METERS**VII. NEW BUSINESS****VIII. OLD BUSINESS****IX. INFORMATION ITEMS****a. Financials**

Gloria Flores stated that Revenue and Expenses are both on target. Net Income will be approximately \$5,321.

b. Meter Performance

Strong

c. Parking Enforcement

Consistent

X. COMMISSIONER COMMENTS**XI. CHAIR COMMENTS**

Chair Higginbotham questioned the need for meeting as frequently as the Commission currently does and suggested cancelling the next meeting if the Property Tax hearing has not taken place.

XII. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Chair may limit this time if reasonable under the circumstances.)

XIII. OTHER REPORTS

XIV. ADJOURNMENT

Meeting adjourned at 9:11am.

The next meeting will be held on Thursday, November 21, 2019, at 8:00 a.m. in the 210 conference room at 221 East Walnut Street, Pasadena.

*Duke Beacham
Staff Liaison*