



**AGENDA
CODE ENFORCEMENT COMMISSION
August 1, 2013**

**Special Meeting 5:00 P.M.
Permit Center, Hearing Room
175 N. Garfield Avenue, Pasadena**

CODE ENFORCEMENT COMMISSION PANEL NO. 1

**Michael Warner
Leonard Hartley
Imran Chaudry**

STAFF

**Vincent P. Bertoni, AICP, Director of Planning & Community Development
Jon Pollard, Code Compliance Manager
Robert Froehlich, Code Compliance Officer
Sharon Gray, Code Compliance Officer
Roberto Pena, Code Compliance Officer
Lorraine Nava, Recording Secretary**

Any submitted materials will be made available for public review at the Permit Center, 175 North Garfield Avenue, between 8:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12:00 p.m. Friday. Please contact the Neighborhood Services Division at (626) 744-4633 for specific time and date of availability.

Code Enforcement Commission regular meetings are held on the first Thursday of each month.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Clerk's Office with a 24-hour advance notice. Please call (626) 744-4633 or (626) 744-4785 to request use of a listening device at least one week in advance of the meeting.

Code Enforcement Commission agendas are also available on the internet:
<http://cityofpasadena.net/planning/meetings/cecomm/homecec.asp>

**AGENDA
CODE ENFORCEMENT COMMISSION
August 1, 2013**

**Special Public Meeting
5:00 P.M.
City of Pasadena Permit Center
Hearing Room
175 N. Garfield Ave., Pasadena**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
 - a. Please limit comments to three minutes for each speaker.
- 4. PRESENTATION – Vincent P. Bertoni, AICP, Director of Planning & Community Development**
 - a. Mr. Bertoni will provide an overview of the recently completed “Management Study of the Development Review Process”
- 5. APPROVAL OF MINUTES: - June 6, 2013**
- 6. PUBLIC HEARING: REGULAR CASES**

A. Case No. CTP2012-02239 - 76 E Mountain St.

Council District # 3

Violations: Pasadena Municipal Code

Section 1.24.010(A) – General penalty.

“No person shall violate or fail to comply with any provision of requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title.”

14.12.270(A) Violation - Penalty

“No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building in the city, or cause or permit the same to be done, contrary to or in violation of any of the provisions of this code.”

14.12.320 Permit – Separate for each building

“No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code.”

Code Compliance Officer: Sharon Gray

Recommended Commission Corrective Action:

The Commission orders Gary B. Outzen to take the following corrective actions **within twenty one (21) calendar days** from the mailing date of the Order of the Code Enforcement Commission:

1. Remove all plumbing and kitchen facilities and discontinue use of the storage space as habitable space, or obtain after-the-fact Planning approval, building permits, intermediate and final inspections for all unpermitted work.
2. Contact Code Compliance Officer Sharon Gray at (626) 744-3974 to schedule an inspection of the site to confirm that the violations noted above have been abated consistent with the Order of this Commission.

B. Case No. CTP2012-02106 - 1799 Kenneth Way

Council District # 1

Violations: Pasadena Municipal Code

Section 1.24.010(A) – General penalty.

No person shall violate or fail to comply with any provision of requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

8.19.040 Reasonable accommodation permit

"Any person who owns, manages, or operates a group home for the disabled which is not licensed by the state of California and seeks to operate such a group home in the RS, RM-12, or RM-16 zoning district pursuant to a "reasonable accommodation" shall obtain a reasonable accommodation permit from the city. No person shall operate such a group home without first having obtained such a permit."

14.50.040(28) Prohibited activities or conditions

"It is declared unlawful and a public nuisance for any person owning, leasing, occupying, or having charge or possession of any property in this city to maintain such property, regardless of whether such property contains a conforming or legal nonconforming use or structure, in a manner that any of the following conditions or activities are found to exist thereon: [28] Any other condition or activity recognized in law or in equity as constituting a public nuisance. "

Code Compliance Officer: Roberto Pena

Recommended Commission Corrective Action:

The Commission orders Robert Holbrook in to take the following corrective actions within **twenty one (21) calendar days** from the mailing date of the Order of the Code Enforcement Commission:

1. Obtain required "Reasonable Accommodation Permit".
2. Discontinue using the property as a sober living facility / group home for the disabled or any other land use not specifically allowed in an RS6 residentially zoned district.

3. Contact Code Compliance Officer Roberto Peña at (626) 744-4201 to schedule an inspection of the site to confirm that the violations noted above have been abated consistent with the Order of this Commission.

C. Case No. CTP2012-00485 - 31 Yale St.

Council District #3

Violations: Pasadena Municipal Code

Section 1.24.010(A) – General penalty.

"No person shall violate or fail to comply with any provision of requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such a violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title."

14.12.320 Permit – Separate for each building

"No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code."

Code Compliance Officer: Robert Froehlich

Recommended Commission Corrective Action:

The Commission orders Juan Melgoza to take the following corrective actions **within twenty one (21) calendar days** from the mailing date of the Order of the Code Enforcement Commission:

1. Obtain after-the-fact Planning approval, building permits, intermediate and final inspections for all unpermitted work on the subject garage.
2. Contact Code Compliance Officer Robert Froehlich at (626) 744-4170 to schedule an inspection of the site to confirm that the violations noted above have been abated consistent with the Order of this Commission.

7. REPORTS AND COMMENTS FROM COMMITTEES

8. REPORTS AND COMMENTS FROM STAFF

9. REPORTS AND COMMENTS FROM COMMISSION

10. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on the 25th day of July 2013, by 4:00 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue, an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at: <http://www.ci.pasadena.ca.us/planning/meetings/notices.asp>. Any items on this agenda will be made available at the Permit Center located at 175 N. Garfield Avenue during normal business hours.



Jon Pollard, Code Compliance Manager



Lorraine Nava, Recording Secretary