



SOUTH LAKE PARKING PLACE

REGULAR MEETING

COMMISSION

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
November 16, 2017**

I. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

II. ROLL CALL

Commissioners Present: Jennifer Higginbotham, Darrell Done, Thomas Canavan

Commissioners Absent: None

Staff Present: Mike Woolson, Duke Beacham

Public: Robert De Pietro, Del Lile

III. APPROVAL OF MINUTES

a. October 5, 2017 Meeting – approved with correction to Donna Guerrero’s last name

FUND 217, SHOPPER’S LANE SURFACE LOTS

IV. NEW BUSINESS

a. Holiday Monthly Parking Reduction

Woolson brought up the past practice of halving the number of corporate monthly parkers to create more available parking for shoppers during the holiday season. Commissioner Done voiced some concerns about interfering with commerce. Despite some reservations, the Commission agreed to continue the practice but would like feedback from the displaced monthly parkers.

V. OLD BUSINESS

a. ADA Compliance

No update at this time.

b. Landscape Maintenance

City employees Tom Hunter and Carl Jones expressed that they aim to provide better maintenance. Jones will be taking over from Hunter.

VI. INFORMATION ITEMS**a. Financials**

Revenues are 10% above budget, and expenses are 8% below budget.

b. Meter Performance

Trending up from this time last year (on average).

c. Parking Enforcement

No statistics, but enforcement is strong.

Public Speakers: Del Lile suggested a redesign of Shopper's Lane to focus on traffic and safety. He stated that delivery vehicles are often illegally parked, causing pedestrians to walk into traffic. The Commission suggested speed bumps to slow traffic. Robert De Pietro from SLBA suggested getting a consultant to look at a redesign.

FUND 232, SOUTH LAKE ON-STREET METERS**VII. NEW BUSINESS**

None

VIII. OLD BUSINESS

None

IX. INFORMATION ITEMS**a. Financials**

Revenues and expenses are expected to hit budget. The fund is healthy.

b. Meter Performance

Trending up slightly from this time last year.

c. Parking Enforcement

Enforcement is strong.

X. COMMISSIONER COMMENTS

None

XI. CHAIR'S COMMENTS

Jon Hamblen and Pam Thyret will do a site visit.

XII. OTHER REPORTS

None

XIII. ADJOURMENT

Meeting adjourned at 8:45am.

The next meeting will be held on Thursday, January 25, 2018, at 8:00 a.m. in the 210 conference room at 221 East Walnut Street, Pasadena.

Duke Beacham
Recording Secretary