

SOUTH LAKE PARKING PLACE COMMISSION
Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101

Minutes of Special Meeting
February 5, 2013

I. CALL TO ORDER

The meeting was called to order at 8:04 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleston, Gina Tleel, Perry Vidalakis, Julianne Worrell

Absent: Carolyn Robinson

City Staff: Fred Dock, Charles Kindred, Gloria Flores, Adriana Marin

III. PUBLIC COMMENT – LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA

No public comment.

IV. INFORMATIONAL ITEM

A. Budget Setting – Gloria Flores

Staff C. Kindred provided information on the budget process and stated that following the budget presentation to the Finance Committee, the budget is presented to the City Manager and to Council for approval.

Fred Dock, Transportation Director, stated that the FY 2014 recommended CIP Budget is scheduled for review by the City Manager on February 13, 2013. Mr. Dock provided a handout of the FY14 Budget Schedule

Commissioner Tleel requested that the Commission be notified of upcoming Budget meetings.

Staff G. Flores provided the staff budget recommendations. Ms. Flores provided overview of the personnel charges with detailed information on each FTE and noted a reduction in the Personnel line item.

Staff C. Kindred addressed inquiry from Chair Hiddleson regarding the revenue deficit for Fund 217. Mr. Kindred recommended moving monies, approximately \$300,000, from CIP to the operational account and for the Commission to have a plan to address the property taxes.

Chair Hiddleson inquired about the CIP fund and the estimated \$308,475 for Fund 217. Staff C. Kindred stated that \$50,000 is earmarked for ADA lot improvements and the remaining, not encumbered, can be placed in the operational account.

Fred Dock stated that with Fund 232, the Commission can make recommendations to Council for approval. The Commission is a deciding body, with a different set of powers and limitations with Fund 217.

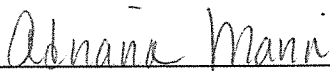
Discussion followed on revenue for FY13 and FY 14 and Personnel Line Item for Fund 217. Mr. Dock stated that the Commission has the option to make changes to Personnel line item.

Mr. Dock stated that Fund 217 Parking Place Commission Budget is constraint to the South Lake area and under the charter of the State, monies need to go to parking maintenance and operations and do not extend to the upkeep of the area.

Discussion followed on staff recommendation to replace pay station and using Fund 232. Commissioner Vadalakis requested that staff provide, at the next Commission meeting, a cost estimate to replace meters.

It was moved by Commissioner Hiddleson and seconded by Commissioner Vadalakis to approve the transfer of \$258,475 in Fund 217 from CIP to the Operational Account. **Motion unanimously carried.**

- VII. ADJOURNMENT** – The meeting was adjourned at 9:33 a.m. The next meeting scheduled will be a Regular Meeting to be held on March 28, 2013 at 8:00 a.m.



Adriana Marin
Recording Secretary