



## **SOUTH LAKE PARKING PLACE COMMISSION**

**Transportation Administration Office**

**221 E. Walnut St., Suite 210**

**Pasadena, CA 91101**

### **Minutes of Special Meeting**

**January 26, 2012**

#### **I. CALL TO ORDER**

The meeting was called to order at 8:04 a.m.

#### **II. ROLL CALL**

**Commissioners Present:** Chris Hiddleson, Gina Tleel, and, Julianne Worrell, Carolyn Robinson, Perry Vidalakis (arrived at 8:08 a.m.)

**City Staff:** Charles Kindred, Mike Woolson, Gloria Flores, Evan Johnson, Alejandra Flores, Councilmember Terry Tornek

#### **III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER**

There was no public comment at this time.

#### **IV. APPROVAL OF MINUTES – Special Meeting, December 15, 2011.**

**Motion:**

**Chair Hiddleson moved that the Minutes of the December 15, 2011 Special Meeting be approved as submitted. Seconded by Vice Chair Worrell, and approved unanimously.**

#### **V. CHAIR'S STATEMENT**

Chair Hiddleson stated he was at the South Lake Lot on December 24, 2011 around 2 to 3 o'clock in the afternoon, observing the lot was about 50% full. This is probably a reflection of the tough economy. The commissioners commented on the Chair's statement.

#### **VI. NEW BUSINESS**

#### **VII. OLD BUSINESS**

**A. CALE Meters in Shoppers Lane – Charles Kindred**

Mr. Kindred followed up with information regarding the CALE meter and Duncan meters and discussed the current CALE pilot program on Colorado and El Molino lot and the possible replacement of the Duncan meters in the South Lake District. Mr. Kindred introduced Mr. Johnson as one of the city's meter mechanics, who has worked on both CALE and Duncan meters. Mr. Johnson informing the commission the issues with the

meters, stating the CALE meter systems is better. Mr. Kindred informed the commission regarding Judi Masuda's resignation. Mr. Kindred and the commission discussed the increase in parking hours on Mentor and Hudson, discussing the process and regulations to initiating the increase.

## VIII. INFORMATIONAL ITEMS

### A. Financials – Gloria Flores

Ms. Flores gave an overview of the FY2012 Year End Report based on the actual data through October 31, 2011, and a five-year outlook through FY2017 for the South Lake Fund 217 and South Lake Parking Meter Ops Fund 232. Fund 217 revenues are approximately 20% below projections. However, there is only four months of revenue and we will know more about this trend as we receive additional months of data. Expenses are 10% below budget. For now, the outlook for FY2012 for fund 217 is encouraging and is projected to end the year with (\$13,403) available for appropriations. Fund 232 total revenues are approximately 10% below budget. However, there is only four months of revenue and we will know more about this trend as we receive additional months of data. Expenses are 4% below budget. For now the outlook for FY2012 is encouraging and the fund is projected to end the year with \$212,262 available for appropriations. Staff was available to discuss the fund appropriation reports and answer any questions the Commission had.

#### **Motion:**

**Chair Hiddleston made a motion to add to the agenda a discussion or proposal to modify the regulations or parking rules for the adjacent streets in and out of Lake Avenue, seconded by Commissioner Robinson, and approved unanimously.**

### B. Meter Performance – Mike Woolson

Mr. Woolson reported on the meter and on-street revenue for South Lake and Shoppers Lane.

- IX. ADJOURNMENT** – The meeting was adjourned at 8:57 a.m. The next meeting scheduled will be a Special Meeting to be held on March 22, 2012 at 8:00 a.m. at 221 East Walnut Street, Suite 210.

  
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Alejandra E. Flores,  
Recording Secretary