

SOUTH LAKE PARKING PLACE COMMISSION

**Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101**

**Minutes of Regular Meeting
September 27, 2012**

I. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleson, Gina Tleel, Julianne Worrell and Perry Vidalakis

Absent: Carolyn Robinson

City Staff: Charles Kindred, Mike Woolson, Anne Vilagut, Alejandra Flores, Mike Bagheri and Councilmember Terry Tornek

Visitors: Alyssa Hoppe (Anthropologie), and Vicki Rogers (Sit N Sleep)

III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE MINUTES PER SPEAKER

Ms. Rogers would like to know if the valet will be extended. Item will be discussed during the meeting.

Ms. Hoppe is requesting the commission's approval to have a dumpster in the red zone or parking area behind Anthropologie, for one day only on October 2, 2012 from 6 a.m. to 4 p.m.

Motion:

Chair Hiddleson moved that the dumpster be allowed to be placed behind Anthropologie once permits approved and fees are paid. Seconded by Commissioner Vidalakis, and approved unanimously.

IV. APPROVAL OF MINUTES – Regular Meeting, July 26, 2012.

Motion:

Chair Hiddleson moved that the Minutes of the July 26, 2012 Regular Meeting be approved as submitted. Seconded by Commissioner Vidalakis, and approved unanimously.

V. CHAIR'S STATEMENT

Chair Hiddleston had no statement.

VI. NEW BUSINESS

A. EV charging stations – Mike Bagheri

Mr. Bagheri informed the commission regarding two secured grants from MTA and AQMD for Electric Vehicle charging stations totaling \$775,000. The grant will pay the installation and the cost of the charger. As part of the grant the commitment is to upgrade about 20 of the old chargers and install 20-22 new charges. Shoppers Lane North and South would have two chargers each for a total of four chargers installed. Mr. Bagheri answered the commission's questions and will follow up with more information regarding any additional fees not covered by the grant, if the charging stations are installed. The charging stations are not mandatory.

B. Antropologie Pasadena – Request/Presentation
Item was discussed during public comment.

VII. OLD BUSINESS

A. Preferential Parking District – Charles Kindred

Mr. Kindred distributed a summary, following up with the commission regarding the financial analyses of adding meters on Hudson and Mentor. Mr. Kindred and Mr. Woolson answered the commission's questions. Mr. Kindred is asking the commission to use this program as a pilot program for one year.

Motion:

Commissioner Vidalakis moved to try a one year pilot program at a 50 cent rated, based on Mr. Kindred's presentation; requesting the permits to be monitored. Seconded by Commissioner Worrell, and approved unanimously.

B. Shoppers Lane Property Tax Issues for Parcels – Charles Kindred
Mr. Kindred updated the commission regarding his conversation with Robert Montano, this issue is still being discussed with the County and the City to try and resolve this issue.

C. CALE Meters in Shoppers Lane – Charles Kindred

Mr. Kindred distributed a revenue summary, informing the commission the City Council approved the purchase of the CALE meters. Item will be continued for discussion. Chair Hiddleston is requesting an expense report for the current meters.

D. Shoppers Lane Update – Gina Tleel

Commissioner Tleel does not have any updates, but would like to keep item agenda.

E. South Lake Valet – Perry Vidalakis
Councilmember Vidalakis updated the commission and staff regarding the valet usage. The valet program will not continue, not enough people using the services.

F. Annual Contribution for Streetscapes – Gina Tleel
Commissioner Tleel is requesting another \$50,000 for the streetscape improvements on South Lake. Ms. Vilagut is recommending the commission to have this as an annual ongoing item to avoid the annual cleanup report.

Motion:

Chair Hiddleson made a motion to transfer \$50,000 from fund 232, for the Streetscape Program as it's been administered by the City of Pasadena and/trough the South Lake Business Association, to be included in the CIP. Seconded by Commissioner Worrell, and approved unanimously.

G. Work Plan – Charles Kindred
Mr. Kindred will meet with Chair Hiddleson to discuss the annual work plan.

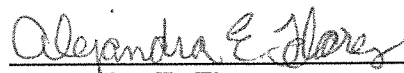
VIII. INFORMATIONAL ITEMS

A. Financials – Anne Vilagut
Ms. Vilagut distributed a memo with fund sheets giving an overview of the FY2012 actual revenue and expenses through preliminary report for June 30, 2012 and a five-year outlook through FY2017 for the South Lake Fund 217 and South Lake Parking Meter Ops Fund 232; answering the commission's questions.

B. Budget Review – Anne Vilagut
Ms. Vilagut is requesting a subcommittee be assigned to discuss the FY2014 budget.

C. Meter Performance – Charles Kindred
Mr. Woolson reported on the meter and on-street revenue for South Lake and Shoppers Lane.

IX. ADJOURNMENT – The meeting was adjourned at 9:53 a.m. The next meeting scheduled will be a Special Meeting to be held on November 29, 2012 at 8:00 a.m. at 221 East Walnut Street, Suite 210.



Alejandra E. Flores
Recording Secretary