Notice of a Regular Meeting of the
FINANCE COMMITTEE
4 p.m. - Monday, September 10, 2012
Council Chambers, Room S249

NOTICE IS HEREBY GIVEN that a regular meeting of the Finance Committee will be held **Monday, September 10** at **4 p.m.** in the Council Chambers, Room S249, at the City of Pasadena City Hall, 100 N. Garfield Ave., Pasadena, California.

A. CALL TO ORDER

B. PUBLIC COMMENT

C. NEW BUSINESS

1. Amendment to Contract No. 20,483 With the Pasadena Humane Society & SPCA (PHS) for Poundmaster Services

2. Recognition and Appropriation of State Office of Traffic Safety (OTS) and the University of California Berkeley, Safe Transportation Research and Education Center (STREC) Grant Revenues in the Amount of $311,950 to Conduct Driving Under the Influence Education and Enforcement Programs

3. Appropriate Homeland Security Grant Funds in the Amount of $358,462 to the Police Department's Fiscal Year 2013 Operating Budget; Authorize Issuance of a Purchase Order Contract with Paravion Technology, Incorporated for the Purchase of One GIS/GPS Based Aerial Moving Map System in an Amount Not to Exceed $150,000; and Authorize Issuance of a Purchase Order Contract with Broadcast Microwave Services for the Purchase of Two Digital Video Down-Linking Systems in an Amount Not to Exceed $105,000

4. Issuance of a Purchase Order to Cale America, Inc. for $839,724 for the Purchase of Multi-space Parking Meters and Amend the 2013 Operating Budget

D. ADJOURN FINANCE COMMITTEE

CHRIS HOLDEN
Chair, Finance Committee

This notice, in its entirety, was posted at City Hall and distributed as indicated below by 5:30 p.m. on Thursday, September 6, 2012.

Lori Eubanks, Recording Secretary

Distribution:

City Council	Los Angeles Times	City Manager
Star-News	City Attorney	Pasadena Weekly
City Clerk	La Opinion	Main Library
Pasadena Journal	Council Chambers Bulletin Board	City Hall Front Kiosk

Agenda Report

September 10, 2012

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Director of Finance

SUBJECT: **AMENDMENT TO CONTRACT NO. 20,483 WITH THE PASADENA HUMANE SOCIETY & SPCA (PHS) FOR POUNDMASTER SERVICES**

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to amend the provisions of Contract No. 20,483, without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with the Pasadena Humane Society & SPCA (PHS) for Poundmaster services through June 30, 2015 allowing for an annual increase per the Los Angeles-Riverside-Orange County, CA CPI for April not to exceed 3 percent, resulting in an amount not to exceed $93,048.56 per month for FY 2013 beginning September 1, 2012; and

2. Grant this contract an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code (PMC) 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

For the last 109 years, the City of Pasadena has utilized the Pasadena Humane Society & SPCA (PHS) to meet the California Health and Safety Code (Section 1920) which mandates that the governing body of each city maintains an animal control shelter system and a rabies control program to provide for public health and safety. The City of Pasadena has contracted with PHS to meet this requirement through the appointment of PHS as Poundmaster. In addition to being cost-effective (as compared to the direct City operation of an animal control shelter), PHS offers services and programs far exceeding those offered by the County of Los Angeles, the alternate provider for these services.

The current contract between the City and PHS, which was authorized by the City Council in August 2011, is for a month-to-month term not to exceed 12 months. Basic services under the current contract #20,483 include:

1. Patrol services on streets and public ways of the City seven days a week with one vehicle from 6 a.m. to 8 a.m., two vehicles from 8 a.m. to 5.p.m., and one vehicle from 5 p.m. to 6 p.m. During daylight savings time, at least one vehicle would patrol from 6 p.m. to 9 p.m., with one officer per vehicle.

2. Pick up and impound services during patrol hours and 24-hour, seven day a week service for sick or injured animals.

3. Shelter and veterinary care to all impounded animals in accordance with state law.

4. Investigation and quarantine services for animal bite incidents and complaints involving animal cruelty charges and barking and/or excessively noisy animals.

5. Pound sheltering provision and operation services including deceased animal disposal and the issuance of citations for violations of the animal ordinance.

6. Community programs such as low-cost spay and neuter clinic, free sterilization of pit bulls, chihuahuas, and feral cats, vaccination clinics, behavior and training classes, humane education programs, wildlife education and rehabilitation, and response to natural disaster situations. These programs will be expanded with the PHS expansion project.

7. Response to calls to assist from Pasadena Police Department, Pasadena Fire Department, and the Public Works Department, 24 hours a day.

8. Response and assistance to calls regarding predatory wildlife until California Fish and Game can respond.

Over the past several months, staff has worked with PHS staff to develop a contract which provides better methods of quantifying the services received by the City, a longer contract term to increase effectiveness and efficiencies, and increases in the services provided to the City, including administration of the animal licensing program, an animal canvassing program, and monitoring at the off-leash dog area at Vina Vieja Park and all other City parks and open areas.

During this analysis, staff reviewed other service provider options including Los Angeles County and other jurisdictions. These options are not being recommended, due to a combination of service levels and transportation logistics that were less favorable than those offered by PHS. Staff also reviewed the option of developing an enhanced animal licensing and canvassing program in-house. Although it is estimated that an enhanced in-house program could generate additional revenue, it would require hiring additional city employees that, with benefits, equipment, and overhead, would be more expensive

than what PHS is proposing. PHS also has an existing team of employees who deal with animal licensing and share the workload allowing them to add fewer employees to provide licensing services to Pasadena. PHS proposes to provide these services for $87,000 plus 50 percent of any revenue over $87,000. This proposal would improve the animal control/ licensing compliance monitoring and collections function at a lower cost. Additionally, given the extensive experience of PHS in providing animal licensing and canvassing services, staff believes that contracting with PHS to provide these services in conjunction with other Poundmaster services provides a more comprehensive, efficient, and effective program. Eighteen other jurisdictions were surveyed to ascertain how they were providing animal regulation services. Seventy-three percent of the jurisdictions surveyed contract out these services either through the Humane Society, the county, or to a private contractor. PHS proposes to provide the following services in addition to the services provided under the current contract listed above.

- Dog park patrol and enforcement; two officers, a minimum of two hours per week staggered during hours of most popular use.
- Monthly reports of patrol hours specifying locations (areas), and incident specifics by the seventh of each month
- Establishment of a successful animal licensing and canvassing program within the city that is in compliance with state law and consists of licensing and canvassing personnel, vehicles, and equipment. Canvassing will be conducted three times per week throughout the year beginning July 2013.
- For fiscal year 2013, Pasadena will continue to issue dog licenses. PHS will work with Pasadena to run the program for fiscal year 2014.
- Creation of a database to track population of dog breeds within the city.
- At least seven, low-cost vaccination clinics per year. The number of vaccine clinics will expand upon the opening of the Animal Care Campus.
- Expansion of our current facilities and construction of an Animal Care Campus. This project will include a wellness center offering low-cost spay and neutering, vaccinations, microchips, expansion of behavior and training classes, humane education, and community outreach programs.

Partnership in the enhanced canvassing and licensing program to allow for a 50-50 sharing of revenues received above the cost of providing the service. Because the animal licensing renewal period is over for this year, staff would work with PHS to develop a transition plan for the animal licensing/canvassing function including a review of rates and process improvements to be implemented in FY2014.

PHS also developed a service quantification methodology that will provide a better monitoring mechanism for the City to ensure that the services contracted and paid for are received. Although recent audits and reviews of provided services have shown that

PHS has lived up to contract requirements, this improvement will enhance overall transparency including:

- Monthly summaries of activity in Pasadena;
- Detailed call logs upon request;
- An audit of activity by the City.

The long partnership with PHS combined with the benefits of this new, enhanced contract will result in numerous improvements to the animal services program and provide better overall services to the residents of Pasadena.

COUNCIL POLICY CONSIDERATION:

The provision of Poundmaster services is consistent with the City Council's strategic planning goal to ensure public safety.

FISCAL IMPACT:

The cost of this action will increase the amount paid to the PHS through June 30, 2013 to $93,048.56 per month or $930,485.62 for ten months. On July 1 2013 and July 1, 2014, the rate would increase by the Los Angeles-Riverside-Orange County CA CPI for April not to exceed 3 percent totaling up to $1,150,080.21 for FY 2014 and up to $1,184,582.61 for FY 2015 depending on CPI. The contract term would end June 30, 2015. As additional compensation, PHS would retain the first $87,000 of the licensing revenue in fiscal year 2014 and the first $80,000 for FY 2015 to fund an animal licensing/canvassing program for the City of Pasadena. Any licensing revenue collected over $87,000 in FY 2014 and over $80,000 for FY 2015 would be shared on a 50/50 basis between the City and PHS.

The total expense for services provided by PHS would be the following maximum amount that would depend on CPI and the success of the animal licensing/canvassing program.

- FY2013 – $930,485.62
- FY2014 – $1,150,080.21 + net cost for animal licensing/canvassing program
- FY2015 – $1,184,582.61 + net cost for animal licensing/canvassing program]

Funding for FY 2013 action will be addressed by the use of existing budgeted appropriations in the FY 2013 budget in account # 8114-203-562000, Contract Services. It is anticipated that all costs will be spent during the current fiscal year. No additional indirect and support costs such as maintenance and IT support are anticipated. Future costs will be included in the budgets of the applicable year.

Respectfully submitted,

ANDREW GREEN
Director of Finance
Department of Finance

Approved by:

MICHAEL J. BECK
City Manager

Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:
PASADENA HUMANE SOCIETY & SPCA

2. Type of Entity:
☐ non-government ☒ nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

VOLUNTEER BOARD OF DIRECTORS:
NANCY PLAMANN - CHAIR, KAREN KIEFABER - VICE CHAIR,
CARA KIRBY, VICE CHAIR, JENNIFER THORNTON WIELAND - SECRETARY
WETA MATHIAS - TREASURER, KARLA BERENSTEIN, SRINATH SAMUDRALA,
ROBERT FIDLER, PETE SIEBERT, RUSSELL GLAZER, GERALD
KNAPTON, DAVID MALONE

PRESIDENT/CEO STEVEN McNALL

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

N/A

Prepared by: ELIZABETH PICHER CAMPO

Title: SR. V.P.

Phone: ~~626 806~~ 3 626 792 7151 x168

Date: 9/5/12

Agenda Report

September 10, 2012

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Pasadena Police Department

SUBJECT: **RECOGNITION AND APPROPRIATION OF STATE OFFICE OF TRAFFIC SAFETY (OTS) AND THE UNIVERSITY OF CALIFORNIA BERKELEY, SAFE TRANSPORTATION RESEARCH AND EDUCATION CENTER (STREC) GRANT REVENUES IN THE AMOUNT OF $311,950 TO CONDUCT DRIVING UNDER THE INFLUENCE EDUCATION AND ENFORCEMENT PROGRAMS**

RECOMMENDATION:

It is recommended that the City Council amend the Police Department's fiscal year 2013 operating budget by recognizing $130,000 in grant funds awarded by the California Office of Traffic Safety and $181,950 in grant funds awarded by the California Office of Traffic Safety – University of California Berkeley, Safe Transportation Research and Education Center as detailed in the Fiscal Impact section of this report.

BACKGROUND:

OTS and The University of California Berkeley Safe Transportation Research and Education Center (STREC) have awarded $311,950 to the Police Department to conduct Driving Under the Influence checkpoints and saturation (roving) patrols along with speed education and enforcement programs. In addition, the grants provide funding for the purchase of equipment and to provide training related to DUI enforcement and education. The grant period runs from October 1, 2012 through September 30, 2013. No matching funds are required. These DUI enforcement programs are valuable in reducing incidents related to persons driving under the influence.

The grant provides funds for the following programs and training:

1. Enforcement details to include; sixteen DUI checkpoints (stationary), six DUI Saturation Patrols (roving) and Special Enforcement details to include four Red Light programs, four High Collision Intersection programs, four Excessive Speed programs, three Motorcycle Safety programs and three Distracted Driver programs at a cost of $289,000.

2. One site Phlebotomist available to withdraw blood evidence from suspected DUI drivers during DUI Checkpoints and Saturation programs at a cost of $6,000.

3. DUI educational program provided by Motivational Media to include Pasadena public and private high schools utilizing visual clips from popular movies and music videos to underscore the dangers of underage drinking and driving and decision making. Nine high school assemblies will be conducted at a cost of $9,000.

4. Training and travel expenses to attend Standardized Field Sobriety Test and Accident Scene Investigation seminars. Ten officers will be trained at a cost of $2,000.

5. DUI Checkpoint supplies to include portable signs, lighting and DUI educational pamphlets at a cost of $5,950.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's strategic planning goal to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The action is categorically exempt from CEQA pursuant to State CEQA Article 19, Categorical Exemptions section 15323 (Normal Operations of Facilities for Public Gatherings).

FISCAL IMPACT:

The cost of this action will be $311,950 and will be funded from additional revenues from the State of California bringing the net cost to zero. There are no anticipated indirect or support costs such as maintenance and IT support.

The following table presents a summary of the revenue and expense accounts that will be receiving the grant funds.

Revenue		
California Office of Traffic Safety	6497-101-402200-91159	$130,000
University of California Berkeley STREC	6497-101-402200-91158	$181,950
Total Revenue		$311,950
Expense		
Overtime Pay	8011-101-402200-91159	$113,000
Other Contract Services	8114-101-402200-91159	$ 15,000
Conferences & Meetings	8127-101-402200-91159	$ 2,000
Overtime Pay	8011-101-402200-91158	$176,000
Materials & Supplies	8101-101-402200-91158	$ 5,950
Total Expense		$311,950

It is anticipated that $233,962 of the cost and $233,962 of the revenues will be spent and received during the current fiscal year. The remainder of the costs and revenues will be spent and received over the next fiscal year.

Respectfully Submitted,

PHILLIP L. SANCHEZ
Chief of Police

Prepared by:

Randell K. Taylor, Lieutenant
Traffic Section

Approved by:

MICHAEL J. BECK
City Manager

Agenda Report

September 10, 2012

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Pasadena Police Department

SUBJECT: **APPROPRIATE HOMELAND SECURITY GRANT FUNDS IN THE AMOUNT OF $358,462 TO THE POLICE DEPARTMENT'S FISCAL YEAR 2013 OPERATING BUDGET; AUTHORIZE ISSUANCE OF A PURCHASE ORDER CONTRACT WITH PARAVION TECHNOLOGY, INCORPORATED FOR THE PURCHASE OF ONE GIS/GPS BASED AERIAL MOVING MAP SYSTEM IN AN AMOUNT NOT TO EXCEED $150,000; AND AUTHORIZE ISSUANCE OF A PURCHASE ORDER CONTRACT WITH BROADCAST MICROWAVE SERVICES FOR THE PURCHASE OF TWO DIGITAL VIDEO DOWN-LINKING SYSTEMS IN AN AMOUNT NOT TO EXCEED $105,000**

RECOMMENDATION:

It is recommended that the City Council:

1) Appropriate $358,462 in Homeland Security Grant Funds to the Police Department's fiscal year 2013 operating budget;

2) Authorize the issuance of a Purchase Order Contract with Paravion Technology, Incorporated in an amount not to exceed $150,000. Competitive bidding is not required pursuant to City Charter section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies or services;

3) Authorize the issuance of a Purchase Order Contract with Broadcast Microwave Services in an amount not to exceed $105,000. Competitive bidding is not required pursuant to City Charter 1002 (C), contracts for labor, material, supplies or services available from only one vendor.

BACKGROUND:

In fiscal year 2012, the City was awarded $370,000 from the 2010 State Homeland Security Grant Program for the purchase of specialized equipment for the City's OH-58 police helicopter. This equipment, which includes an augmented reality system and video downlink, will aid public safety efforts and improve response capabilities during major incidents and catastrophes. These funds were appropriated into the fiscal year 2012 budget; however, they were not expended during the fiscal year and as a result were returned to fund balance.

The Police Department is requesting that these funds be appropriated into the current fiscal year 2013 budget so that they may be expended in accordance with the provisions of the grant. Additionally, staff is requesting City Council approve the issuance of purchase order contracts with Paravion Technology for the augmented reality system and Broadcast Microwaves Services for video downlink.

The Paravion Technology Augmented Reality System (ARS) is state of the art technology that links live video images with a GIS/GPS based aerial mapping system. This merging of technology improves efficiency and allows air crews to precisely mark important images and or landmarks during the investigation of public safety matters. Equipment standardization is critical and currently all Pasadena patrol helicopters are equipped with this technology. Paravion Technology Incorporated is a civilian contractor with a current contract with the City of Portland, Oregon for similar equipment. They have agreed to extend the same pricing under the City of Portland purchase order contract to Pasadena.

The Broadcast Microwave Services video technology enhances command and control capabilities by transmitting real time video images to ground personnel. This improves situational awareness and resource allocation during critical incidents. Currently, helicopters from the Burbank, Glendale, Pomona, and Pasadena Police Department are equipped with similar downlink equipment. These systems are interoperable with proprietary encryption capabilities for security and safety concerns thereby making Broadcast Microwave Services a sole source provider.

Pursuant to the grant requirements the City will be required to spend funds and submit reimbursement no later than February 28, 2013.

COUNCIL POLICY CONSIDERATION:

The recommended action furthers the City Council's strategic plan goal to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The action is categorically exempt from CEQA pursuant to State CEQA Section 15061 (b) (3), the General Rule that CEQA only applied to projects that may have an effect on the environment.

FISCAL IMPACT:

The cost of this action will be $358,462. All of which will be funded from revenues from the FY10 Sub-Grantee Homeland Security Grant Program. Funding for this action will be addressed by an increase in appropriations and estimated revenues in accounts 8114-230-401000-91152 Other Contract Services in the amount of $37,000, 8504-230-401000-91152 Equipment in the amount of $321,462, and 6365-230-401000-91152 Homeland Security Grant Program revenue in the amount of $358,462.

It is anticipated that $358,462 of the cost will be spent during the fiscal year 2013; $11,538 was spent during fiscal year 2012. There are no anticipated indirect or support costs such as maintenance and IT support. This grant is 100 percent reimbursement programs as long as pre-purchase requirements are followed by grant recipients.

Respectfully submitted,

PHILLIP L. SANCHEZ
Chief of Police

Prepared by:

MICHAEL INGRAM, Lieutenant
Air Operations Section

Concurred by:

ANDREW GREEN
Director of Finance

Approved by:

MICHAEL J. BECK
City Manager

Agenda Report

September 10, 2012

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Transportation

SUBJECT: **ISSUANCE OF A PURCHASE ORDER TO CALE AMERICA, INC. FOR $839,724 FOR THE PURCHASE OF MULTI-SPACE PARKING METERS AND AMEND THE 2013 OPERATING BUDGET**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the following proposed actions are exempt from review pursuant to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b) (3); and

2. Authorize the issuance of a purchase order to CALE America, Inc. for the purchase of 75 multi-space parking meters to be placed in the Civic Center, Playhouse and Old Pasadena Parking Meter Districts in the amount not to exceed $839,724. Competitive Bidding is not required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors for labor, materials, supplies or services. Grant the proposed contract an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Section 4.08.049 (B), contracts for which the City's best interest are served; and

3. Recognize and appropriate $233,750 from the Old Pasadena Parking Meter Fund to account #8505-213-774310; recognize and appropriate $111,845 from the Civic Center Parking Meter Fund to account #8505-214-774311; and recognize and appropriate $46,750 from the Playhouse Parking Fund to account #8505-229-774400.

OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION RECOMMENDATION:

At their July 19, 2012 meeting, the Old Pasadena Parking Meter Zone Advisory Commission recommended that the City Council approve staff's recommendation.

EXECUTIVE SUMMARY:

The Department of Transportation is continually searching for opportunities to achieve greater operational efficiencies in managing on street parking through new and existing technologies. The Parking Division conducted a Pilot Study in 2011 to determine if the use of multi-space pay and display parking meters would be a desirable option for the City in the near future.

The study, conducted over a twelve month period at no cost to the City, provided valuable information on the benefits of multi-space pay and display technology. The study showed that multi-space pay and display meter technology provided operational benefits particularly in very active commercial areas that experience high demand for parking and parking turnover.

Staff proposes replacing the current Duncan pay by space multi-space parking meters in the Civic Center, Playhouse and Old Pasadena Meter Districts, and where beneficial replace single space meters with CALE multi-space pay and display meters.

BACKGROUND:

A twelve-month pilot project was undertaken to evaluate multi-space pay and display meter technology in a production environment and determine its suitability for broader use within the city. A multi-space pay and display parking meter controls 7-10 parking spaces and dispenses a parking permit that is displayed on the dashboard. This technology has the potential to increase occupancy and turnover of parking spaces, provide more complete and timely information and statistics, increase parking meter revenue, and provide greater flexibility and control of parking meter configurations. The technology also provides a broader range of payment options including credit cards.

Based on the competitive procurement process utilized by the cities of Baltimore and San Diego, CALE was selected as the multi-space parking meter vendor for this pilot project. Pasadena has the option to take advantage of the favorable pricing negotiated by the City of Baltimore. The City has the option to purchase multi-space parking meters via a monthly lease purchase that does not require up front capital.

On March 1, 2011, seven CALE multi-space (pay and display) pay stations were put into service on Colorado Boulevard between Los Robles Avenue and Arroyo Parkway. Another three multi-space (pay and display) pay stations were deployed in the city owned surface lot at Union Street and El Molino Avenue. The CALE multi-space (pay and display) pay stations replaced ten Duncan multi-space (pay by space) pay stations. Baseline data for existing parking meters at these locations was compiled in preparation for later comparison with data gathered during the pilot project period.

All multi-space pay stations were installed in a *Pay and Display* mode. In this configuration, customers are provided a printed receipt that must then be displayed on the dash of their car showing proof of payment of the posted parking rate.

MARCH – FEBRUARY (2010 vs. 2011) DUNCAN VS. CALE					
Civic Center	Duncan	Transaction Info	CALE	Transaction Info	% Change
Revenue	$ 71,415.05		$91,599.60		28%
No. of Transactions	102,863		89,870		-13%
Avg. Transactions	$ 0.69		$ 1.02		47%
Cash	$ 42,210.90	59%	$33,984.70	37%	-19%
No. of Transactions	77,401	75%	46,967	52%	-39%
Avg. Cash Transactions	$ 0.55		$ 0.72		31%
Credit Card Payments	$ 29,204.15	41%	$57,614.90	63%	97%
No. of Transactions	25,462	25%	42,903	48%	68%
Avg. Credit Card Transactions	$ 1.15		$ 1.34		17%

The CALE parking pay stations performed well over the duration of the pilot period (including in inclement weather). As shown during the pilot, costs are offset over time by significantly lower coin collection (coins will only be collected when the coin vaults are full) and data gathering costs coupled with resulting parking meter revenue increases. The equipment is reliable and the vendor provided excellent service and support throughout the pilot period. The modular aspects of the internal components equate to "plug & play" in terms of replacing parts. This serves to lower maintenance and repair cost. The CALE pay stations are all equipped with solar panels which charge the batteries. Batteries are expected to last a minimum of five years (another significant cost savings).

Overall feedback from users was highly favorable. Customers welcomed having a receipt and visual reminder of when their parking privilege would expire. Those in the business community embraced the fact they now had a receipt for tax purposes.

COUNCIL POLICY CONSIDERATION:

The proposed purchase order agreement is consistent with the City Council's Strategic Planning Goals to improve, maintain, and enhance public facilities and infrastructure throughout the City.

ENVIRONMENTAL ANALYSIS:

This purchase order with CALE America, Inc. is exempt from CEQA per section 15061 (b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action will not result in any new development or physical changes.

FISCAL IMPACT:

The total compensation under this contract will be an amount not to exceed $839,724 and corresponding to $763,385 as base contract and $76,339 set aside for contingencies (10%). The contingency amount will be dispersed among the three account numbers. Sufficient funding is available in the parking meter funds of the various parking meter districts to cover the cost of purchasing the multi-space pay and display parking meters.

The recommendation from the Old Pasadena Parking Meter Zone Advisory Commission and the Playhouse Parking District is to purchase the meters outright. The fund balances supports these recommendations.

For the Civic Center parking funds an outright purchase would deplete the fund. It is recommended that a 60 month lease purchase be utilized to acquire the Civic Center Parking District meters.

The following table represents the budget account appropriations.

Meter District	Account Numbers	Meters per District	Cost per District	Preliminary Unrestricted Fund Balance 6/30/12
OPPMZAC	8505-213-774310	25	$212,500	$487,802
CIVIC CENTER*	8505-214-774311	45	($101,677 per annum x 5 yrs = $508,385)	$370,634
PLAYHOUSE	8505-229-774400	5	$ 42,500	$932,284
SUB-TOTAL		75	$763,385	
10% CONTINGENCY			$ 76,339	
TOTAL FISCAL IMPACT			$839,724	

*Civic Center meters will be acquired on the following 60 lease purchase arrangement: $188.29 per month per meter.

Respectfully submitted,

F.C.Dock

FREDERICK C. DOCK
Director
Department of Transportation

Prepared by:

Charles E. Kindred
Parking Manager

Approved by:

MICHAEL J. BECK
City Manager

Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: Cale America Inc.

2. Type of Entity:
☒ non-government ☐ nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

Edward Olender, President
Kenneth J Beattie Secretary
Henrik Mella, CEO

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

Cale Access 100%

Prepared by: Kenneth J Beattie

Title: Controller

Phone: 813-405-3900

Date: 5-27-2012

Rev.07.10.2007