



**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
MEETING AGENDA
TUESDAY, OCTOBER 22, 2013 AT 4:00 PM
JACKIE ROBINSON COMMUNITY CENTER, ROOM 200, 1020 N. FAIR OAKS AVE.**

- I. CALL TO ORDER AND COMMENTS FROM THE CHAIR**
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
- III. APPROVE MINUTES OF SEPTEMBER 24, 2013**
- IV. UPDATE ON PROGRESS WITH COMMISSION OBJECTIVES**
- V. REVIEW AND ENDORSE LETTER ON UN CONVENTION**
- VI. REVISE MARCH 2013 ASSISTIVE LISTENING RECOMMENDATION**
- VII. UPDATE ON ASSISTIVE LISTENING IMPROVEMENTS IN CITY FACILITIES**
- VIII. REPORT ON EMERGENCY PLAN ENHANCEMENT COMMITTEE MEETING**
- IX. DIRECTOR AND STAFF REPORTS**
- X. WEB PAGE DEVELOPMENT**
- XI. ADJOURNMENT**

I certify this agenda was posted on bulletin boards at Council Chamber, Room S249, and the rotunda area of City Hall, 100 N. Garfield Ave., and provided to the Information Service Department, Main Library, by 5:30 PM on October 17, 2013. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY. Documents distributed to the Commission about items on this agenda and materials related to items on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection at the Department of Human Services, Room S220, at City Hall during normal business hours.

Robert Gorski, Accessibility Issues Coordinator

**ACCESSIBILITY AND DISABILITY COMMISSION
MEETING MINUTES
SEPTEMBER 24, 2013
Draft**

Members Present: Dennis Campos, Jennipha Lauren Nielsen, John Orr, Warren Sata, Michael Warner

Members Absent: Dolores Gibbs, Judy Post, Xilian Chen Stammer

Others Present: Robert Gorski (Human Services and Recreation), Amanda Tot Chavez (Transportation), Jan Guo (Public Works)

I. CALL TO ORDER AND COMMENTS FROM THE CHAIR John Orr called the meeting to order at 4:03 PM.

II. PUBLIC COMMENT ONLY ON ITEMS ON THE AGENDA Jennipha Nielsen request that future agendas include an opportunity for commissioners to report on individual activities related to the commission. She also asked to have the letter endorsing U.N. convention on the Rights of Persons Disability on the agenda for the next commission meeting.

III. APPROVE MINUTES OF AUGUST 2013 Michael Warner moved to approve the draft minutes with the name "Tot Chavez" corrected to "Ta-Chavez." Warren Sata seconded and the motion passed.

IV. ACCESSIBILITY CONTENT OF DEPT. OF TRANSPORTATION WEB SITE

Amanda Ta-Chavez stated that three commissions are listed on the department's web page because the City Council has determined that those commissions are to be staffed by the Transportation Department. She also reported because the Accessibility and Disability Commission advised that having on-line ArtsBus scheduled in PDF format has accessibility problems, the schedules are now also available in Microsoft Word format. A live bus tracking system, which will be in HTML, will be available by the end of this year. The commission agreed to recommend that bus schedules be organized by trip and/or cycle instead of by location.

The commission also noted that many seniors and people with disabilities have problems with the City website's use of text in small font size and pastel colors (causing low contrast with background). Ta-Chavez responded that her department cannot address these issues because the Department of Information Technology (DoIT) is responsible for the over-all design of their website. The commission noted this problem should be addressed by having web site styles separate from content (semantics), and it suggested adding user controls for higher contrast and large text to DOIT's templates, which would apply to all pages. Ta-Chavez recommended that the commission

contacting DOIT soon, because that department is in the process of revising the web site's templates.

Other matters suggest to Ta-Chavez included having a sitemap to combine all Transportation Department menus, so users efficiently navigate without roaming through several pages; and including a menu tab and links for accessibility, the commission, and the Accessibility Issues Coordinator.

V. REVIEW OF ADA TRANSITION PLAN FOR CITY BUILDINGS Jane Guo (from the Building, Safety and Management division of Public Works) went over items in the ADA Transition Plan for which her division is responsible for addressing. While progress has occurred, it is sometimes slower than was anticipated when the Plan was developing in 2009 due to processing needing permits and having unexpected complications arise in historic buildings. Also, a few items in the Transition Plan turn out to infeasible, such as ramps insufficient room to install permanent ramps to small stages at Jackie Robinson community Center and the Police Building, and California building code not allowing portable ramps. Some Transition Plan items have been postponed in order to be done at a later date in conjunction with other Plan items, such as delaying signs at one City facility in order to later upgrade signage at several City facilities at one time. Or postponing demolishing a wall until it can be included in a larger project. Since some Plan items were marked completed when not actually completed, Guo's division is rechecking Transition Plan items labeled Completed. Lastly, Guo noted that some Transition Plan projects are so extensive – example, accessible restrooms at Jackie Robinson Center - they come under the jurisdiction of another Public Division called Capital Improvements Projects. The commission discussed having construction plans reviewed by the commission but did not work out a review process or timetable.

VI. UPDATE ON PROGRESS WITH COMMISSION OBJECTIVES

Objective 1: Seminar on disaster preparedness. Various developments have occurred to prevent work on a seminar in October. When the committee is next able to meet, it will consider a new date for the seminar, holding a small seminar in advance of a larger one, and having Fire Department personnel present to speak and give demonstrations.

Objective 2: Four Public Information Events During the fiscal year. The committee of Jennipha Nielsen and Warren Sata will present ideas and agendas for events at a future commission meeting for commission review and approval. Dennis Campos moved to agendize a committee report at the top of the next commission. Michael Warner seconded and the motion passed.

Objective 3: Establish a committee to promote planning the 25 anniversary of the ADA. The accessibility issues coordinator briefed the commission on how celebrations of the ADA's 10th and 20th anniversaries were organized and he emphasized the advantages

of a year-long, multi-event of small and medium size celebrations had over a single, large-scale celebration event.

Objective 4: Seminar on accessible website design. Michael Warner reported that foundational information has been assembled and that, instead of technical details, the seminar will mostly focus on the concept of POUR (Perceivable, Operable, Understandable, and Robust). The seminar will also include basic information on HTML semantics to illustrate the basic virtues of HTML. The Commission agreed to ask Warner to provide a brief synopsis at the October meeting and include an agenda showing the time for different parts of the seminar, a description of the intended audience. Also the Commission suggested that Warner consider doing a small-size seminar first to test out content and presentation methods before doing a larger seminar.

Objective 5: Provide Council with a written assessment of the City's ADA transition plan. The commission agreed that commissioners will select items on the Plan labeled as completed and check them out personally; that a report to Council will be brief and comment on what has been accomplished while noting what still needs to be done in the remaining years of the Plan. Jennipha Nielsen moved that the commission ask the accessibility issue coordinator to write up the initial draft report. Warren Sata seconded and the motion passed.

VII. UPDATE ON ASSISTIVE LISTENING IMPROVEMENTS IN CITY FACILITIES

John Orr reported that improvements at Council Chambers are completed and are well under way at Jackie Robinson Community Center.

VIII. REPORT ON MEETING OF COMMISSION CHAIRS AND VICE CHAIRS

John Orr reported that each commission chair or designee reported on his or her commission's objectives and what is happening on their agendas; that Human Services and Recreation director Mercy Santoro encouraged commissions to find ways of working together; that Santoro is working on website templates for each commission and for which each commission is invited to submit content ideas; and that the accessibility issues coordinator gave a brief presentation on assistive listening systems and the improvements being made in City facilities.

IX. REPORT FROM DISASTER PREPAREDNESS COMMITTEE Dennis

Campos reported that the committee is working with City staff to improve the shelter and care portion of the City's Emergency plan annex and that the goals of the work are to prevent litigation and to educate the community on what is available to them in an event of a disaster.

X. DIRECTOR AND STAFF REPORTS

The Fire Department will hold a fire prevention event on October 5 and has offered the commission use of a table at the event to distribute information related to preparedness for people with disabilities. ArtNight will be held on October 8th. On October 1 the Rose Parade accessible viewing project begins accepting requests for applications for viewing space. A Haunting We Will go will be is a free event that is hosted by several disability organizations on November 1st. The ADA. Legacy Project is working on ways to promote the ADA's 25th anniversary on July 26, 2015. One idea is to have major league baseball to communicate how accessible their stadiums are on the anniversary date, a Sunday when many stadiums are hosting league play.

XI. ADJOURNMENT The meeting adjourned at 6:17 pm.

Submitted by Dolores Gibbs, Chair, Accessibility and Disability Commission
Prepared by Michael Warner II, Secretary, Accessibility and Disability Commission.

Making Pasadena's Civic Life Accessible to Hearing Impaired Residents: A Proposal

February 2013

According to the Civil Rights Division of the U.S. Department of Justice, "Access to civic life by people with disabilities is a fundamental goal of the Americans with Disabilities Act (ADA)." One element in assuring that this goal is met is the requirement that public venues provide assistive listening systems "in each assembly area where audible communication is integral to the use of the space." An assembly area is defined as "a building or facility, or portion thereof, used for the purpose of entertainment, educational, or civic gatherings.

Since enactment of the ADA in 1990 assistive listening systems to help people to hear what is being said in City facilities have been permanently installed in Council Chambers, the Rose Bowl, the Civic Auditorium, and the multipurpose room at the Senior Center. Each system receives input from the assembly area's public address system. Another system is part of a mobile public address system deployed at City events held in non-city facilities. In addition, three portable systems are available for use in meeting rooms, and each system receives input from a microphone connected to a transmitting unit.

All of these systems are based on FM-radio technology: What is said into a microphone is broadcast within the assembly area on an FM radio wave. A palm-size receiver unit, operated by batteries and held by a person with impaired hearing, captures the radio wave, and the person has a choice of interfaces to bring sound from the receiver unit to his or her ear.

In recent years an alternative system based on electromagnetic induction technology is becoming more popular within the hearing impaired community. The commonly used term to name this technology is "loop," because the system transmitter is a wire completely encircling the assembly area. No battery-based receiver unit is needed by people with cochlear implants or who have hearing aids that can capture electromagnetic waves. People without such hearing aids or cochlear implants need to use battery-operated, palm-size receiver units and choose interfaces that bring sound from the receiver units to their ears.

Priority Projects that Support Pasadena's Hearing Impaired Residents and Visitors

The Commission on Accessibility and Disability proposes that, as funds from a variety of sources are made available, Pasadena should implement four high-priority projects. It also recommends that these projects be supported by a well-developed education/marketing program, which informs Pasadena residents, visitors, city officials and employees, and the general public about (1) how assistive listening systems can enhance the hearing impaired population's access to civic life, and (2) how Pasadena residents and visitors can utilize these assistive listening systems.

The Commission will cooperate with the Department of Human Services and Recreation and other Departments as appropriate in seeking sources of funding for these projects. They will take steps to include them (when appropriate) in Pasadena's ADA Transition Plan.

1. Update, expand and publicize assisted listening systems in Pasadena's City Council chambers. Hearing impaired citizens believe that they have a civil right to access City Council proceedings, where decisions are made that affect the quality of their lives. The Commission proposes that: (1) The chambers' set of assistive hearing devices should be made available at each and every City Council meeting (without any requirement that users must submit advance requests); (2) The availability of these devices should be publicized in the City's Internet site and in the chambers' signage; and (3) The currently installed FM-radio assistive listening system should be expanded to include a number of neckloop receivers, which utilize "loop technology," to meet the needs of persons whose hearing disabilities are more severe than those that are served by the chambers' existing assistive listening devices.

On request, real-time captioning should be available. This option should be publicized on the city's Internet site and on City Council chambers' signage. As a way of educating Council Members about real-time captioning opportunities, the Hearing Loss Association of Los Angeles should be invited to offer a brief demonstration at a City Council meeting.

2. Install assistive listening systems in the multi-purpose room and in each of the two television-viewing areas at the Jackie Robinson Center. These spaces in Jackie Robinson Center are heavily used, especially by senior citizens—a population that experiences high rates of hearing loss. The Commission proposes that these spaces be "looped," utilizing state-of-the-art technology. This technology is advocated for public use by the American Academy of Audiology, the Hearing Loss Association of America, and a network of geographically-based hearing loss associations. It allows hearing impaired persons with telecoil-equipped hearing aids to listen to presentations

without having to use headphones.¹ For people whose hearing aids cannot use this technology or for people who do not use hearing aids, conventional FM-radio assisted listening devices can easily and economically be coordinated with a loop based system.

- 3. Install an assistive listening system in Wright Auditorium at the Pasadena Central Library.** Wright Auditorium is the site of major City-sponsored events. But many hearing impaired residents cannot fully access these events. The Accessibility and Disability Commission proposes that Wright Auditorium be "looped. For hearing impaired persons without aids that accept electromagnetic signals from a loop system, receiving units and a choice of interfaces which translate signals from a loop system into FM-radio waves should be made available.

On request, real-time captioning should be available. This option should be publicized on the city's Internet site and on Wright Auditorium signage.

- 4. Design and install an assistive listening system at Villa-Parke Community Center.** This center plays an absolutely crucial role in Pasadena's civic life. It offers a wide variety of community activities for seniors and other adults, youth, and children. It functions as an information source for walk-in individuals who are seeking information and referrals to social services that deal, for example, with social security benefits, employment, housing, consumer protection, welfare, health services, day care, senior issues. It offers space for programs and services by local government and non-government organizations such as including El Centro de Accion Social, La Escuela de la Comunidad, Head Start, and Health Department (WIC). Further, the Center is high on the list of facilities to potentially be used as an emergency shelter.

In this rich and complex civic environment, a more complex assistive listening system may be needed—one that assures that no Pasadena resident is excluded because of her/his hearing disability.

Villa-Parke Community Center offers Pasadena an opportunity to become a pioneer in applying new assistive hearing technology to meeting the multiple civic needs of residents from a wide spectrum of ethnic and economic groups. As far as we are aware, for example, no city in the United States has systematically considered how the design of a disaster center can incorporate elements that serve hearing impaired persons. The Villa-Parke Community Center can be a national model.

¹ It is estimated that two thirds of hearing aids that are currently used in the United States are equipped to take advantage of loop technology.

All listening systems that are installed in Pasadena civic facilities should carry warranties. Contracted periodic testing and maintenance activities should assure the optimal performance of these systems.

Assistive Listening Educational/Marketing Program

To expand the likelihood that these assistive listening systems will be utilized by hearing impaired people, the Accessibility and Disability Commission proposes that an education/marketing program be designed and implemented. Audiences for this program would include hearing impaired residents and visitors, the general public, and city officials and employees, and regional organizations serving the hearing impaired.

This program should emphasize possibilities for distributing information through the Pasadena Public Access TV (KPAS-TV), *Pasadena in Focus*, the *Pasadena Star-News*, the City of Pasadena's Internet site, city news releases, department publications sent to the general public, public presentations (including the Mayor's annual State of the City event), and targeted e-mail distributions to agencies and organizations serving people who are hearing impaired. As much as possible, education/marketing should include displays of the symbols for assistive listening in order for both hearing and hearing impaired people to become more aware of where assistive listening is present and where it is absent.



As an element in this program, the Commission should also prepare and publish an information-rich brochure that will be distributed in city venues where assistive listening systems have been installed.

The twenty-fifth anniversary of the Americans with Disabilities Act in 2015 will offer an opportunity for the Commission on Accessibility and Disability to publicize Pasadena's progress in identifying and mitigating barriers in public venues that are encountered by the city's multiple disabled populations.

Functional Assessment Service Team (FAST)

Introduction:

In the aftermath of Hurricane Katrina, it became clear that the same potential for a catastrophic disaster existed in California and that preparation to shelter thousands of disaster victims was insufficient in this state.

Preparation and planning, in particular for sheltering people with access and functional needs (PAFN), needed to be improved. The California Department of Social Services (CDSS) has lead responsibility within the state of California for supporting local government during a disaster in mass care and shelter (MCS). In May 2006,

CDSS initiated a planning effort that included local, state and federal government, as well as various community based organizations (CBO) and private non-profits (PNP) to figure out how PAFN could be better supported in general population shelters. The key component of the sheltering plan for PAFN is the Functional Assessment Service Team (FAST).

The purpose of the FAST program is to provide staff to conduct functional assessments of PAFN who are in shelters. This assessment will evaluate the needs that people with access and functional needs may have, and determine whether they can be supported within the general population shelter. FAST will be deployed as shelters are opened and remain in the shelters until it is determined that they are no longer needed. FAST may be transferred to other shelters and may return to shelters as needed or requested.

FAST make-up, responsibilities and qualifications

A FAST consists of trained government employees and CBO personnel ready to respond and deploy to disaster areas to work in shelters. FAST will work side by side with shelter personnel and other emergency response workers to assist in identifying and meeting essential functional needs so PAFN can maintain their health, safety and independence during disasters.

The role of FAST is to conduct assessments of individuals and facilitate the process of getting essential resources needed by the residents in shelters that have access and functional needs. These may include durable medical equipment (DME), consumable medical supplies (CMS), prescribed medications, or a person to assist with essential activities of daily living.

FAST members possess the knowledge, skills and ability to work in their area of disability expertise as well as a minimum of two years experience working with and assessing the needs of PAFN populations. FAST consists of members with experience in the following areas:

- Aging (services/supports, including dietary needs)
- Chronic health conditions
- Developmental & other cognitive disabilities (i.e. Traumatic Brain Injury, intellectual)
- Hearing loss
- Mental health disabilities
- Physical disabilities
- Substance abuse
- Vision loss

Further questions regarding the FAST program and training please contact: Kim Sackman, State FAST Coordinator at, kim.sackman@dss.ca.gov or 916-651-8860 or to the website: <http://www.cdss.ca.gov/dis/PG1909.htm>

Date: October 16, 2013
From: John Orr
To: Pasadena Accessibility and Disability Commission
Subject: Proposed Amendment to *Making Pasadena's Civic Life Accessible to Hearing Impaired Residents*, adopted by the Accessibility and Disability Commission on March 23, 2013

On March 23, 2013 the Accessibility and Disability Commission unanimously adopted *Making Pasadena's Civic Life Accessible to Hearing Impaired Residents*—a report that proposed four projects, listed in order of their priority. The Commission recommended that the City: (1) Update, expand, and publicize assistive listening systems in Pasadena's City Council Chambers; (2) Install assistive listening systems in the multi-purpose room and in each of the two television-viewing areas at the Jackie Robinson Center; (3) Install an assistive listening system in Wright Auditorium at the Pasadena Central Library; (4) Design and install an assistive listening system at Villa Parke Community Center.

Since this report was adopted, the assistive listening system at the City Council chamber was updated, including the provision of new FM receivers and induction wire neckloops. Universal assistive listening signage was developed for use in the chamber. A flyer was prepared which describes how assistive listening equipment can be used by attendees at City Council meetings.

Induction wire loops were installed at Jackie Robinson Center in three locations: the multi-purpose room; one television-viewing area; the reception desk in the facility's lobby. "Loop receivers" are now available for the use of persons with hearing loss who do not have telecoils installed in their hearing aids—a precondition for using loop technology to broadcast sounds directly to hearing aids.

Two priority projects that the Commission identified in March, 2013 have not as yet been addressed: (1) Designing and installing an assistive listening system at Wright Auditorium and (2) Designing and installing an assistive listening system at Villa Parke Community Center.

Mercy Santoro, Director of Pasadena's Department of Human Services and Recreation, has requested guidance from the Accessibility and Disability Commission in identifying which of these remaining projects should now be regarded as the highest priority in the City's continuing efforts to provide assistive listening support at public sites for persons with hearing loss.

Because there are still a number of questions and issues to be explored before the Commission can offer a solid recommendation concerning the installation of an assistive listening system at Wright Auditorium, I propose the following amendment to the Commission's March, 2013 proposal:

In light of the fact that assistive listening projects have been completed at the City Council Chamber and at Jackie Robinson Center, the Accessibility and Disability Commission recommends that the City should now proceed with the design and installation of an assistive listening system at the Villa Parke Community Center.

The Commission's March, 2013 proposal cited the following reasons for designating Villa Parke Community Center as a priority project:

This center plays an absolutely crucial role in Pasadena's civic life. It offers a wide variety of community activities for seniors and other adults, youth, and children. It functions as an information source for walk-in individuals who are seeking information and referrals to social services that deal, for example, with social security benefits, employment, housing, consumer protection, welfare, health services, day care, senior issues. It offers space for programs and services by local government and non-government organizations such as El Centro de Accion Social, La Escuela de la Comunidad, Head Start, and Health Department (WIC). Further, the Center is high on the list of facilities to potentially be used as an emergency shelter.

Those reasons remain valid. The Accessibility and Disability Commission should be confident in recommending that the Department of Human Services and Recreation proceed with the design and installation of an assistive listening system at Villa Parke Community Center.

[Your Name]
City of Pasadena
October 18, 2013

Mayor Bogaard and Pasadena City Council

Dear Mr. Mayor and City Council;

The Accessibility & Disability Commission is requesting that you consider endorsing the United Nations *Convention on the Rights of Persons with Disabilities* which was adopted in 2006 and entered into effect on May 3, 2008. The needs and rights of persons with disabilities have been high on the United Nations agenda list for at least three decades.

In the direct proclamation by the UN General Assembly in 1975, "Persons with disabilities have the right...

To the same fundamental rights as their fellow-citizens,
to the same civil and political rights as other human beings,
to measures designed to enable them to become as self-reliant as possible...

The Convention reaffirms that all persons with all types of disabilities must enjoy all human rights and fundamental freedoms. It clarifies exactly how those categories of rights must be applied. Moreover, it specifically identifies areas where those with disabilities need protections. Internationally, our "sister countries" have signed and ratified this Human Rights treaty as far back as 2006. On July 30, 2009 the United States signed onto this Human Rights Treaty, but to this date has failed to ratify it.

Endorsing such a Convention places our city in a higher standing to support those citizens with disabilities which in reality, we already do. Supporting such a basic human rights issue may indeed translate the vision into a reality globally. Supporters within the United States of this Convention include AARP which as you know is one of the largest groups facing many different disabilities.

For additional information regarding this Convention, please go to the website www.un.org. It provides updated information and lists all the countries and organizations who have supported this Convention. The United Nations International Day of Persons with Disabilities is observed every year on December 3. Please consider supporting this International Convention.

Sincerely,

Dolores M. Gibbs, Chairperson

[Your Name]

**ACCESSIBILITY AND DISABILITY COMMISSION
MEETING MINUTES
OCTOBER 22, 2013**

Members present: Dolores Gibbs, Dennis Campos, Jennipha Nielsen, Xilian Chen Stammer, John Orr, Michael Warner

Members Absent: Warren Sata, Judy Post

Others Present: Robert Gorski (Human Services and Recreation),

(0:0)

I. CALL TO ORDER AND COMMENTS FROM THE CHAIR Dolores Gibbs called the meeting to order at 4:10 P.M. She informed commissioners that agenda items need to be posted 72 hours before the meeting, reported that commissioners distributed disaster preparedness DVDs at a fire prevention event and suggested the commission create a stockpile of DVDs for future events.

(4:04)

II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA Xilian Chen Stammer commented that her councilmember, Terry Tornak, had a meeting of his commission appointees at which, among other topics, he stressed the need to focus on helping to get things done in the city instead of fighting over commission structures.

Dolores Gibbs recommends that commissioners contact their council person regularly to keep to keep them current on what the commission is doing, reported working to get the ADA 25th Anniversary emblem on a float in the 2015 Rose Parade, and recommended that Jennipha Nielsen attach her presentation to the minutes.

John Orr reported that Hearing Loss Association of Los Angeles considers Pasadena as model city in the issue of assistive listening and wants to send out this information to other chapters.

Jennipha Nielsen noted that the City website has her listed in the wrong district.

(8:44)

III. APPROVE MINUTES OF SEPTEMBER 24, 2013 The commission agreed to approve the minutes, amended to capitalize "major league baseball."

(30:16)

IV. UPDATE ON PROGRESS WITH COMMISSION OBJECTIVES

Objective 1: Seminar on disaster preparedness.

Dolores Gibbs reported she is researching an inexpensive booth that we can use at events and that Human Services Department can afford to pay.

(33:58)

Objective 2: Four Public Information Events During the Fiscal Year.

Jennipha Nielsen moved to create a committee for this objective with her and Warren as members. John Orr seconded and the motion passed. The commission agreed to request brief post-event reports on who came to the event, what happened at the event, and what questions came up. The commission agreed that participating in last August's block party should count as one event, and that participating in the fire prevention event count as a second.

Nielsen previewed a Powerpoint presentation to the commission on accessibility accomplishments of the City and the Accessibility and Disability Commission. Commissioners recommended a variety of changes to improve the presentation's value as an information tool.

(68:04)

Objective 3: Establish a committee to promote planning for the ADA's 25 anniversary.

John Orr moved to create a committee and have Dolores Gibbs select the members by the commission's next meeting. Jennipha Nielsen seconded and the motion passed.

(74:55)

Objective 4: Seminar on accessible website design.

The Commission agreed to request Michael Warner and Xilian Chen Stammer to report at the next commission meeting on the scope and intended audience for one or more seminars.

(85:11)

Objective 5: Provide Council with a written assessment of the City's ADA transition plan.

The commission agreed to review an abbreviated statement that staff will draft and which Jennifer Nielsen will review prior to the next commission meeting.

(93:46)

V. REVIEW AND ENDORSE LETTER ON UN CONVENTION ON DISABILITIES

John Orr moved to have the letter to the mayor and city council be from the commission and not from an individual commissioner. Jennipha Nielsen seconded the motion. Following discussion on the motion, Orr moved to table further discussion until the commission's next meeting. Nielsen seconded and the motion passed.

(86:30)

VI. REVISE MARCH 2013 ASSISTIVE LISTENING RECOMMENDATION

John Orr moved that the commission advise the director of Human Services and Recreation that Villa Parke Community Center be the highest priority for assistive listening systems, and that loop-type systems be installed to serve the Center's auditorium, reception counter, and the conference room near the main entrance. Dennis Campos seconded and the motion passed.

VII. UPDATE ON ASSISTIVE LISTENING IMPROVEMENTS IN CITY FACILITIES

Tabled to next meeting.

VIII. REPORT ON EMERGENCY PLAN ENHANCEMENT COMMITTEE MEETING

Tabled to next meeting.

IX. DIRECTOR AND STAFF REPORTS

Tabled to next meeting.

X. WEB PAGE DEVELOPMENT

Tabled to next meeting.

XI. ADJOURNMENT The meeting adjourned at 5:56 pm.

Submitted by Dolores Gibbs, Chair, Accessibility and Disability Commission

Prepared by Michael Warner II, Secretary, Accessibility and Disability Commission