

OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION

MINUTES OF THE REGULAR MEETING

Thursday, March 17, 2011

I. CALL TO ORDER

The meeting was called to order at 10:04 am in the Department of Transportation 221 E. Walnut St., Conference Room 210.

II. ROLL CALL

Commissioners Present

Marilyn Buchanan, Debbie Meymarian, Scott Ward, Sally Lunetta, Susan Hickman

Excused

Rhea Roberts

City Staff

Charles Kindred, Mike Woolson, Gloria Flores, Alejandra Flores

Guest

Max Vazquez (Inter-Con), Steve Mulheim (OPMD)

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Debbie Meymarian and Steve Mulheim expressed their concern regarding the "No Parking" signs placed by Public Works along Holly meters, without notifying local business, causing businesses to be effected. Mr. Kindred mentioned there is a notification process in the works with other departments.

IV. APPROVAL OF MINUTES

Approval of minutes of January 20, 2011 Special Meeting.

Motion

Commissioner Buchanan made a motion to approve the Minutes from the Special OPPMZAC Meeting of January 20, 2011. Commissioner Lunetta seconded the motion; minutes were approved unanimously by the Commission.

V. CHAIR'S STATEMENT

VI. NEW BUSINESS

A. Convenience Fee Charge – Mike Woolson

MOTION:

Commissioner Meymarian made a motion to request specific information from the parking staff regarding the convenience fee data. Seconded by Commissioner Lunetta.

VII. OLD BUSINESS

A. Discuss dates for budget planning – Gloria Flores

Mrs. Gloria Flores reported to the commission the budget has been submitted to the Finance Department. Once approved budget will be forwarded to the commission. Mrs. Gloria Flores answered the commissions question regarding the abatements, which were inaccurate, and informed the commission that the funds will be adjusted.

VIII. INFORMATION ITEMS

A. Financial Reports – Anne Vilagut

Mrs. Gloria Flores reported revenues and expenses through January 31, 2011 are currently below adopted budget. The city cost abatement fees (Acct. 8163) are currently 12% above target. The outlook for FY2011 is encouraging and the fund is projected to end the year with \$313,990 available for appropriations.

B. Meter Plant and Enforcement Statistics – Mike Woolson

Mr. Woolson reported on the Old Pasadena Parking Meter Plant Statistics to the commission and answered questions. Mr. Kindred offered to invite to the next scheduled meeting a staff member from Traffic Engineering to discuss loading zones and driveways not in use.

MOTION:

Commissioner Lunetta made a motion to requests citation status every 6 months and every year, to be presented to the commission. Seconded by Commissioner Hickman, passed unanimously.

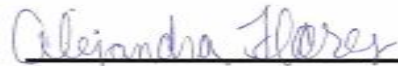
B. Valet parking update – Gloria Flores

Mrs. Gloria Flores reported to the commission there are currently 13 valet operators, and Unified Parking Valet payments are up to date.

C. Inter-Con – Max Vasquez

No updates reported from Mr. Vasquez.

The meeting was adjourned at 11:04 a.m. The next Regular Meeting of the OPPMZAC will be Thursday, June 16, 2011 at 10:00 a.m. in the Department of Transportation conference room, Room 210.



Alejandra Flores
Recording Secretary