



Agenda Report

DRAFT

TO: CITY COUNCIL **DATE:** XXXXX, 2011

FROM: TRANSPORTATION ADVISORY COMMISSION (TAC)

SUBJECT: ANNUAL REPORT – JULY 2010 THROUGH JUNE 2011, and
WORK PLAN – JULY 2011 THROUGH JUNE 2012

RECOMMENDATION:

This Annual Report is submitted for informational purposes only.

Attached is the following:

- Mission Statement
- Year End Report of Accomplishments for July 1, 2010 through June 30, 2011
- Work Plan for July 1, 2011 through June 30, 2012
- Roster of Committees for 2010-11
- Report of Commission Attendance for July 1, 2010 through June 30, 2011

The Commission first discussed the Annual Report at its regularly scheduled meeting of June 23, 2011. On July 28, 2011, at its Annual Meeting and subsequently at its monthly meeting on September 22, 2011, the Commission reviewed its accomplishments during the past year, and formulated its Work Plan items for the coming year.

Respectfully submitted,

Jennifer Higginbotham, Chair

Sharon Yonashiro, Vice-Chair

City of Pasadena
TRANSPORTATION ADVISORY COMMISSION

MISSION STATEMENT
ACCOMPLISHMENTS: 7/1/10-6/30/11
WORK PLAN: 7/1/11-6/30/12

MISSION:

As set forth in Section 2.135.110 of the Municipal Code, the primary purpose of the Commission is to advise the City Council concerning policies affecting the City's transportation system. The Commission studies and holds public hearings assessing the economic, environmental, and social adequacy of the City's transportation system and recommends short and long-range measures for its improvement.

The Commission also advises the City Council on matters aimed at implementing the objectives and policies contained in the 2004 General Plan Mobility Element, along with any future updates to the City's Mobility Element.

Consistent with Section 2.135.110 and the Commission's Rules and Regulations, the Commission studies and makes policy recommendations to the City Council on issues including, but not limited to, the following:

- Improvements to increase walkability and bicycle use, including provision of pedestrian-only areas and revisions to the Pedestrian Plan and to the Bicycle Transportation Plan.
- Measures affecting vehicle traffic circulation and transportation in Pasadena.
- Protection of residential neighborhoods from negative transportation system impacts.
- Transportation Demand Management (TDM) programs and measures designed to manage or reduce traffic congestion, including ridesharing, vanpooling, alternative work-hours strategies, application of new technologies, and encouragement of existing and alternative modes of transit.
- Annual capital programs and the five-year Capital Improvement Program (CIP) of the City affecting streets and transportation.
- Annual and long-range allocation of funds from Measure 4 and Propositions A and C.
- Federal, state and regional actions affecting the transportation network serving Pasadena, including existing and proposed freeways.
- Inclusion of Pasadena in Southern California's Light Rail Transit network.
- Assistance for other City Commissions, Committees and Task Forces regarding transportation-related issues, including review of and comment on various Specific Plans, Master Plans, development projects, and associated traffic studies and environmental impact reports.

- Leadership of and participation in local and regional studies and committees or task forces dealing with transportation issues.
- Provision for a public transit system, including streetcar/trolley and shuttle bus systems.
- Provision for service to those persons with limited access to transportation.
- Promotion of energy conservation aspects of transportation and review of and recommendations on the City's Green Action Plan.
- Such other matters as shall be referred from time to time to the Commission by the City Council.

YEAR-END REPORT OF ACCOMPLISHMENTS:

The following are highlights of the Commission's activities and accomplishments in fiscal year 2011:

Revised TAC Rules and Regulations: The Commission, through its Ad Hoc Rules and Regulations Subcommittee, worked with staff and the City Attorney to review and make recommendations to the City Council regarding amendments to the existing "Rules and Regulations" (Commission by-laws) that were adopted by the TAC on October 2, 1992 and approved by the Council in December 1992. Following many months of discussion, the Commission adopted the revised Rules and Regulations at its January 27, 2011 meeting. TAC now awaits Council ratification of the proposed Rules and Regulations.

General Plan Land Use and Mobility Element Updates: The Commission received regular briefings on the General Plan update, including in-depth presentations by DOT and Planning Department staff members. Topics covered by staff included street classifications, transportation management strategies and transportation impact review guidelines.

TAC members participated in the November 2010 charrettes, and attended numerous GPUAC meetings and public outreach workshops. In addition, the TAC Mobility Element subcommittee met several times with staff to discuss in detail DOT's work on this important initiative.

Lincoln Avenue Specific Plan: The Commission reviewed and commented on the draft plan at its April 28, 2011 meeting.

Project Review: In addition to DOT staff giving regular updates on upcoming projects, the Commission discussed the following development projects:

- Pasadena Manor, 880 E. Colorado Blvd. (Colorado@Lake) – DEIR comment and review, August 2010
- IDS (Colorado @ El Molino) – continued monitoring of project
- All Saints Church – DEIR comment and review, September, 2010
- Rose Bowl Loop – Input on initial implementation, September 2010

ARTS: Given the number of new commissioners, the Commission received an overview of the service and, through its Ad Hoc Short Range Transit Plan (SRTP) subcommittee, solicited public input on the ARTS SRTP. In addition, the supported the DOT staff recommendation regarding a memo of understanding (MOU) with Metro regarding additional funding for ARTS.

Bicycle Transportation Plan: The Commission reviewed and commented on the Bicycle Transportation Plan (formerly the Bicycle Master Plan). In FY 2009, the Commission formed an ad hoc subcommittee to increase citizen input on revisions to the City's Bicycle Master Plan. In Fiscal Year 2010, the Commission continued to monitor progress on the Plan, including participating in public meetings and those of the Bicycle Master Plan Advisory Committee. The Commission continued to support Bike Week and "Bike to Work Day," held each year in May.

Speed Hump Policy: The Commission supported DOT staff's recommended revisions to the speed hump policy and recommended additional review of this policy in the context of the General Plan Mobility Element update.

Truck Routes: Responding to residents' concerns, in FY 2010 the Commission reviewed and supported DOT staff's proposal to designate Sierra Madre Blvd. a truck route. This designation is part of a plan to alleviate visitor, construction and film crew traffic generated by the Huntington Library. In FY 2011, the Commission monitored the impact of the truck route designation.

Neighborhood Traffic Management Program (NTMP): The Commission routinely reviewed the status of various NTMPs being conducted in the City, including those for Linda Vista, South Allen/San Pasqual, South El Molino, South Oak Knoll Avenue and State Street South Gateway.

Citywide Wayfinding and Gateway Signage Program: The Commission provided input and comments regarding the wayfinding and signage program.

Parking Restrictions on Narrow Streets: The Commission reviewed the proposed plan, ultimately supporting the staff recommendation, but with concerns about the impact and encouraging continued communication with affected residents and property owners.

Capital Improvement Program (CIP) Budget: The Commission conducted its annual review of the CIP budget and approved submission of a request to increase NTMP funding to allow for certain permanent NTMP improvements. In March 2011, the TAC supported the staff-recommendation for the *Street and Streetscapes and Transportation and Parking Facilities* sections of the FY 2012 – 2016 Capital Improvement Program.

Design Commission: TAC continued to have one of its members serve as its designee to the Design Commission. Commissioner Delgado served in this capacity until

Commission Yonashiro assumed the role in April, 2011. TAC's Design Commission representative gave routine updates to the TAC.

La Loma Bridge Advisory Group: TAC continued to have one of its members, Commissioner Salzer, serve as its designee to the La Loma Bridge Advisory Group. He reported on the activities of this group.

Metro Gold Line Crossings: The TAC continued to monitor the transportation impacts of the at-grade crossings, with concerns noted regarding decreased headways due to added trains during peak hours.

Pedestrian Safety Campaign: TAC reviewed the DOT campaign.

SR-710 Freeway Gap Closure: DOT staff kept the TAC up-to-date on the status of this project.

Speed Limits: TAC continued to monitor efforts to amend Section 21400 of the California Vehicle Code which would revise the California Manual on Uniform Traffic Control Devices requirements related to the establishment of speed limits on local streets.

Finally, the Commission said farewell to two long-serving members, Diane Trout and Floraline Stevens, who left TAC at the end of June 2011.

None of the Commission's accomplishments would have been possible without the support and assistance of Department of Transportation (DOT) staff. The Commission thanks DOT staff for their continued support and cooperation in Fiscal Year 2011.

WORK PLAN: July 1, 2011 – June 30, 2012

As required by Section 2.135.090 of the Municipal Code, the Commission has developed the following Work Plan representing a partial list of the most important issues to be reviewed or studied by the Commission for Fiscal Year 2012. We will review the plan mid-year to assess our progress.

Pedestrian Improvement Measures — During Fiscal Year 2011-12, the Commission will continue its efforts to increase walkability, especially in the City's Central District. The Commission will also continue to monitor and support efforts to increase development of multi-use, non-vehicular trailways and pedestrian-only areas of the City.

General Plan Update and Transit Plan — The Commission will continue to participate in the City's General Plan update process, which it expects to be a major work effort for the coming year. The Commission will review and comment on proposed changes to the General Plan Mobility Element, Land Use Element, Zoning Code, and Design Guidelines. The Commission will also continue to assist staff in the development of the ARTS Short-Range Transit Plan.

Traffic Reduction Strategies — As part of the General Plan Update process, the Commission will monitor the progress of the traffic reduction strategies. Where necessary, the Commission will review and comment on the scope, study, timing and implementation of the traffic reduction strategies.

Gold Line — The Commission will actively continue to monitor efforts by DOT and MTA to reduce vehicle, bicycle and pedestrian delays at the three at-grade Gold Line crossings of Glenarm Street, California Boulevard and Del Mar Boulevard. The Commission will also monitor bicycle and pedestrian safety and access to the Gold Line stations located throughout the City.

Bicycle Transportation Plan — The Commission will monitor the implementation of Pasadena's Bicycle Transportation Plan once it is approved. The Commission will also continue to advocate for the development and implementation of the proposed Old Pasadena bicycle station, as well as other bicycle-related activities and events.

Annual Report Card — The Commission will assist City staff in the publication of the annual Report Card.

Project Review — The Commission will continue to review and comment on environmental impact reports for projects that meet the established criteria for review and/or community-wide significance. The Commission also anticipates participating in EIR scoping for projects that meet the established criteria for review and/or community-wide significance. In addition, the Commission will continue to review developments exceeding 50,000 square feet that require one discretionary action and developments containing 50 or more housing units, as required under the City's Predevelopment Application Conference (PAC) Administrative Guidelines. A representative from TAC

serves as a voting member of the Design Commission to further ensure the inclusion of a transportation perspective in the review of projects.

Specific Plans and Master Plans — The Commission will continue to review and comment on transportation, circulation and traffic issues associated with all proposed specific plans and master plans, and/or proposed amendments and updates to existing specific plans and master plans.

Capital Improvement Projects — The Commission will continue to review and make recommendations to the City Council regarding annual capital programs and the five-year CIP Program.

Project Monitoring — The Commission will continue to monitor ongoing transportation projects, including, but not limited to, the following: SR-710 Gap Closure; Streetcar Initiative; La Loma Bridge Design; NTMP community meetings and projects; and Gold Line extension. In addition, the Commission will periodically review updates on the City's progress in implementing its Intelligent Transportation System (ITS).

Commission Rules and Regulations — The Commission awaits Council adoption of its proposed revised Rules and Regulations that were initially adopted by the Commission on October 2, 1992, and approved by the City Council in December 1992.

Roster of Committees — The roster for 2011-12 is attached as Exhibit A. The ad hoc Rules and Regulations Committee may be disbanded in 2011-12 depending on the Council's action related to the Commission's proposed revised Rules and Regulations.

Attendance Record — An attendance record for commissioners is attached hereto as Exhibit B.

EXHIBIT A

Transportation Advisory Commission

2011-2012 Standing and Ad Hoc Subcommittees

	CIP	General Plan (AH)	Public Transit (AH)	Annual Report Card	PED (AH)	TAC R&R (AH)
Stephen Acker			√	√		
Manoochehr Adhami						
Myra Booker			√		√	Chair
Chris Burner	√	√				
Julianna Delgado					Chair	
Jennifer Higginbotham		Chair				
Robin Salzer		√				
Brigham Yen						
Sharon Yonashiro	Chair	√				√

Legend:

- CIP: Capital Improvement Program monitoring
- General Plan: General Plan Mobility Element Update (to include the Bicycle Transportation Plan) (Ad Hoc Subcommittee)
- Public Transit: Public Transit/ARTS (to also include Gold Line, Foothill Transit, LADOT Commuter Express, etc.) (Ad Hoc Subcommittee)
- Annual Report Card: Annual Report Card monitoring
- PED: Pedestrian Plan (Ad Hoc Subcommittee)
- TAC R&R: Rules and Regulations Update (Ad Hoc Subcommittee)

EXHIBIT B

Transportation Advisory Commission

Attendance: July 1, 2010 – June 30, 2011

COMMISSIONERS

2010	7/9/2010	7/29/2010 (S)	8/26/2010 (S)	9/9/2010	10/28/2010	12/2/2010 (S)	12/9/2010 (S)
Burner, Christopher	XX	P	A	P	P	P	P
Delgado, Julianna	XX	P	A	P	P	P	P
Higginbotham, Jennifer	XX	P	P	P	P	P	P
Stevens, Floraline	XX	E	P	P	P	P	P
Trout, Diane	XX	P	P	E	P	P	E
Yonashiro, Sharon	XX	P	P	P	P	P	P
Acker, Stephen	XX	P	P	P	P	E	E
Salzer, Robin	XX	E	P	P	A	P	P
Booker, Myra Martin	XX	P	P	P	P	P	P

2011	1/27/2011	2/24/2011	3/24/2011	4/28/2011	5/26/2011	6/23/2011
Burner, Christopher	P	P	P	E	E	P
Delgado, Julianna	E	P	E	E	E	E
Higginbotham, Jennifer	P	P	P	P	P	P
Stevens, Floraline	E	P	E	P	P	P
Trout, Diane	P	E	P	E	E	P
Yonashiro, Sharon	P	P	P	P	P	E
Acker, Stephen	P	P	P	P	P	P
Salzer, Robin	P	P	P	P	P	P
Booker, Myra Martin	P	P	P	P	P	P

P =	Present
E =	Excused
A =	Absent
LOA =	Leave of Absence
Shaded =	Not Applicable
XX =	Meeting Cancelled
[R] =	Special Meeting Retreat
[S] =	Special Meeting
NQ =	No Quorum; so no meeting held
R-N/A =	Recused, so attendance is not applicable