

**SOUTH LAKE PARKING PLACE COMMISSION**  
Transportation Administration Office  
221 E. Walnut St., Suite 210  
Pasadena, CA 91101

**Minutes of Special Meeting  
December 15, 2011**

**I. CALL TO ORDER**

The meeting was called to order at 8:04 a.m.

**II. ROLL CALL**

**Commissioners Present:** Chris Hiddleson, Gina Tleel, and Perry Vidalakis, Julianne Worrell

**Excused:** Carolyn Robinson

**City Staff:** Charles Kindred, Anne Vilagut, Mike Woolson, Mary Bedrosian, Judi Masuda, Alejandra Flores, Councilmember Terry Tornek

**III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER**

There was no public comment at this time.

**IV. APPROVAL OF MINUTES – Special Meeting, September 29, 2011.**

**Motion:**

**Chair Hiddleson moved that the Minutes of the September 29, 2011 Special Meeting be approved as submitted. Seconded by Commissioner Vidalakis, and approved unanimously.**

**V. CHAIR'S STATEMENT**

Chair attended the Courtyard meeting of the various people who are interested in the fate of South Lake Avenue, held by Councilmember Tornek. Stating it was helpful to hear the views of the people from the area and parking was part of the discussion; some people still feel strongly about not wanting free parking on South Lake, but in this economy it will not be a helpful or a positive thing to start charging in the area. Efforts have been recently made to increase the availability of parking spaces by changing the payment methodology at the meters in Shopper's Lane.

**VI. NEW BUSINESS**

A. Alternative transportation – Judi Masuda

Mr. Kindred introduced Ms. Masuda. Ms. Masuda informed the commission of her background and how she works with the City employers and employees to bring attention to using alternative forms of transportation, offering her services and answering the commission's questions. Chair Hiddleston asked Ms. Masuda to go to Dental Plus and offer the alternative forms of transportation, as a City service offered to business. Councilmember Tornek will work with Ms. Masuda to introduce the service to Dental Plus.

**B. CALE Meters in Shoppers Lane – Charles Kindred**

Mr. Kindred distributed to the commission a packet with information regarding the CALE meter and Duncan meters in order to discuss the current CALE pilot program on Colorado and El Molino lot and the possible replacement of the Duncan meters in the South Lake District.

**VII. OLD BUSINESS**

**VIII. INFORMATIONAL ITEMS**


**A. Financials – Anne Vilagut**

Ms. Vilagut gave an overview of the Preliminary Year End Report based on the actual data through September 30, 2011, for the South Lake Fund 217 and South Lake Parking Meter Ops Fund 232. Fund 217 revenues ended at 6% below budget. However, there is only three months of revenue and we will know more about this trend as we get to the second quarter. Expenses are projected to end at 8% below budget. For now, the outlook for FY2012 for fund 217 is encouraging and is projected to end the year with \$66,369 available for appropriations. Fund 232 total revenues ended at 13% below budget. However, there is only three months of revenue and we will know more about this trend as we get to the second quarter. The total operating expenses for the first quarter are low; as not all invoices were recorded for these months. We will know more about this trend once we receive additional months of data. For now the outlook for FY2012 is encouraging and the fund is projected to end the year with \$158,682 available for appropriations.

**B. Meter Performance – Mike Woolson**

Mr. Woolson reported on the meter and on-street revenue for South Lake and Shoppers Lane. Mr. Kindred will print the citations report for the Shoppers Lane lots, and email to commissioners.

**IX. ADJOURNMENT** – The meeting was adjourned at 9:33 a.m. The next meeting scheduled will be a Special Meeting to be held on January 26, 2012 at 8:00 a.m. at 221 East Walnut Street, Suite 210.

  
Alejandra E. Flores  
Recording Secretary