

SOUTH LAKE PARKING PLACE COMMISSION
Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101

**Minutes of Special Meeting
March 31, 2011**

I. CALL TO ORDER

The meeting was called to order at 8:15 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleson, Gina Tleel,
Julianne Worrell (arrived at 8:33 a.m.)

Absent: Carolyn Robinson

City Staff: Charles Kindred, Mike Woolson, Gloria Flores, Alejandra Flores

Guests: Councilmember Terry Tornek, Perry Vidalakis (Gastro, Inc), and
Max Vasquez (Inter-Con)

**III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE
MINUTES PER SPEAKER**

IV. APPROVAL OF MINUTES – January 27, 2011-Regular Meeting

Motion:

Chair Hiddleson moved that the Minutes of the January 27, 2011
Regular Meeting be approved as submitted. Seconded by
Commissioner Worrell, and approved unanimously.

V. CHAIR'S STATEMENT

VI. NEW BUSINESS

A. Shoppers Lane Parking – Charles Kindred

The Commission discussed the various options to improve the parking
situation on Shoppers Lane.

Motion:

Chair Hiddleson made a motion requesting from City staff to
summarize the alternatives that have been discussed, and present a

proposal with various options to improve the Shoppers Lane parking situation. Seconded by Commissioner Worrell, and approved unanimously.

B. South Lake Consultant Outcome – Gina Tleel

Commissioner Tleel informed the commission the consultant has received all the data needed to process the report, no update of a completion date as of yet.

C. Farmers Market – Kenneth James

Mr. James is requesting approval from the commission to have a Farmers' Market this year, using 42 parking spaces in North Shoppers Lane lot; same location used during the 2010 Farmers Market. Beginning in April and ending in September 2011. Requesting to secure the bays beginning at 2:30 p.m. Mr. James received a commitment from 15 vendors to have no vacancies this year. Gretchen Sterling will be managing the Farmers Market; Mr. James will be overseeing Ms. Sterling. Commissioner Tleel expressed her concern regarding the vacancies from the 2010 Farmers Market, requesting more supervision and proper management of the event; stating the request was not met during the 2010 Farmers Market.

Motion:

Chair Hiddleson made a motion to approve the 2011 Farmers Market. Seconded by Commissioner Worrell, and approved unanimously.

VII. OLD BUSINESS

A. Parking Enforcement Study – Mike Woolson

Mr. Woolson updated the commission on the previous meeting enforcement study, leaving the item open to the commission for discussion.

B. Citation Stats – Mike Woolson

No update.

VIII. INFORMATIONAL ITEMS

A. Meter Performance – Mike Woolson

Mr. Woolson reported the meter and on-street revenue for South Lake and Shoppers Lane.


B. Financials – Anne Vilagut

Ms. Gloria Flores is covering for Ms. Vilagut, updating the commission on the financial reports.

- IX. ADJOURNMENT** – The meeting was adjourned at 9:15 a.m. The next meeting scheduled will be a Special Meeting to be held on April 28, 2011 at 8:00 a.m. at 221 East Walnut Street, Suite 210.

Motion:

Chair Hiddleson made a motion the schedule a special meeting on April 28th, 2011. Seconded by Commissioner Worrell, and approved unanimously.


Alejandra E. Flores
Recording Secretary