



**CITY OF PASADENA  
NOTICE OF REGULAR MEETING  
OF THE PUBLIC SAFETY COMMITTEE  
MONDAY, JUNE 18, 2012  
PASADENA CITY HALL  
100 NORTH GARFIELD AVENUE  
CITY HALL GRAND CONFERENCE ROOM – S038**

NOTICE IS HEREBY GIVEN that the regular meeting of the Public Safety Committee will be held on Monday, June 18, 2012, at 4:15 p.m. in the Pasadena City Hall Grand Conference Room – S038 (located in the Basement). The agenda for the meeting is as follows:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** (Please limit comments to 3 minutes each.)
- 3. APPROVAL OF MINUTES**
  - May 7, 2012 – Special Meeting\*
  - May 21, 2012 – Cancellation of Regular Meeting\*
  - June 4, 2012 – Cancellation of Regular Meeting\*
- 4. INFORMATION ITEMS**
  - A. Critical Incident Briefing Protocol (Presentation)\*
  - B. Update on Temporary Fire Station 39 (Presentation)\*
- 5. ADJOURNMENT**

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**STEVE MADISON, Chair  
Public Safety Committee**

I HEREBY CERTIFY that this agenda in its entirety, was posted on the City of Pasadena Chamber bulletin board, room S249, and the bulletin board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting this 14<sup>th</sup> day of June 2012, by 5:30 p.m.

  
LAARNI DAZA  
City Manager's Office

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City Council	Star News	Pasadena Unified School District
City Attorney	Pasadena Journal	Board of Education
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Assistant City Manager	Telecommunications	Business Services

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact (626) 744-4371 (TDB) or (626) 744-4124. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

*Language translation services are available for this meeting by calling (626) 744-4124 at least 48 hours in advance.*

*Habra servicio de interpretación disponible par éstas juntas llamando at (626) 744-4124 por lo menos con 48 horas de anticipación.*

*Items on the agenda may not be called in the order listed.*

## **APPROVAL OF MINUTES**

May 7, 2012 – Special Meeting\*

May 21, 2012 – Cancellation of Regular Meeting\*

June 4, 2012 – Cancellation of Regular Meeting\*

**CITY OF PASADENA  
PUBLIC SAFETY COMMITTEE MINUTES  
PASADENA CITY HALL  
100 NORTH GARFIELD AVENUE  
CITY HALL GRAND CONFERENCE ROOM S038  
MAY 7, 2012  
SPECIAL MEETING**

**OPENING** The Chair called the special meeting of the Public Safety Committee to order at 5:07 p.m.

**ROLL CALL:** Councilmember Steve Madison, (Chair)  
Vice Mayor Margaret McAustin  
Councilmember Gene Masuda  
Councilmember Jacque Robinson (5:15 p.m.)

Staff: Michael Beck, City Manager  
Steve Mermell, Assistant City Manager  
Mercy Santoro, Director of Human Services  
Frank Rhemrev, Assistant City Attorney  
Chris Russ, Police Commander  
Sandra Robles, Recording Secretary

**APPROVAL OF MINUTES** It was moved by Councilmember Masuda, seconded by Vice Mayor McAustin, to approve the minutes of March 5, 2012, and the cancellation minutes of March 9, 2012, April 2, 2012, April 16, 2012, and April 23, 2012, as submitted. (Motion unanimously carried) (Absent: Councilmember Robinson)

**INFORMATION ITEMS      PARKS AFTER DARK (PRESENTATION)**

Commander Chris Russ provided a PowerPoint presentation summarizing the Parks After Dark youth program, reviewed the list of partnering agencies, and responded to questions.

Councilmember Robinson (Arrived 5:15 p.m.) Mercy Santoro, Director of Human Services, continued the PowerPoint presentation summarizing the programs resources, activities, key components, community outreach, and responded to questions.

The following individuals spoke in favor of the item and/or provided program information as part of the presentation:

- Patrice Holland, NOW program
- Andres Gonzalez, NOW program
- Jaylene Moseley, Flintridge Center
- Brian Biery, Flintridge Center
- Nat Nadar, Human Relations Commission
- Terrie Allen, Human Relations Commission

Following discussion, the Committee, by consensus requested that staff return with an update after the program has completed, with information on how the program addressed community concerns and needs, and was received by the community.

On the order of the Chair, and by consensus of the Committee, the information was received and filed.

Following a brief discussion, the Committee, by consensus agreed to cancel the regular meeting scheduled on May 21, 2012.

In response to Vice Mayor McAustin's request for an update from staff on the recent officer involved shooting, the City Manager responded that one will be provided at the regular Committee meeting of June 4, 2012.

**ADJOURNMENT**

On the order of the Chair, the special meeting of the Public Safety Committee was adjourned at 5:48 p.m.

ATTEST:

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Steve Madison, Chair  
Public Safety Committee

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Sandra S. Robles  
Recording Secretary

**CITY OF PASADENA  
PUBLIC SAFETY COMMITTEE MINUTES  
CITY HALL  
100 NORTH GARFIELD AVENUE  
GRAND CONFERENCE ROOM – S038  
MAY 21, 2012  
REGULAR MEETING**

The regular meeting of the Public Safety Committee, scheduled for Monday, May 21, 2012, at 4:15 p.m., was cancelled as ordered on May 17, 2012, and posted as required by law.

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STEVE MADISON, Chair  
Public Safety Committee

ATTEST:

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Sandra S. Robles  
Recording Secretary

**CITY OF PASADENA  
PUBLIC SAFETY COMMITTEE MINUTES  
CITY HALL  
100 NORTH GARFIELD AVENUE  
GRAND CONFERENCE ROOM – S038  
JUNE 4, 2012  
REGULAR MEETING**

The regular meeting of the Public Safety Committee, scheduled for Monday, June 4, 2012, at 4:15 p.m., was cancelled as ordered on May 31, 2012, and posted as required by law.

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STEVE MADISON, Chair  
Public Safety Committee

ATTEST:

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Sandra S. Robles  
Recording Secretary

## **INFORMATION ITEMS**

- A. Critical Incident Briefing Protocol (Presentation)
- B. Update on Temporary Fire Station 39 (Presentation)





Police Department

# Public Safety Committee

## Critical Incident Briefing Protocol

Phillip L. Sanchez  
Chief of Police





# Public Safety Committee Protocol

## Critical Incident Briefings

Police Department

- **Public Safety Committee**

The Public Safety Committee shall review matters relating to public safety, including police and fire services and crime prevention programs, as well as other related matters which the committee, chair, city council or city council appointees determine are within the scope of the committee's review.

(Title 2 – Article 1, 2.05.190, Pasadena Municipal Code.)



# Public Safety Committee Protocol

## Critical Incident Briefings

Police Department

- **Purpose:**

To establish a protocol by which the Pasadena Police Department regularly updates the Public Safety Committee (PSC) on incidents involving:

- Any police department employee who is involved in an incident which results in great bodily injury or death or; any matter which the Chief of Police or the Public Safety Committee deems appropriate.
- The Chief of Police or his/her designee will ensure the PSC receives a preliminary briefing within two weeks of the incident. Briefing material may include PowerPoint, written or verbal material.



# Public Safety Committee Protocol

## Critical Incident Briefings

Police Department

- **Protocol**

- At the discretion of the PSC, update meetings concerning police matters may be scheduled as required.
- When convened the Chief of Police or his/her designee will appear and update/brief the PSC.
- Process shall be governed by the Brown Act.



Fire Department

# Temporary Station 39 159 Glen Summer Road

Deputy Fire Chief, Kevin Costa





# Community Meeting

Fire Department

- May 8, 2012
- San Rafael Elementary School
- Approximately 30 Residents
- Presenters included City Manager Beck, Councilmember Madison, Fire Chief Wells and Engineer Rix
- **Topics of Discussion**
  - > Temporary Station 39 Response Times
  - > Station 39 Retrofit / Timeline
  - > Community interaction
  - > Next steps

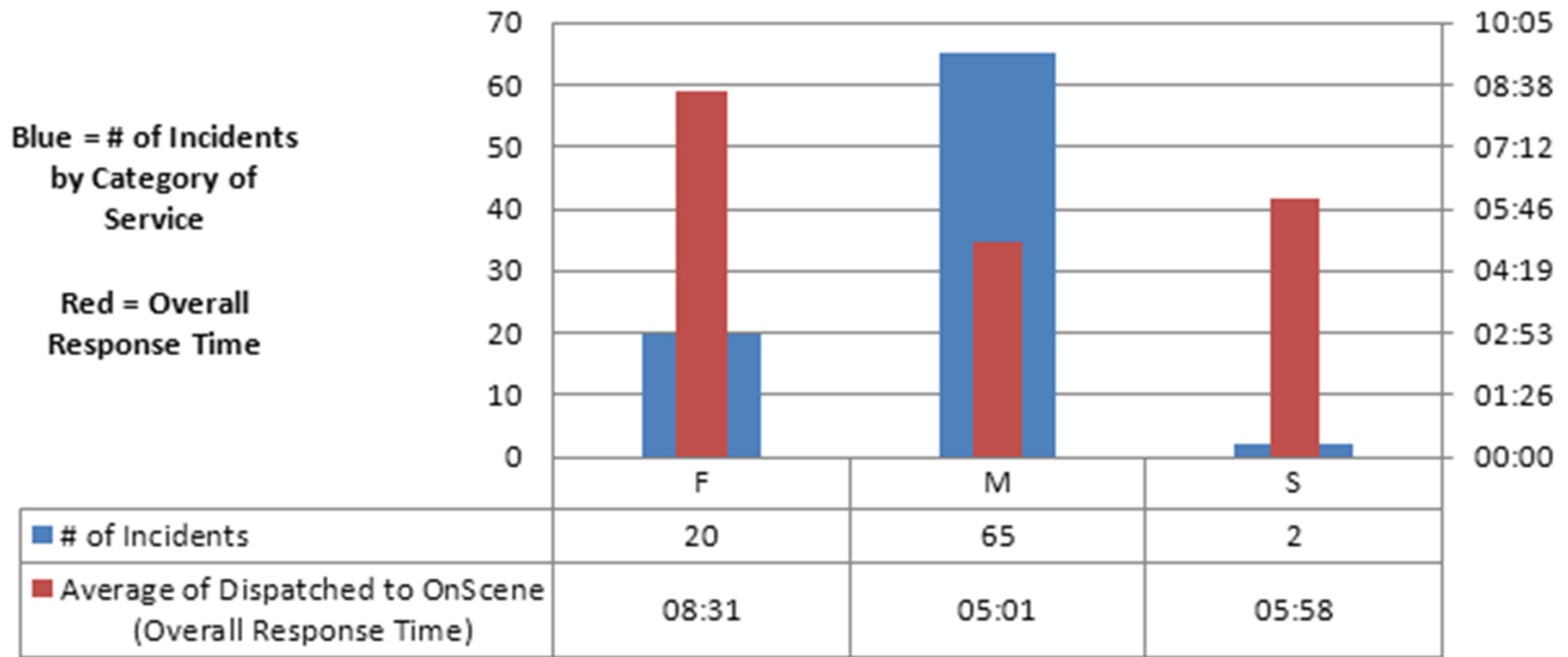


# Response Times

Fire Department

02/15/2012 through 04/30/2012

Total of 87 Incidents 02/15/12 - 04/30/12





# Station 39 Retrofit

Fire Department

- **50 Avenue 64 (\$2,400,000)**
  - > Architectural/Engineering, Design Plans, Technical Studies Dec 2011
  - > Design Development Plans Complete, Consolidate Design May 2012
  - > Complete Construction Documents, Begin Plan Check June 2012
  - > Advertise Bid for Retrofit Construction Aug 2012
  - > Pre-Bid Meeting / Bid Opening Sept 2012
  - > Award PO Contract Oct 2012
  - > Execute Contracts Nov 2012
  - > Final Plan Check / Building Permit Issues Dec 2012
  - > Mobilization of Contractors Jan 2013
  - > Start Construction Feb 2013
  - > Fire Department Move-In, Single Engine Station: E39 Aug 2013
- **Project is on time**





# Community Interaction / Next Steps

Fire Department

- **Community Comments:**
  - > Overall, the comments associated with 159 Glen Summer Road were favorable. Many of the surrounding neighbors have embraced the temporary facility, the firefighter/paramedics and their presence in the community.
- **Next Steps:**
  - > The CUP application for continuation of the temporary fire station has been submitted to Planning. CUP number pending.
  - > Monitor Retrofit process
  - > Continue to monitor call volume and response time