

SOUTH LAKE PARKING PLACE COMMISSION

**Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101**

Minutes of Special Meeting September 29, 2011

I. CALL TO ORDER

The meeting was called to order at 8:04 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleston, Gina Tleel, and Perry Vidalakis

Excused: Julianne Worrell

Absent: Carolyn Robinson

City Staff: Charles Kindred, Rebecca Fleming, Anne Vilagut and Mike Woolson

Guests: Max Vásquez (Inter-Con)

III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER

There was no public comment at this time.

IV. APPROVAL OF MINUTES – Regular Meeting, July 28, 2011 and Special Meeting, August 4, 2011.

The minutes were moved for approval to the next commission meeting.

V. CHAIR'S STATEMENT

Chair visited the Shoppers Lane parking lots and saw the new signs installed and asked staff what comments or feedback has been given or heard of. Mr. Kindred answered Chair's question.

VI. NEW BUSINESS

No new business was presented at this time.

VII. OLD BUSINESS

A. Work Plan – Charles Kindred

Mr. Kindred emailed the work plan to the Chair and commissioners, there were no changes. Chair signed the work plan.

B. Construction – Perry Vidalakis

Mr. Vidalakis provided an updated to the commission regarding the construction.

VIII. INFORMATIONAL ITEMS

A. Financials – Anne Vilagut

Ms. Vilagut gave an overview of the Preliminary Year End Report based on the actual data through June 30, 2011, for the South Lake Fund 217 and South Lake Parking Meter Ops Fund 232. Fund 217 revenues ended at 8% below budget. Expenses are projected to end at 4% below budget. However, with the transfer of \$300,000 to CIP# 73706 "South Lake Streetscapes Improvements" is factored in the fund will end with a negative net income this year. Overall, Fund 217 ended the year with \$99,038 available for appropriations. Fund 232 total revenues ended at 1% above budget expectation. Total expenditures are expected to end 18% below budget. Overall the fund ended the year on target with \$146,436 available for appropriations. The FY2012 YTD through August 31, 2011 for the South Lake Fund 217 revenues are projected to end 16% below budgeted expectations. Operating expenses are projected to end 4% below budget. The outlook for now for FY12 is projected to end the year with \$61,778 available for appropriations. Fund 232, revenues are projected to end 12% below budget. Expenditures for the month of July and August are low. The outlook for now for FY12 is projected to end the year with \$161,836 available for appropriations.


B. Meter Performance – Mike Woolson

Mr. Woolson reported on the meter and on-street revenue for South Lake and Shoppers Lane.

MOTION:

Commissioner Vidalakis made a motion to invite Judi Masuda, to discuss and understand different option of public transportation available to the South Lake businesses. Chair Hiddleson seconded the motion, approved unanimously.

- IX. ADJOURNMENT** – The meeting was adjourned at 8:51 a.m. The next meeting scheduled will be a Special Meeting to be held on December 1, 2011 at 8:00 a.m. at 221 East Walnut Street, Suite 210.


Alejandra E. Flores
Recording Secretary