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**AGENDA
PUBLIC SAFETY COMMITTEE
MAY 20, 2013**

MEMBERS

Jacque Robinson, District 1
John J. Kennedy, District 3
Gene Masuda, District 4
Steve Madison, District 6

STAFF

Steve Mermell, Assistant City Manager
Sandra Robles, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando al (626) 744-4124 por lo menos con 24 horas de anticipaci n.

*Public meeting begins at 4:15 p.m.
Items on the agenda may not be called in order listed.*

Agendas and supporting documents are available on the Internet at publicaffairs/agendas/pubSafety.pdf

*Materials related to an item on this Agenda submitted to the Public Safety Committee **after** distribution of the agenda packet are available for public inspection in the Public Clerk's Office at 100 N. Garfield Avenue, Room S-228, Pasadena, during normal business hours.*



**CITY OF PASADENA
NOTICE OF REGULAR MEETING
OF THE PUBLIC SAFETY COMMITTEE
MONDAY, MAY 20, 2013
PASADENA CITY HALL
100 NORTH GARFIELD AVENUE
CITY HALL COUNCIL CHAMBER – S249**

NOTICE IS HEREBY GIVEN that the regular meeting of the Public Safety Committee will be held on Monday, May 20, 2013, at 4:15 p.m. in the Pasadena City Hall Council Chamber – S249. The agenda for the meeting is as follows:

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES

January 7, 2013 – Regular Meeting*
February 4, 2013 – Special Meeting*
March 18, 2013 – Cancellation of Regular Meeting*
April 1, 2013 – Cancellation of Regular Meeting*
April 15, 2013 – Cancellation of Regular Meeting*
May 6, 2013 – Cancellation of Regular Meeting*

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (Please limit comments to 3 minutes each.)

4. NEW BUSINESS

A. Consideration of Change in Meeting Dates*

5. INFORMATION ITEMS

A. Efforts to Improve Public Safety by Addressing Property Issues*


B. Update on Mandatory Spay/Neuter Ordinance (Oral)

6. ADJOURNMENT



JACQUE ROBINSON, Chair
Public Safety Committee

I HEREBY CERTIFY that this agenda in its entirety, was posted on the City of Pasadena Chamber bulletin board, room S249, and the bulletin board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting this 16th day of May 2013, by 5:30 p.m.



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City Manager's Office

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APPROVAL OF MINUTES

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**CITY OF PASADENA
PUBLIC SAFETY COMMITTEE MINUTES
PASADENA CITY HALL
100 NORTH GARFIELD AVENUE
CITY HALL COUNCIL CHAMBER – S249
JANUARY 7, 2013
REGULAR MEETING**

OPENING The Chair called the regular meeting of the Public Safety Committee to order at 4:30 p.m.

ROLL CALL: Councilmember Steve Madison, (Chair)
Vice Mayor Margaret McAustin (Absent)
Councilmember Gene Masuda
Councilmember Jacque Robinson

Staff: Steve Mermell, Assistant City Manager
Bill Huang, Director of Housing
Fred Dock, Director of Transportation
Frank Rhemrev, Assistant City Attorney
Anne Lansing, Project Planner
Sandra Robles, Recording Secretary

PUBLIC COMMENT No one appeared for public comment

APPROVAL OF MINUTES It was moved by Councilmember Robinson, seconded by Councilmember Masuda, to approve the cancellation minutes of December 3, 2012 and December 17, 2012, as submitted. (Motion unanimously carried) (Absent: Vice Mayor McAustin)

NEW BUSINESS **PROPOSED REVISION TO SPEED LIMIT ORDINANCE**

Fred Dock, Director of Transportation, provided an oral update on the proposed revision to the current Pasadena Municipal Code (PMC), Chapter 10, including information on state mandates, and responded to questions.

Following a brief discussion, on the order of the Chair, and by consensus of the Committee; the Committee requested that staff present this item to the Transportation Advisory Commission (TAC) for feedback, and return with TAC's comments at a future Committee meeting.

INFORMATION ITEMS **UPDATE ON PROJECT HOUSED (ORAL)**

Anne Lansing, Project Planner, provided a PowerPoint presentation update on the Project Housed program, including statistical information on homelessness in the City, housing-first model, humane and economic rationale, vulnerability index factors, progress to date, future goals, and responded to questions.

Following discussion, on the order of the Chair, and by consensus of the Committee, the information was received and filed.

RECEIVE AND FILE ANNUAL REPORTS AND WORK PLANS:

- 1. SOUTH LAKE PARKING PLACE COMMISSION – ANNUAL REPORT – JULY 2011 THROUGH JUNE 2012 AND WORK PLAN FOR 2012 – 2013**

Following a brief discussion, on the order of the Chair, and by consensus of the Committee, the information was received and filed.

The Chair stated his concerns regarding the quantity of claims being filed against the City related to street tree accidents, commented on gun control efforts, and asked staff to follow up with these two issues and provide an update to the Committee at a future meeting.

ADJOURNMENT

On the order of the Chair, the regular meeting of the Public Safety Committee was adjourned at 5:17 p.m.

ATTEST:

Steve Madison, Chair
Public Safety Committee

Sandra S. Robles
Recording Secretary

**CITY OF PASADENA
PUBLIC SAFETY COMMITTEE MINUTES
PASADENA CITY HALL
100 NORTH GARFIELD AVENUE
CITY HALL COUNCIL CHAMBER – S249
FEBRUARY 4, 2013
SPECIAL MEETING**

OPENING

Councilmember Robinson, Acting Chair, called the special meeting of the Public Safety Committee to order at 3:34 p.m.

ROLL CALL:

Councilmember Steve Madison, (Chair) (Arrived 3:43 p.m.)
Vice Mayor Margaret McAustin
Councilmember Gene Masuda
Councilmember Jacque Robinson

Staff:

Michael Beck, City Manager
Steve Mermell, Assistant City Manager
Phillip Sanchez, Chief of Police
Dr. Eric Walsh, Director of Public Health
Mercy Santoro, Director of Human Services
Frank Rhemrev, Assistant City Attorney
Sandra Robles, Recording Secretary

PUBLIC COMMENT

Randy Ertll, El Centro de Accion, announced that El Centro de Accion will be hosting a peace walk on March 30, 2013 to commemorate Cesar Chavez Day; spoke of the need for collaborative efforts with other cities to address violence, and spoke in favor of gun control efforts.

Jill Shook, Gun Buy Back Committee (GBBC), spoke in favor of a gun buyback program in the City of Pasadena.

NEW BUSINESS

CONSIDERATION OF EFFORTS TO REDUCE INCIDENTS OF VIOLENCE IN PASADENA COMMUNITY:

- 1. PRESENTATION BY DR. ERIC WALSH ON ADDRESSING VIOLENCE AS PUBLIC HEALTH ISSUE**
- 2. PRESENTATION BY FLINTRIDGE CENTER AS INSTITUTIONAL HOME FOR ANTI-VIOLENCE EFFORTS**
- 3. PRESENTATION BY MERCY SANTORO ON HUMAN SERVICES AND RECREATION PROGRAMMING**

Councilmember Madison
(Arrived 3:43)

Steve Mermell, Assistant City Manager, introduced the item, the City departments, and the organizations participating in the efforts to reduce violence in the City.

Dr. Eric Walsh, Director of Public Health, presented a PowerPoint providing information on firearms, death from guns, violence in the community, community safety risks, anti-violence education, local efforts to abate violence, and responded to questions.

The Chair requested that staff confirm the accuracy of the data regarding the total number of death by handguns nationwide.

Michael Beck, City Manager, informed the Committee that a Social Worker position would be added to the Human Services Department staff to assist with preventive violence programs.

Jaylene Moseley, Flintridge Center, provided a PowerPoint presentation update on the Vision 20/20 program, including the priority projects, and responded to questions.

Pastor Kerwin Manning, President Clergy Community Coalition, provided information regarding the Clergy Community Intervention program.

Mercy Santoro, Director of Human Services, provided a PowerPoint presentation on the City's Violence Prevention Services, review of the NOW program, mental health model, and responded to questions.

The following individuals spoke in favor of the item and/or expressed concerns with violence issues in the City:

Genevieve Clavreul, Pasadena resident
Kardia Pinckney, Ideal Youth
Pastor John McCall, Bethel Baptist Church

Jill Shook, GBBC President, provided information on The Parent Project and requested that the Committee consider the program as part of its efforts to reduce crime in the City.

Following discussion, on the order of the Chair, and by consensus of the Committee, the information was received and filed.

FIREARMS IN PASADENA – ANALYSIS AND SURVEY

Phillip Sanchez, Chief of Police, provided a PowerPoint presentation summarizing the City's Ordinance on Firearm Sales, information on firearm retailers in the City, buyback programs, other cities experience with buyback programs, and responded to questions.

Steve Mermell, Assistant City Manager, informed the Committee of a community forum to discuss mental illness and gun violence and provided information on the fiscal aspects of youth employment in 2012 for the City.

Michael Beck, City Manager, responded to questions regarding the City's contribution, costs, and available resources regarding a proposed buyback and/or awareness program.

Following discussion, and by consensus of the Committee, staff was directed to advertise (using In-Focus and the City's website) the current measures in place, to voluntarily turn in unwanted guns/weapons to the Pasadena Police Department, at a future Committee meeting present a proposal for a gun buyback program, including the cost associated with such a program, and provide a report on possible proposals to expand both the Summer Rose and MASH programs by 20 percent. In addition, the Committee thanked staff, the Flintridge Center, and the public

speakers for their input and contributions regarding this item.
On the order of the Chair, and by consensus of the Committee, the information was received and filed.

ADJOURNMENT

On the order of the Chair, the special meeting of the Public Safety Committee was adjourned at 5:40 p.m.

ATTEST:

Steve Madison, Chair
Public Safety Committee

Sandra S. Robles
Recording Secretary

**CITY OF PASADENA
PUBLIC SAFETY COMMITTEE MINUTES
CITY HALL
100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM – S038
MARCH 18, 2013
REGULAR MEETING**

The regular meeting of the Public Safety Committee, scheduled for Monday, March 18 2013, at 4:15 p.m., was cancelled as ordered on March 14, 2013, and posted as required by law.

STEVE MADISON, Chair
Public Safety Committee

ATTEST:

Sandra S. Robles
Recording Secretary

**CITY OF PASADENA
PUBLIC SAFETY COMMITTEE MINUTES
CITY HALL
100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM – S038
APRIL 1, 2013
REGULAR MEETING**

The regular meeting of the Public Safety Committee, scheduled for Monday, April 1 2013, at 4:15 p.m., was cancelled as ordered on March 28, 2013, and posted as required by law.

STEVE MADISON, Chair
Public Safety Committee

ATTEST:

Sandra S. Robles
Recording Secretary

**CITY OF PASADENA
PUBLIC SAFETY COMMITTEE MINUTES
CITY HALL
100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM – S038
APRIL 15, 2013
REGULAR MEETING**

The regular meeting of the Public Safety Committee, scheduled for Monday, April 15 2013, at 4:15 p.m., was cancelled as ordered on April 11, 2013, and posted as required by law.

STEVE MADISON, Chair
Public Safety Committee

ATTEST:

Sandra S. Robles
Recording Secretary

**CITY OF PASADENA
PUBLIC SAFETY COMMITTEE MINUTES
CITY HALL
100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM – S038
MAY 6, 2013
REGULAR MEETING**

The regular meeting of the Public Safety Committee, scheduled for Monday, May 6 2013, at 4:15 p.m., was cancelled as ordered on May 2, 2013, and posted as required by law.

STEVE MADISON, Chair
Public Safety Committee

ATTEST:

Sandra S. Robles
Recording Secretary

05/06/2013

NEW BUSINESS

A. Consideration of Change in Meeting Dates*



MEMORANDUM

May 20, 2013

TO: Public Safety Committee

FROM: Steve Mermell
Assistant City Manager

SUBJECT: Consideration of Change in Meeting Dates

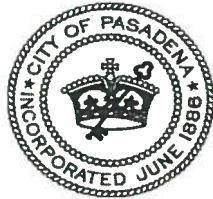
Pursuant to Pasadena Municipal Code Section 2.05.190, the Public Safety Committee may set its regular meeting schedule. Since September 20, 2010, the Committee has scheduled two regular meetings per month occurring on the first and third Monday. Prior to this time, the Committee met only monthly. The decision to schedule two regular meetings was made to increase the flexibility of scheduling, with the understanding that the Committee would meet either on the first Monday or on the third Monday, with the non-meeting day subject to cancellation.

In order to eliminate any confusion on the part of the public, staff is recommending that the Committee return to the practice of scheduling a single regular meeting per month, either on the first or the third Monday. As has been the practice, staff would recommend that the Committee not meet on days that the Council meeting has been cancelled. Accordingly, the following is a list of dates, through the end of the calendar year, the Committee would be expected to meet were it to select either the first Monday or the third Monday.

| 1 st Monday | 3 rd Monday |
|------------------------|------------------------|
| June 3 | June 17 |
| August 5 | July 15 |
| October 7 | September 16 |
| November 4 | October 21 |
| December 2 | November 18 |
| | December 16 |

INFORMATION ITEMS

- A. Efforts to Improve Public Safety by Addressing Property Issues*
- B. Update on Mandatory Spay/Neuter Ordinance (Oral)



MEMORANDUM

TO: Public Safety Committee

FROM: Vincent P. Bertoni, AICP, Director of Planning and Community Development Department B

DATE: May 20, 2013

SUBJECT: Efforts to Improve Public Safety by Addressing Property Issues

In mid-November the City Manager's Office convened an Occupancy Issues Working Group (Group) to aggressively address fire life-safety, zoning, and habitability concerns associated with illegal boarding houses. The Group consisted of staff from the Police, Fire, Health, and Planning & Community Development departments and staff from the City Attorney's Office. The function of the Group was to conduct an initial review of 32 locations that were flagged as potential illegal boarding houses or unpermitted group homes/sober living facilities. Code Compliance staff later conducted permit review and site inspections and determined that 16 of the 32 sites were not being used as illegal group homes or sober living facilities. However, staff noted that the remaining 16 sites had some use associated with operation of a group home/sober living facility, and those sites were the focus of additional review by the Group.

The matrix below represents the current status of the 16 sites that were inspected as part of the Group's review.

| Status | Qty |
|--|-----------|
| Reasonable Accommodation Permit (R.A.P.) previously approved, conformance confirmed. | 1 |
| Site located in zoning district exempt from R.A.P. requirement. | 2 |
| No R.A.P. on file, operator directed to obtain permit, no compliance, enforcement ensued/continuing. | 4 |
| Site zoning prohibits "Boarding House." R.A.P cannot be approved, use must discontinue. | 1 |
| No R.A.P on file, enforcement ensued, application filed. | 1 |
| Use allowed by prior entitlement. No land use violation present. | 3 |
| Enforcement ensued, application filed, approved by City Attorney, awaiting Fire/Building inspection. | 3 |
| Enforcement ensued, application submitted and denied. | 1 |
| Total | 16 |

Staff from various City departments will continue to work in concert to bring remaining non-compliant operators into conformance with the Reasonable Accommodation Permit requirements. The City's Business Licensing Division serves as the portal for application submittal; the City Attorney's office conducts application review; the Police Department conducts general background investigations of the owner and/or operator; Building and Fire staff conduct site and dwelling inspections; and Code Compliance and City Prosecutor staff follow through with enforcement actions.

Review of Historic Complaints

In December 2012, code compliance staff conducted a five-year review of prior complaint cases regarding operation of a sober living facility, boarding house, residential care facility or similar related use. The purpose of the review was to determine whether any previously abated uses were reestablished. Of the 14,994 code compliance cases investigated, 43 were associated with an above-referenced use. Notwithstanding the cases currently under investigation, staff found that none of the prohibited uses returned.

Public Safety

By establishing operational standards, the City has some regulatory authority over *unlicensed* group homes. The Reasonable Accommodation Permit review process does not consider individual disabilities or other personal characteristics of renters; however it does consider providing opportunities for the operation of a group home in a mutually beneficial relationship with the community ensuring there is no degradation of the community, and ensuring that the residential character of neighborhoods are preserved. Group homes for the disabled operating pursuant to a Reasonable Accommodation Permit must comply with the following standards as outlined in Chapter 8.19 of the Pasadena Municipal Code:

1. It shall not result in adverse effects to the health, welfare, peace, or safety of persons in the surrounding area;
2. It shall not jeopardize or endanger the public health, welfare or safety of persons in the surrounding area;
3. It shall not adversely affect the livability of the surrounding neighborhood as a result of inadequate maintenance, prohibited activities and/or operating characteristics;
4. It shall not result in nuisance activities, including but not limited to disturbance of the peace, illegal drug activity, public drunkenness, public consumption of alcohol, harassment of passers-by;
5. It shall not result in violation of any applicable provision of any other city, state, or federal regulation or statute;
6. It shall not be located within 500 feet, measured from the property lines, or any other boarding house or group home facility, whether or not such facility is licensed by the state. State licensed facilities which do not have

separation requirements shall not be used in calculating the distance requirement established herein.

7. It shall have no more than 6 boarders, tenants, or renters.

In addition to imposing operational standards, the City obtains fingerprints and conducts an investigation of the group home operator/person in charge to determine if either had been convicted of a felony or crime involving moral turpitude.

Dwelling Inspections

The municipal code charges the City's Fire Chief and Building Official with determining whether premises comply with applicable laws, ordinances, and regulations. Prior to approval of a Reasonable Accommodation Permit, a building inspector and a fire inspector conduct a physical assessment of the dwelling to ensure that the dwelling meets minimum safety requirements. The inspection focuses on issues such as proper installation of smoke and carbon monoxide detectors, safe dwelling exiting and emergency egress from windows, safe and functional wiring, and elimination of trip hazards and use of double-keyed deadbolts.

Broadened Review of Multi-Family Occupancies and Group Home Uses

In accordance with the City's Quadrennial Inspection Program, code compliance staff conduct regularly scheduled inspections of approximately 22,000 multi-family units. Notwithstanding these on-going, regularly scheduled inspections, there may be some potential for multifamily occupancies to be used as group homes without appropriate permits. There are several methods by which to identify such uses. Operators of group homes/sober living facilities generally advertise through on-line media (such as Craigslist), or in local newspapers. Regular review of such information sources will allow city staff to proactively identify those uses and take compliance measures as required. Similarly, several sober living facility/group home sites have recently been identified subsequent to calls for service to the police and fire departments. Both information sources will be used to maximum extent in an on-going review process.

Several types of residential facilities can be found in Pasadena, some of which are licensed and inspected by the state. While the City's zoning code allows "Residential Care Facilities" to be operated in specific residential districts and provide non-medical care and treatment, the state licenses such uses and conducts periodic inspections. While the state conducts required site inspections, the city may take an active role in monitoring the location and license currency of those uses. Similarly, where local land use entitlements have been approved, city staff may review and ensure compliance with conditions of approval.

Continued Efforts

The Group's work cycle initially focused on 32 individual sites, ultimately resulting in higher level review of 16 sites. Staff will continue with compliance efforts as required to ensure conformance with applicable regulations. Similarly, staff will continue to seek and review information regarding the operation of group homes/sober living facilities in all types of residential configurations to ensure compliance with applicable City codes.