



**SOUTH LAKE PARKING PLACE COMMISSION
REGULAR MEETING
100 N. Garfield Ave.
Fair Oaks Conference Room S039**

**Minutes of Regular Meeting
July 25, 2013**

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. ROLL CALL

Commissioners Present: Gina Tleel, Perry Vidalakis and Chair Chris Hiddleston

Commissioner Excused: Vice Chair Julianne Worrell

Staff Present: Mike Woolson, Charles Kindred, Dina Raya, Rebecca Gonzalez

Public: Councilmember Terry Tornek

III. PUBLIC COMMENT FOR ITEMS ON THIS SPECIAL MEETING AGENDA

No public comment.

IV. NEW BUSINESS

A. EV Chargers – Mike Bagheri

Staff M. Bagheri reported that since last January they have upgraded 15 of the car chargers at the public facilities to the new standard. The transportation department is currently in the process of installing additional new car chargers in Old Pasadena, Civic Center and Playhouse District. Part of this project will be paid through a 2007 MTA grant. Staff M. Bagheri then went into more details explaining logistics for the Electric Vehicle Chargers.

B. Privatization of Shopper's Lane Lots Discussion - Gina Tleel

Commissioner Tleel clarified and confirmed that the city did acknowledge that we prioritized operations of Shopper's Lane Lots and it would be cost effective.

Commissioner Tleel would like "Shopper's Lane Property Tax Issue Database Review" to be added to the Agenda with Robert Montano's name as the Staff overseeing the project.

V. OLD BUSINESS

A. Shoppers Lane Property Tax Issues for Parcels – Charles Kindred

Staff C. Kindred reported that progress was being made. At this time the City Attorney Office is reviewing the tax code to replicate an application

that was submitted to the tax collector, in the past, this application was submitted to the tax assessor's office.

- B. Cost Estimate for Meter Replacement – Charles Kindred
Staff C. Kindred reported that they are currently looking at 25 meters for South Lake and explained the budget that will be used to pay for these meters. Staff is going to City Council in the fall to explain why these meters on South Lake need to be replaced.

Commissioner Vidalakis made a recommendation that the commission support the replacement of the current meters on South Lake Avenue. Seconded by Chair Hiddleson. **Motion approved 2-1.**

- C. Annual Contribution for Streetscape – Gina Tleel
Commissioner Tleel reported that this item was heard by the South Lake Business Association (SLBA), Board of Directors, it was discussed that the mid-walk crossing was the next phase being approved by the SLBA. An option discussed was funds/finance should be paid via Capital Improvement Projects, South Lake Parking Place Commission, and contributions from the SLBA. SLBA is currently working with Steve Mermell regarding the financing. Dan Ricks will be providing an updated cost estimate for the mid-walk crossing by September 18th.
- D. Shopper's Lane Maintenance and Demonstration - Gina Tleel
Commissioner Tleel explained that this is on hold at the moment and accepted comments and question from the commission.
- E. Shopper's Lane Tree Trimming - Mike Woolson
Staff M. Woolson reported that it will be done, and that it would replace the fall schedule with no additional cost incurred.
- F. Zipcar - Mike Bagheri
Staff M. Bagheri explained that the Zipcar program in Pasadena received direction to do outreach with the businesses that would be affected. Jeff Shields, from Zipcar, gave an update to the commission regarding the pilot program.

VI. INFORMATION ITEMS

- A. Financials – Gloria Flores
Staff G. Flores provided overview of the fund appropriations reports. *Commissioner Tleel would like details on the approval process included in next month's report.*
- B. Meter Performance – Gloria Flores
Staff G. Flores provided overview on meter performance for Shoppers Lane and South Lake.
- C. Parking Enforcement - Dina Raya
Staff D. Raya answered questions from the commission regarding loading zone and one hour parking issue.

VII. APPROVAL OF MINUTES

Minutes of June 6, 2013 were continued to the next meeting.

VIII. COMMISSIONER COMMENTS

Commissioner Tleel would like to receive a complete packet a week before the meeting date.

IX. CHAIR'S COMMENTS

No Comment

X. OTHER REPORTS

Staff C. Kindred asked the commission if they would be ok with providing monthly permits to construction workers at Catalina for year duration. Commissioners did not have a problem with issuing of permits; they just wanted to make sure there was enough parking available for the public.

VI. ADJOURNMENT - The meeting was adjourned at 9:42 a.m. The next regular meeting is scheduled on September 26, 2013 at 8:00 a.m.

Rebecca Gonzalez
Recording Secretary