



SOUTH LAKE PARKING PLACE COMMISSION
Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101

**Minutes of Regular Meeting
July 26, 2012**

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleson, Gina Tleel, and Perry Vidalakis

Excused: Julianne Worrell

Absent: Carolyn Robinson

City Staff: Fred Dock, Charles Kindred, Mike Woolson, Anne Vilagut, Alejandra Flores and Councilmember Terry Tornek

Visitors: John Howe

III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER

Mr. Howe was present to express his support for the transfer of \$50,000 for streetscape improvements.

IV. APPROVAL OF MINUTES – Regular Meeting, May 24, 2012.

Motion:

Chair Hiddleson moved that the Minutes of the May 24, 2012 Regular Meeting be approved as submitted. Seconded by Commissioner Vidalakis, and approved unanimously.

V. CHAIR'S STATEMENT

Chair Hiddleson had no statement.

VI. NEW BUSINESS

VII. OLD BUSINESS

A. Preferential Parking District – Charles Kindred

Mr. Kindred followed up with the commission regarding the consideration of angled parking on Hudson. Based on the survey done by Traffic Engineering, angled parking cannot be added due to the size of the street. Meters can be added on Hudson and Del Mar. Mr. Kindred distributed a map which showed where parking can be added. Commissioner Vidalakis shared his concern regarding a new fire hydrant in front of Citizen's bank on Colorado and also on Lake near Anthropology where the curb is not painted red. Mr. Kindred will monitor those areas and if it a lot of citations are issued then it will be painted red. Chair Hiddleston is not in favor of adding meters on Hudson, in order not to make it difficult to use the surrounding streets to shop or do business in the surrounding areas. Commissioner Tleel requested an analysis on the financial benefit of adding meters on Hudson and Del Mar.

Motion:

Commissioner Vidalakis moved to take the next step and look at the financial impact of adding meters on Hudson and Del Mar. Seconded by Commissioner Tleel, and approved unanimously. Chair Hiddleston voted for to approve only for the financial analysis.

B. Shoppers Lane Property Tax Issues for Parcels – Charles Kindred

Mr. Kindred updated the commission regarding the tax receipt and bill request from the county. Ms. Vilagut informed the commission of the breakdown of the paid past due taxes.

C. CALE Meters in Shoppers Lane – Charles Kindred

Mr. Kindred distributed a report on the CALE meters, changing the meters will have a big impact on the revenue. Mr. Kindred will update the commission in the next meeting with the financial analysis of the replacement and addition of meters in South Lake.

D. Shoppers Lane Update – Gina Tleel

Commissioner Tleel does not have any updates but would like to keep this item on the agenda. Mr. Kindred updated the commission on the outcome of the meeting with Coldwell Banker staff.

Motion:

Chair Hiddleston moved to offer one daily pass with in/out privilege for \$5, and also a daily pass for \$3 per day if purchase in bulk pack of 25 which will be good for 120 days. Seconded by Commissioner Vidalakis, and approved unanimously.

E. Valet for Neapolis – Perry Vidalakis

Councilmember Vidalakis updated the commission and staff regarding the valet usage. Mr. Kindred and Commissioner Tleel stated the complaints received due to the valet.

F. Annual Contribution for Streetscapes – Gina Tleel
Commissioner Tleel is requesting another \$50,000 for the streetscape improvements on South Lake. Mr. Dock gave a summary on the South Lake funds and how the funds can be used. Many years ago Council set a precedent that restricted the use the meter funds for maintenance purposes which is non-capitol in nature; the City Attorney's office will be contacted to request the resolution and bring it back to the commission.

VIII. INFORMATIONAL ITEMS

A. Financials – Anne Vilagut

Ms. Vilagut gave an overview of the FY2012 actual revenue and expenses through May 31, 2012 and a five-year outlook through FY2017 for the South Lake Fund 217 and South Lake Parking Meter Ops Fund 232. Fund 217 revenues are projected to end at 18% below budgeted expectations. The fund is projected to end with a negative net income of (\$243,379) due to expenses, sluggish revenues and additional expenditures such as the property tax payment for the parcel located at 175 S. Lake Avenue, Suite 200, in the amount of \$151,193. As a result of expenditures being much higher than revenues, the fund is expected to end the year with a deficit of (\$88,410). Fund 232 total revenues are projected to end 13% below budget. This is mainly due to a decrease in metered parking revenues. Operating expenses are projected to end at 12% below budget. Expenditures have remained on track on most line items and currently the fund has a net income of \$92,031. The outlook on expenses have managed to stay at, or below budget on most line items thus offsetting some of the shortfall in revenue. Currently, the fund is projected to end the year with \$238,735 available for appropriations. Staff was available to discuss the fund appropriation reports and answer any questions the Commission had.

B. Budget Review – Anne Vilagut

Commissioner Vidalakis requested a breakdown of what each fund can be used for. Commissioner Tleel is requesting a breakdown for the 217 streetscape.

C. Meter Performance – Charles Kindred

Mr. Dock distributed an Evaluation of South Lake Avenue Metered Parking Time Limit from the City Manager's Weekly newsletter.

- IX. **ADJOURNMENT** – The meeting was adjourned at 9:36 a.m. The next meeting scheduled will be a Regular Meeting to be held on September 27, 2012 at 8:00 a.m. at 221 East Walnut Street, Suite 210.



Alejandra E. Flores
Recording Secretary