



OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
221 E. Walnut St., Suite 199
Pasadena, CA 91101

MINUTES
Thursday, July 25, 2013
10:00 A.M.

I. CALL TO ORDER

The meeting was called to order at 10:05 a.m.

II. ROLL CALL

Commissioners Present:

Steve Mulheim, Marilyn Buchanan, Susan Hickman, Debbie Meymarian,
Sally Lunetta

Commissioners Absent:

Scott Ward

Staff Present:

Charles Kindred, Mike Woolson, Gloria Flores, Dina Raya,
Rebecca Gonzalez

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

IV. OLD BUSINESS

A. Multi-Space meter installation update – Charles Kindred

Staff C. Kindred informed the commissioners that the installation had been delayed by the lack of a light bar on the meters. The light bars will be equipped on the meters prior to meter installation. Staff will inform the commission on the revised installation date.

B. Annual Work Plan Accomplishments FY2012-2013 and Work Plan Goals and Objectives FY2013-2014 (Action Item) - Steve Mulheim

Chair Mulheim gave a brief overview on the FY2012-2013 annual work plan and accomplishments. He also reported on the existing and future goals and objectives for FY2013-2014.

Commissioner Lunetta moved to approved both FY2012-2013 and FY2013-2014 workplans. Seconded by Commissioner Hickman.

MOTION CARRIED.

C. Increase Meter Hours Friday-Sunday - Norman Baculinao

Item tabled to the next meeting.

V. INFORMATION ITEMS

A. Financial Reports – Gloria Flores

Staff G. Flores provided overview of the updated fund appropriations report for the Old Pasadena Parking Meter Fund (213) and projection of revenue and expenses. She also answered questions from the commission.

B. Meter plant and statistics – Gloria Flores

Staff G. Flores provided overview on the meter plant statistics, repairs and revenues.

C. Parking Enforcement – Dina Raya

Staff D. Raya answered questions from the commission.

D. Zipcar – Mike Bagheri

Staff M. Bagheri gave the commission a Power Point presentation regarding the Zipcar. Jeff Shields, from Zipcar, answered questions from the commission.

VI. APPROVAL OF MINTUES

Commissioner Hickman to approve the Minutes of the May 2, 2013 meeting. Seconded by Commissioner Meymarian. **MOTION CARRIED.**

VII. COMMISSIONER COMMENTS

None

VIII. CHAIR’S COMMENTS

Chair Mulheim asked that bike corrals be taken off the agenda. He met with Staff Mark Yamarone and talked to him about the design aesthetics, pricing, and installation location. This item will be brought back to the next commission at the meeting.

IX. OTHER REPORTS

No Reports

X. ADJOURNMENT

The meeting was adjourned at 11:21 a.m. The next Regular Meeting of OPPMZAC is scheduled for Thursday, October 17, 2013.

Rebecca Gonzalez
Recording Secretary