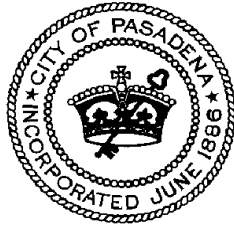


DRAFT



**REGULAR MEETING
TRANSPORTATION ADVISORY COMMISSION**

**City of Pasadena
221 E. Walnut Avenue Suite #210
Pasadena, CA. 91101**

**Thursday, January 27, 2011
4:00 p.m.**

MINUTES

1. CALL TO ORDER 4:06 p.m.

2. ROLL CALL

Members Present: Stephen Acker, Myra Martin Booker, Christopher Burner (4:14 p.m.), Julianna Delgado (Excused), Jennifer Higginbotham, Robin Salzer (4:07 p.m.), Floraline Stevens (Excused), Diane Trout, and Sharon Yonashiro

City Staff Present: Norm Baculinao, Mike Bagheri, Jenny Cristales, Richard Dilluvio, Fred Dock, A. Rebecca Fleming, Bahman Janka, Nick Rodriguez (City Attorney's Office), Amanda Ta-Chavez, Vasken Gourdikian (Pasadena Police Department) and Mark Yamarone

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

No public comment was heard at this time.

4. OLD BUSINESS

A. Discussion of potential changes and updates to the Commissions' Rules and Regulations (Subcommittee – Action)

Commissioner Booker gave a brief overview of the changes that have been made to the Commissions' Rules and Regulations. The Commissioners asked for clarification regarding the appointment of a Transportation Advisory Commission (TAC) member to serve on the Design Commission. Nicholas Rodriguez, Assistant City Attorney attempted to clarify the appointment process and responded to the following two questions. On the issue of qualifications for a TAC member to serve on the Design Commission, Mr. Rodriguez mentioned that in his personal opinion the TAC appointee would not need to have the same

qualification requirements outlined for the Design Commission, as he believes that the Council's intent was probably to have a member of TAC serve on the Design Commission to be aware and comment on the transportation elements of a project. Mr. Rodriguez emphasized that this is his personal opinion, and that the Council members may indicate otherwise. On the issue of whether a member of TAC can serve as an officer in two commissions, Mr. Rodriguez indicated that he believes that the intent of this wording was that a member for example can not serve as both Chair and Vice Chair of a commission, but that a member could serve as an officer for example in both TAC and in the Design Commission. In further discussions the Commission voted to place the discussion and potential action for nomination of TAC representative on the Design Commission on the next TAC agenda for consideration.

MOTION:

Commissioner Booker moved that the Commission approve the draft 2010 Proposed Amendments to Rules and Regulations dated November 1, 2010 and that the approved Rules and Regulations then be forwarded to City Council for ratification. Commissioner Acker seconded the motion and it was carried unanimously.

B. Bicycle Transportation Master Plan – (Review and Comment)

Rich Dilluvio, Senior Planner presented a PowerPoint presentation to the Commission on the City of Pasadena's Bicycle Transportation Plan. The overview included the engineering, education, encouragement, enforcement and evaluation of the complete streets approach. Mr. Dilluvio gave an overview of the various workshops that were held as well as the goals and objectives that were recommended. It was noted that the Plan will be implemented as funds become available or over a ten year period. The commissioners then had an opportunity to express their opinions and comments.

C. Review of Commissioners Subcommittee Assignments – Commissioners Chair Higginbotham gave an overview of how all subcommittees are currently staffed and gave the commissioners an opportunity to join new commissions. The list of commissioner assignments was updated at the meeting and a copy will be provided at the next meeting.

5. NEW BUSINESS

A. Mid-year review of 2010-2011 TAC Work Plan – (Discussion Only)

Chair Higginbotham gave an overview of the items that need to be followed up on.

6. INFORMATION ONLY

A. Environmental Studies Look Ahead

Mr. Janka updated the commissioners on the upcoming projects which include the medical office at 550 East Colorado Boulevard; the proposed CVS store at 1365 East Colorado Blvd; the proposed Rusnak car dealership at 2965 East Colorado Blvd. and the IDS proposed development at 680 East Colorado Boulevard.

7. APPROVAL OF MINUTES

Approval of minutes for the December 2, 2010 Special Meeting and December 9, 2010 Special Meeting.

MOTION:

Vice Chair Yonashiro made a motion to approve the Minutes of the Special TAC Meeting of the December 2, 2010 with typographical errors noted. Commissioner Salzer seconded the motion and the minutes were approved by the Commission.

MOTION:

Commissioner Booker made a motion to approve the Minutes of the Special TAC Meeting of December 9th, 2010. Commissioner Salzer seconded the motion and the minutes were approved by the Commission.

8. COMMISSIONER COMMENTS

*Commissioner Booker attended the General Plan Update and reported on the traffic focus.

*Commissioner Acker inquired as to TAC's purview to address ongoing security issues when utilizing the Goldline.

*Commissioner Salzer gave an update on the La Loma Bridge and the current efforts to earthquake proof it while maintaining its historical designation.

*Chair Higginbotham requested updates on truck route revisions on Sierra Madre Boulevard; parking on narrow streets; and an update on Gold line gate crossing down times.

9. CHAIR'S COMMENTS

Chair Higginbotham reiterated the importance of having the Commissioners attend all city wide meetings that have traffic implications. Of particular importance are the Charette meetings and having Commissioners give their input. She also asked about the City's current fiscal crisis and the affect on staffing levels which were responded to by Mr. Fred Dock.

10. STAFF ACTIVITIES UPDATE

No information was given at this time.

11. SUBCOMMITTEE REPORTS

Annual Report Card Monitoring

No information was given at this time.

Bike Transportation Plan Update (Ad Hoc Subcommittee)

No information was given at this time.

Capital Improvement Program Monitoring

No information was given at this time.

Design Commission Update – Commissioner Delgado

Due to her absence, Commissioner Delgado sent her comments via email which was distributed at the meeting to all commissioners.

General Plan Mobility Element Update (Ad Hoc Subcommittee)

No information was given at this time.

La Loma Bridge Advisory Group

No information was given at this time.

Pedestrian Plan (Ad Hoc Subcommittee)

No information was given at this time.

Public Transit/ARTS (Ad Hoc Subcommittee)

No information was given at this time.

Rules and Regulations Update (Ad Hoc Subcommittee)

No information was given at this time.

12. ADJOURNMENT: 7:11 p.m.

Commissioner Salzer moved to adjourn the meeting. Commissioner Trout seconded the motion. The next Regular Meeting of the TAC will be held on Thursday, February 24, th at 4:00 p.m. at 221 East Walnut Street, Suite #210.

Respectfully Submitted,

A. Rebecca Fleming
Recording Secretary