

DRAFT



SOUTH LAKE PARKING PLACE COMMISSION
Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101

Minutes of Special Meeting
April 28, 2011

I. CALL TO ORDER

The meeting was called to order at 8:09 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleson, Perry Vidalakis, and Julianne Worrell

Absent: Carolyn Robinson (Excused) and Gina Tleel (Excused)

City Staff: Charles Kindred, Robert Montano, Mike Woolson, and Gloria Flores

Guests: Max Vásquez (Inter-Con)

III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER

Hrach Garanian who is the store manager for Walgreens sent an email stating that Walgreens will not be in support of having the Farmers Market held in the parking lot due to a lack of parking and an inconvenience to customers. He asked that all businesses be asked if they are in agreement with having the Farmers Market held in the same location this year as his store had not been approached as of yet.

IV. APPROVAL OF MINUTES – March 28, 2011- Special Meeting

Motion:

Chair Hiddleson moved that the Minutes of the March 29, 2011, Special Meeting be approved as submitted. Seconded by Commissioner Worrell, and approved unanimously.

V. CHAIR'S STATEMENT

Chair Hiddleson continued discussion of the topic of eliminating free parking and possible alternatives to that concerning Shoppers Lane Parking Lots.

VI. NEW BUSINESS

A. Restaurant Opening/Electric Vault Installation – Robert Montano

Commissioner Vidalakis asked to be recused from this discussion due to his involvement in the project. Mr. Montano, Project Planner, City Manager's Office gave a presentation of a restaurant that will be occupying the former site of the Dickson/Podley realty space. Due to the fact that the site used to be an office/retail space, there is a requirement to upgrade the power service to the property. A section of the easement was distributed for review. The current proposal is to locate the vault within the Shoppers Lane Parking lot within certain confines which would not eliminate parking unless it is due to construction. The second option being looked at by Public Works is to actually locate the vault in the sidewalk of Shoppers Lane which presents various challenges including cost and limited space. The Commissioners were given an opportunity to ask questions.

Due to a lack of quorum it was suggested that this item be brought back to the Commission in the near future.

VII. OLD BUSINESS

A. Shoppers Lane Parking – Charles Kindred

General discussions continued on various options for the Shoppers Lane Parking lot. Suggestions included and discussed were looking at the possibility of restriping the parking lot, eliminating free parking, increasing enforcement, no cost validations to merchants, cost validations to merchants, bay sensing, gating the lots, Pay and Display meters, and creation of additional time restricted spaces. Due to the absence of two Commissioners it was suggested that this topic be carried over to the next meeting.

B. South Lake Consultant Outcome – Gina Tleel

Due to the absence of Commissioner Tleel it was suggested that this item be brought back at the next meeting for further discussion.

VIII. INFORMATIONAL ITEMS

A. Meter Performance – Mike Woolson

Mr. Woolson reported on the meter and on-street revenue for South Lake and Shoppers Lane.

B. Financials – Gloria Flores

Due to the absence of Ms. Flores and the fact that the new financials have not been released this item will be held over to the next meeting.

IX. ADJOURNMENT –

MOTION:

Chair Hiddleston made a motion that the meeting be adjourned. Commissioner Worrell seconded and the motion was approved unanimously.

The meeting was adjourned at 9:07 a.m. The next meeting scheduled will be a Regular Meeting to be held on May 26, 2011 at 8:00 a.m. at 221 East Walnut Street, Suite 210.

A. Rebecca Fleming
Recording Secretary