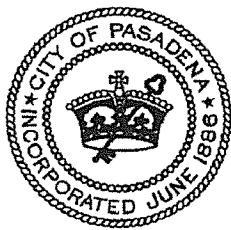


FINAL



**SPECIAL MEETING
TRANSPORTATION ADVISORY COMMISSION**

**City of Pasadena
221 E. Walnut Avenue Suite #210
Pasadena, CA 91101**

**Thursday, December 8, 2011
4:00 P.M.**

MINUTES

1. **CALL TO ORDER: 4:06 p.m.**

2. **ROLL CALL**

Members Present: Stephen Acker (excused), Christopher Burner (5:25 p.m.), Julianna Delgado (excused), Jennifer Higginbotham, Robin Salzer, Brighman Yen (excused), Manoochehr Adhami, Sharon Yonashiro, and Myra Martin Booker

City Staff Present: Mike Bagheri, Jenny Cristales, Fred Dock, Rebecca Fleming, Valarie Gibson, Sebastian Hernandez, and Mark Yamarone

3. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

No public comment was heard at this time.

4. **NEW BUSINESS**

No new business was heard at this time.

5. **OLD BUSINESS**

A. **General Plan Mobility Element Policy Review - (Discussion and possible Action)**

Staff gave an overview of the Mobility Element and Implementation Tools Concept with an emphasis on the Adopted Policies Objectives. Special note was made of the January 21st, 2012 Commissioners Workshop meeting which will be held at PCC from 9:00 a.m. - noon. Staff answered questions and received comments from the Commissioners.

MOTION:

Vice Chair Yonashiro moved that the Commission authorize the General Plan Mobility Element Update (Ad Hoc Subcommittee) to review the Mobility Element Policy of 2004 with an eye to simplifying or diminishing the numbers, aligning the policies within these new objectives that have been identified and identifying where some of these policies might become directed to what we are calling implementation tools or other plans governing operations in the department. Commissioner Adhami seconded the motion and the motion was carried unanimously.

B. Meeting date for December 22, 2011 - Commission Members (Action)

Due to the upcoming year end holidays the Commissioners discussed alternative meeting dates.

MOTION:

Commissioner Adhami moved that the Commission cancel the December 22, 2011 Regular TAC meeting. Commissioner Booker seconded the motion and the motion was carried unanimously.

MOTION:

Commissioner Booker moved that the Commission schedule a Special TAC Meeting to be held on Thursday, January 12 in lieu of the cancelled TAC Meeting scheduled December 22, 2011. Commissioner Adhami seconded the motion and the motion was carried unanimously.

6. INFORMATION ONLY

A. City Policy on Work Site Traffic Control – Staff

The official Department of Public Works Permit Process was presented and circulated for review.

B. Environmental Studies Look Ahead - Staff

Mr. Bagheri gave an overview of the current projects being looked at which included The Huntington Hospital Master Plan Amendment located at 100 W. California Boulevard, The Medical Office located at 550 E. Colorado Boulevard, The Kaiser Permanente Medical Office Building located at 3258 E. Foothill Boulevard, the Lincoln Avenue Specific Plan, the Huntington Library Education and Visitor Center Project, the NFL Rose Bowl Traffic Study and the Parsons Site master plan located at 100 West Walnut Street. Commissioner Salzer asked for clarification regarding the Commission's position on the NFL Rose Bowl Traffic Study.

7. APPROVAL OF MINUTES
Approval of Minutes of October 27, 2011 Regular Meeting

Motion:

Commissioner Booker requested that an edit be made in the minutes regarding a comment she made during the "Commissioners Remarks" portion. Commissioner Salzer made a motion to approve the Minutes of the Regular TAC Meeting of October 27, 2011 with the edit noted. Commissioner Adhami seconded the motion and the motion was passed unanimously.

8. COMMISSIONER COMMENTS

- * Commissioner Adhami questioned why the Department of Transportation does not oversee the traffic control processes throughout the City as it is their area of expertise.
- * Commissioner Burner updated everyone on the awarding of a contract to the project that he is currently working on.

9. CHAIR'S COMMENTS

Chair Higginbotham asked for clarification regarding the Red Flag Warning Telephone Message that was sent to area residents and the possibility of having the reason why the parking restrictions are being changed due to the warning.

10. STAFF ACTIVITIES UPDATE

Valerie Gibson, Acting Transit Manager and Sebastian Hernandez, Associate Planner, reported on the Pasadena ARTS Service Adjustment Highlights which will be effective January 23, 2012. The adjustments will improve on-time performance and route productivity and will improve service to Pasadena Community Urgent Care, Allen Gold Line Station and the Hastings Ranch Shopping Area. Fred Dock, Director of Transportation gave an overview of the Red Light Camera Program, the Red Flag Warning Notification System and the City Emergency Notification System due to the Wind Storm of 2011.

11. SUBCOMMITTEE REPORTS

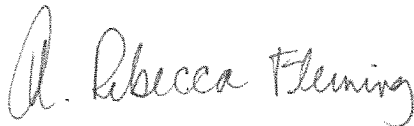
- A. Annual Report Card Monitoring:
There was nothing to report on at this time.
- B. Capital Improvement Program Monitoring:
There was nothing to report on at this time.
- C. Design Commission Update:
Vice Chair Yonashiro gave an update on the project on Green Street and Fair Oaks.

- D. General Plan Mobility Element Update (Ad Hoc Committee):
There was nothing to report on at this time.
- E. La Loma Bridge Advisory Group
There was nothing to report on at this time.
- F. Pedestrian Plan (Ad Hoc Committee)
There was nothing to report on at this time.
- G. Public Transit/ARTS (Ad Hoc Committee)
There was nothing to report on at this time.

12. ADJOURNMENT: 6:15 p.m.

Commissioner Booker made a motion to adjourn the meetings. Commissioner Booker seconded the motion and the motion was carried unanimously. The next meeting of the TAC (Special Meeting) will be held on Thursday, January 12th at 4:00 p.m. in the 210 Conference Room at 221 East Walnut Street, Pasadena,

Respectfully Submitted,



A. Rebecca Fleming
Recording Secretary