



DRAFT

**SPECIAL MEETING
TRANSPORTATION ADVISORY COMMISSION**

**City of Pasadena
221 E. Walnut Avenue Suite #210
Pasadena, CA. 91101**

**Thursday, December 2, 2010
4:00 p.m.**

MINUTES

1. CALL TO ORDER 4:02 p.m.

2. ROLL CALL

Members Present: Stephen Acker (Excused), Myra Martin Booker (Excused), Christopher Burner, Julianna Delgado, Jennifer Higginbotham, Robin Salzer, Floraline Stevens (4:09 p.m.), Diane Trout (4:06 p.m.), Sharon Yonashiro.

City Staff Present: Norman Baculinao, Cathi Cole, Jenny Cristales, Fred Dock, Dennis Downs, A. Rebecca Fleming, Valerie Gibson, Bahman Janka, Robert Montano, Calvin Wells, Mark Yamarone

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

No public comment was heard at this time.

4. NEW BUSINESS

A. City-wide Wayfinding and Gateway Signage Program – Robert Montano, Planning Department (Review and Comment)

Robert Montano, Project Planner and Wayne Hunt of Hunt Design gave an overview of the program from its inception to its current status. Commissioners were asked for their input and comments.

MOTION:

Commissioner Trout moved that the Commission's comments be formalized back to staff with some additions and that staff's recommendations are supported. It was also recommended that the

Commission be more involved in further discussions. Commissioner Salzer seconded the motion and it was carried unanimously by the Commission.

B. Parking Restrictions on Narrow Streets – Norman Baculinao (Action)

Fire Chief Dennis Downs along with Norm Baculinao, Principal Engineer, made a presentation to the commissioners recommending that the TAC review and support staff's recommendation to city Council to (1) restrict parking on one side of those streets that are 20 feet wide or less; (2) restrict parking on one of those streets that are between 21 and 32 feet wide and function as a connector or higher classification in the street types proposed as part of the General Plan Mobility Element Update, and; (3) continue the existing traffic investigation process in resolving the parking and fire access issues on narrow streets not included in the previous categories.

PUBLIC COMMENT:

Lee Zanteson, President of the Linda Vista Annandale Association voiced his concern regarding what he perceived to be a lack of communication between the City and residents in communicating the process moving forward and stressed what he perceived to be an inconvenience to the residents.

MOTION:

Commissioner Stevens moved that the Commission support staff's recommendations. Commissioner Delgado seconded the motion and it was carried unanimously by the Commission.

C. Request for expansion of the Capital Improvement Program (CIP) budget for the City's Neighborhood Traffic Management Program (NTMP) – Commissioner Yonashiro (Action)

Vice Chair Yonashiro requested additional funding to be allocated to the City of Pasadena's Neighborhood Traffic Management Plan program. She requested that the current \$750,000 total program cost be increased to \$2 million with an annual spending allowance of \$500,000.

MOTION:

Vice Chair Yonashiro recommended that a request be submitted on the Commission's behalf in reference to the CIP process for installation of permanent NTMP improvements identified as part of the CIP as projects 39, 40 and 41 . Commissioner Stevens seconded the motion and it was carried unanimously by the Commission.

D. Pasadena ARTS Service Overview – Cathi Cole (Information)

Due to the absence of Commissioner Acker it was suggested that this item be continued to the next meeting.

5. OLD BUSINESS

A. Review of Commissioners Subcommittee Assignments – Commissioners Due to the absence of Commissioners Acker and Booker it was suggested that this item be continued to the next meeting.

6. INFORMATION ONLY

A. Environmental Studies Look Ahead - Staff Transportation Department
No updates at this time.

7. APPROVAL OF MINUTES

Approval of minutes of October 28, 2010

Motion:

Commissioner Delgado moved to approve the Minutes of the Regular TAC Meeting of October 28, 2010. Vice Chair Yonashiro seconded the motion and the motion was carried unanimously by the Commission.

8. COMMISSIONER COMMENTS

Commissioner Delgado gave an overview of the projects that are being reviewed at the Design Commission, and Commissioner Yonashiro requested about the process that staff follows in analyzing traffic collision and crash data.

9. CHAIR'S COMMENTS

Chair Higginbotham expressed her concern about the lack of presence of the TAC commissioners at the Charets meeting. She stressed the importance of attending meetings like this in the future to have a bigger presence in influencing alternatives.

10. STAFF ACTIVITIES UPDATE

Mr. Janka had no updates to be given.

11. SUBCOMMITTEE REPORTS

Capital Improvement Program monitoring
No information was given at this time.

Annual Report Card monitoring

No information was given at this time.

Public Transit/ARTS (Ad Hoc Committee)

No information was given at this time.

Pedestrian Plan (Ad Hoc)

No information was given at this time.

General Plan Mobility Element Update (Ad Hoc Committee)

No information was given at this time.

Bike Master Plan update (Ad Hoc Committee)

No information was given at this time.

12. ADJOURNMENT: 6:38 p.m.

Commissioner Trout moved to adjourn the meeting. Commissioner Salzer seconded the motion. The next Special Meeting of the TAC will be held on Thursday, December 9, 2010 at 4:00 p.m. in the 210 Conference Room at 221 East Walnut Street, Pasadena.

Respectfully Submitted,

A. Rebecca Fleming
Recording Secretary