



**DRAFT**

**REGULAR MEETING  
TRANSPORTATION ADVISORY COMMISSION  
Department of Transportation  
221 E. Walnut Street, Room 210**

**Thursday May 26, 2011  
4:00 P.M.**

**MINUTES**

**1. CALL TO ORDER 4:05 PM**

**2. ROLL CALL**

**Members Present:** Stephen Acker, Myra Martin Booker, Jennifer Higginbotham, Robin Salzer, Floraline Stevens, and Sharon Yonashiro

**Members Absent:** Christopher Burner (Excused), Julianna Delgado (Excused) and Diane Trout (excused),

**Staff Present:** Mike Bagheri, Fred Dock, A. Rebecca Fleming, Sergeant Vaskin Gourdikian, Pasadena Police Department, Sebastian Hernandez, Bahman Janka, and Mark Yamarone

**3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Mr. Rhoads Stephenson spoke on behalf of the Neighborhood Church Group and invited the City to participate in a Bike/Pedestrian event on September 24<sup>th</sup>. Commissioner Salzer suggested that Mr. Stephenson work closely with the City in terms of road closures, cost and the possibility of a UCLA game.

**4. NEW BUSINESS**

**A. General Plan Update – June Community Survey and Workshops  
(Information)**

Mark Yamarone, Transportation Administrator, presented the General Plan update and the four land use and mobility alternatives that have been drafted to reflect community input. He also gave an overview of the community survey that will be sent to Pasadena households and businesses which will provide an opportunity to provide feedback on which alternative or combination of alternatives is preferred. A listing of workshops was also presented.

Many Commissioners gave their input and concern regarding the wording and vagueness of many of the questions on the survey.

**MOTION:**

**Vice Chair Yonashiro moved that the Chair be authorized to write a letter to the appropriate departments throughout the City regarding the concerns that the Commission shared regarding the outreach that is going to be made on behalf of the mobility element. Commissioner Stevens seconded the motion and it was carried unanimously by the Commission.**

- B. Feedback from the Ad Hoc Public Transit/ARTS Committee Special Meeting of May 24<sup>th</sup> (Information)

Sebastian Hernandez, Associate Planner, gave an overview of the meeting which was well attended and drew broad representation. Commissioner Stevens, Acker and Booker gave their feedback regarding the meeting and the ongoing challenges that were addressed by the residents. Topics covered included the addition of routes, advertising on buses, added and existing extensions of bus schedules, an emphasis on cleanliness and safety and routes being more patron friendly. Another meeting will be planned for July.

- C. The role and responsibilities of TAC Subcommittees (Discussion and possible Action)

Chair Higginbotham lead discussions over the subcommittees in terms of functionality, meeting requirements, and the overall effectiveness of them. It was agreed by the Commissioners that the subcommittees are helpful and effective. It was suggested that advance notice be given for meeting times and that the Commissioners receive more training on the subcommittees that they are chosen to serve on. Chair Higginbotham with assistance from staff will work on descriptions, meeting frequencies, etc. and present at future meetings for discussion.

**5. OLD BUSINESS**

Nothing was presented at this time.

**6. INFORMATION ONLY**

- A. Environmental Studies Look Ahead – Staff

Nothing was presented at this time.

## **7. APPROVAL OF MINUTES**

### **A. April 28, 2011 Regular Meeting**

Commissioner Booker requested that her comments on the “Commissioner Comments” be revised. Vice Chair Yonashiro moved to approve the Minutes of the Regular TAC Meeting of April 28, 2011 with corrections noted. Commissioner Stevens seconded the motion and the motion was carried unanimously by the Commission.

## **8. COMMISSIONER COMMENTS**

\* Commissioner Acker noted a heavy presence of law enforcement officials at Gold Line Stations and platforms and requested an update on the reason for that. He also highlighted the GPS Bus function which is now being featured on the Metro website.

\* Commissioner Stevens gave her congratulations to Commissioner Salzer for his participation in the Food Distribution/BBQ Activities at Jackie Robinson Center and his Profile article in the Pasadena Weekly.

\* Vice Chair Yonashiro gave an update on the Design Commission checklist that was created for her by Mike Bagheri, Transportation Services Manager. She provided an update on the All Saints EIR

## **9. CHAIR’S COMMENTS**

Chair Higginbotham reported on riding her child to school on a bike in order to emphasize the importance of alternate modes of transportation. She stressed the need for improved bike route/lanes on California Boulevard due to the narrowness of the street and a need to look at the bike routes and their safety. She also updated the Commissioners regarding correspondence from the residents of South Allen Avenue regarding the truck route and the lack of adherence to the new ordinance.

## **10. STAFF ACTIVITIES UPDATE**

Staff provided handout with information and update on the results of the pedestrian Public Safety Campaign, Road Diet Project, Sierra Madre truck route status and the 710 Freeway EIR scoping comments.

## **11. SUBCOMMITTEE AND OTHER REPORTS**

### **A. Annual Report Card monitoring**

### **B. Bike Transportation Plan Update (Ad Hoc Subcommittee)**

### **C. Capital Improvement Program monitoring**

- D. Design Commission Update – Vice Chair Yonashiro
- E. General Plan Mobility Element Update (Ad Hoc Subcommittee)
- F. La Loma Bridge Advisory Group
- G. Pedestrian Plan (Ad Hoc Subcommittee)
- H. Public Transit/ARTS (Ad Hoc Subcommittee)
- I. Rules and Regulations Update (Ad Hoc Subcommittee)

**12. ADJOURNMENT: 6:15 p.m.**

Vice Chair Yonashiro moved to adjourn the meeting. Commissioner Acker seconded the motion. The next Regular Meeting of the TAC will be held on Thursday, June 23, 2011 at 4:00 p.m. in the 210 Conference Room at 221 East Walnut Street, Pasadena

Respectfully Submitted,

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A. Rebecca Fleming  
Recording Secretary