

## SOUTH LAKE PARKING PLACE COMMISSION

### Regular Meeting

July 28, 2011

8:00 a.m. to 10:00 a.m.

Department of Transportation - Administration Office  
221 E. Walnut St., Suite 210  
Pasadena, CA 91101

#### I. CALL TO ORDER

The meeting was called to order at 8:04 a.m.

#### II. ROLL CALL

**Commissioners Present:** Chris Hiddleson, Carolyn Robinson, Gina Tleel, and Perry Vidalakis.

**Absent:** Julianne Worrell (Excused)

**City Staff:** Charles Kindred, Rebecca Fleming, Gloria Flores, Anne Vilagut and Mike Woolson

#### III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER

Carlton Maese and John B. Howe (former SLPPC Chairs) spoke on behalf of the South Lake Business Association and expressed their desire to have meter funds transferred to the SLBA for streetscape related items.

#### IV. APPROVAL OF MINUTES – Special Meeting, June 16, 2011

The minutes were moved for approval to the next commission meeting due to revisions being needed.

#### V. CHAIR'S STATEMENT

No statement was given at this time.

#### VI. NEW BUSINESS

A. Annual Contribution for Streetscapes - Gina Tleel

Ms. Tleel gave an overview of the streetscapes program and the need for it to continue and to be funded. Commissioners were given an opportunity for their input with Commissioners Vidalakis and Robinson giving strong support for the program.

**MOTION:**

Commissioner Vidalakis moved that the Commission approve for 2012 a \$50,000 allotment to the SLBA as proposed for streetscape purposes and that the issue will be revisited next year. Chair Hiddleston seconded the motion and it was carried unanimously.

B. Work Plan - Charles Kindred

Mr. Kindred will prepare a draft and send out to the Commissioners for review. It will be presented at the next Commission meeting for final approval before it is presented Council.

**VII. OLD BUSINESS**

Commissioner Vidalakis gave an update on the power upgrade for a new restaurant that will be housed at 336 South Lake Avenue. Currently the project will require a transformer installation. He also spoke on the construction related items which will impact Shoppers Lane during the period of construction. He requested assistance from the Commission in order to have the project move forward.

**VIII. INFORMATIONAL ITEMS**


A. Financials - Anne Vilagut

Ms. Vilagut gave an overview of the SLPPC Fund 217 and South Lake Parking Meter Ops - Fund 232 as well as FY 2011 YTD Actuals through May 31, 2011. For Fund 217 total revenues were projected to end 9% below budget. Total operating expenses are 1% above budgeted expectation and overall expenses remain on track. Fund 217 is projected to end the year with \$111,492 available for appropriations. For Fund 232 total revenues are expected to end at 1% above budget. Total expenditures are expected to end 18% below budget and the fund is projected to end the year with \$91,806 available for appropriations.

B. Meter Performance - Mike Woolson

Mr. Woolson gave an over of the meter performance noting that the up times remain good. He also went over the proposed verbiage for the new Shoppers Lane Signs which was amended by the Commissioners.

**IX. ADJOURNMENT** – The meeting was adjourned at 9:30 a.m. The next meeting scheduled will be a Special Meeting to be held on August 4, 2011 at 8:00 a.m. at 221 East Walnut Street, Suite 210.

  
A. Rebecca Fleming  
Recording Secretary