

**MEMORANDUM - CITY OF PASADENA
DEPARTMENT OF TRANSPORTATION**

DATE: February 24, 2011

TO: Transportation Advisory Commission

FROM: Frederick C. Dock, Director of Transportation *F.C. Dock*

RE: Discussion on nomination of TAC representative on the Design Commission - updated

At the Transportation Advisory Commission meeting of January 27, 2011, as part of the review of the Proposed Draft of the Rules and Regulations of the commission, the members asked several questions about the nomination and appointment process for a TAC representative to serve on the Design Commission. The information below is provided to help the commission discuss and if desired take action on this item at the February 24, 2011 meeting.

- City Council on May 23, 2005 APPOINTED Julianna Delgado to the Transportation Advisory Commission.
- TAC on May 5, 2006 NOMINATED Julianna Delgado by motion and unanimous vote of its members to be considered by Council for appointment to the Design Commission.
- City Council on May 16, 2006 APPOINTED Julianna Delgado to the Design Commission based on nomination from TAC.
- City Council on March 12, 2007 REAPPOINTED Julianna Delgado to TAC (not to the Design Commission). Commissioner Delgado's term on TAC expired on June 30, 2010, but no replacement has been appointed by the City Council. Under Section 2.135.30 of the Municipal Code (see next page), "[a] member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed."
- TAC has not nominated a successor to Julianna Delgado for its representative to the Design Commission. Under Section 2.80.030 of the Municipal Code, "[a] member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed."

Excerpts from the Pasadena Municipal Code and Article V of the proposed TAC Rules and Regulations (revised, but not in effect) follow:

Excerpts from Pasadena Municipal Code

TRANSPORTATION ADVISORY COMMISSION on PMC

Membership—Appointment and terms: PMC 2.135.30

A. The commission shall consist of 9 members, who shall be appointed as follows:

1. Each of the 7 councilmembers and the mayor shall nominate 1 member for a total of 8 members.
2. The mayor shall nominate 1 member from persons recommended by the 7 councilmembers.
3. All nominations are subject to ratification by the city council.

B. Members shall be appointed for a term of 3 years, and shall serve no more than 2 consecutive terms. A term of less than 1 year shall not be considered a full term. Terms expire on June 30th of the applicable years. A member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed. No member who has served 2 consecutive terms shall be eligible for reappointment to the commission prior to the passage of a 2-year interval.

Qualifications: PMC 2.135.040

- A. All members shall be residents of the city; provided however, that a person nominated by a director need not reside in the director's district.
- B. Members shall have experience and knowledge in the fields of transportation, urban planning and public services.

**Excerpts from
Pasadena Municipal Code
(Continued)**

DESIGN COMMISSION on PMC

Membership—Appointment and terms: PMC 2.80.030

- A. The commission shall consist of 9 members, who shall be appointed as follows:
1. The mayor shall nominate 5 members from persons nominated by the city council.
 2. The transportation advisory commission, the arts and culture commission, the cultural heritage commission and the planning commission shall each nominate 1 member for a total of 4 members.
 3. All appointments are subject to ratification by the city council.
- B. Members shall be appointed for a term of 3 years, and shall serve no more than 2 consecutive terms. A term of less than 1 year shall not be considered a full term. Terms expire on June 30th of the applicable years. A member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed. No member who has served 2 consecutive terms shall be eligible for reappointment to the commission prior to the passage of a 2-year interval.

Qualifications: PMC 2.80.040

- A. All members shall be residents of the city; provided however, that a person nominated by a director need not reside in the director's district.
- B. The criteria for selection of members shall be a demonstrated interest in the community and professional expertise and experience in a design related field, including one or more of the following fields:
1. Architecture;
 2. Landscape architecture;
 3. City planning;
 4. Historic preservation;
 5. Artist;
 6. Urban design;
 7. Engineering; and
 8. Transportation planning.

Proposed TAC Rules and Regulations
Revised by TAC at 1/27/11 meeting
Subject to consideration by City Council at a future date
(i.e., not yet in effect)

ARTICLE V
DESIGN COMMISSION NOMINATION

SECTION 1. The Pasadena Municipal Code (Section 2.80.30) specifies that the Transportation Advisory Commission shall nominate one of its members to the City Council to serve on the Design Commission.

SECTION 2. The primary purpose of service on the Design Commission shall be to provide advice on transportation issues related to projects under review.

SECTION 3. All members of the Transportation Advisory Commission may be nominated for service on the Design Commission.

- a. Representation on the Design Commission will rotate periodically among the members who express a desire to serve in this capacity.

SECTION 4. A member shall be nominated to serve on the Design Commission for a one year term.

- a. A nominee shall have served for at least one year on the Transportation Advisory Commission.
- b. This nomination will be approved as part of the election of officers at the July Annual Meeting.