

October , 2012

TO: City Council
FROM: South Lake Parking Place Commission
SUBJECT: ANNUAL REPORT – JULY 2011 THROUGH JUNE 2012 AND WORK
PLAN FOR 2012-2013

RECOMMENDATION:

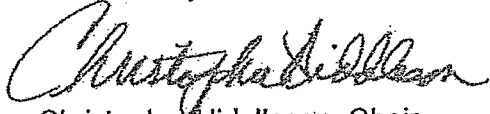
This report is submitted for information purposes only.

Attached is the following:

- Report of Work Plan Performance for July 1, 2011, through June 30, 2012
- Proposed Work Plan for July 1, 2012 through June 30, 2013
- Report of Commission Attendance for July 1, 2011 through June 30, 2012

These documents were reviewed and approved by the South Lake Parking Commission via email October 2012.

Respectfully submitted,



Christopher Hiddleson, Chair
South Lake Parking Place Commission

**CITY OF PASADENA
SOUTH LAKE PARKING PLACE COMMISSION
YEAR END REPORT OF ACCOMPLISHMENTS: JUNE 30, 2012**

PURPOSE:

The South Lake Parking Place Commission was formed in 1977 to advise and make recommendations to the City Council. The purpose of the Commission is to develop efficient parking programs that are beneficial to all businesses in the District. This is accomplished through the implementation of regulations controlling operation, management and administration of the parking places within the District.

ACCOMPLISHMENTS:

- I. Submit to City Council as soon as possible, an Annual Report that includes accomplishments of the 2011-2012 work plan, attendance records for 2011-2012, and a work plan for 2012-2013.
STATUS: COMPLETED –

- II. Continue to work with the South Lake Business Association and staff from the Parking Division and Public Works Department on the development of the urban plan which will focus on a streetscapes plan for the entire South Lake Avenue District.
STATUS: ONGOING –

- III. Regularly review revenues, maintenance, and performance measures as they relate to the South Lake Parking Meter Zone District meter plan program.
STATUS: ONGOING –

- IV. Regularly review revenues, maintenance, and performance measures as they relate to the Shoppers Lane north and south surface lots.
STATUS: ONGOING –

- V. Review and establish a priority list of Capital Improvement Projects for 2011-2012, as they relate to off-street and on-street parking issues in the South Lake Parking Place District.
STATUS: ONGOING –

- VI. Continue to monitor the performance of the agreement with the South Lake Business Association for landscape maintenance services.
STATUS: ONGOING –

VII. Continue to work with the South Lake Business Association and staff from the Parking and Planning Division as needed to reconcile parking deficit issues in the District.

STATUS: ONGOING –

VIII. Continue to distribute the quarterly South Lake Parking News newsletter to all business addresses in the South Lake Parking Place District.

STATUS: ONGOING –

**CITY OF PASADENA
SOUTH LAKE PARKING PLACE COMMISSION
WORK PLAN: JULY 1, 2012 – JUNE 30, 2013**

PURPOSE:

The South Lake Parking Place Commission was formed in 1977 to advise and make recommendations to the City Council. The purpose of the Commission is to develop efficient parking programs that are beneficial to all businesses in the District. This is accomplished through the implementation of regulations controlling operation, management and administration of the parking places within the District.

OBJECTIVES:

- I. Subject to City Council as soon as possible, an Annual Report that includes accomplishments of the 2012-2013 work plan, attendance records for 2012-2013, and a work plan for 2013-2014.
- II. Review and establish a priority list of Capital Improvement Projects for 2012-2013, as they relate to off-street parking issues in the South Lake Parking Place District.
- III. Continue to work with the South Lake Business Association and staff from the Parking Division and Public Works Department on the development of the urban plan which will focus on a streetscapes plan for the entire South Lake Avenue District.
- IV. Regularly review revenues, maintenance, and performance measures as they relate to the South Lake Parking Meter Zone District meter plan program.
- V. Regularly review revenues, maintenance, and performance measures as they relate to the Shoppers Lane north and south surface lots.
- VI. Review and establish a priority list of Capital Improvement Projects for 2012-2013, as they relate to on-street parking issues in the South Lake Parking Place District.

- VII. Continue to study the feasibility of replacing the meter technology currently in use.
 - VIII. Continue to monitor the performance of the agreement with the South Lake Business Association for landscape maintenance services.
 - IX. Continue to work with the South Lake Business Association and staff from the Parking and Planning Division as needed to reconcile parking deficit issues in the District.
 - X. Continue to distribute the quarterly South Lake Parking News newsletter to all business addresses in the South Lake Parking Place District.
 - XI. Explore operational alternatives for the Shoppers' Lane lots.
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**SOUTH LAKE PARKING PLACE COMMISSION
MEETING ATTENDANCE JULY 2011 TO JUNE 2012**

NAME	7/28/11 (R)	8/14/11 (S)	9/22/11 (R)	9/29/11 (S)	12/01/11 (S)	12/15/11 (S)	1/26/2012 (R)	3/22/12 (R)	5/24/12 (R)	7/26/2012 (R)
(1) Chris Hiddleson	P	P	XX	P	XX	P	P	P	P	P
(2) Julianne Worrell	E	P	XX	E	XX	P	P	P	P	E
Carolyn Robinson	P	A	XX	A	XX	E	P	E	E	A
Gina Tleel	P	P	XX	P	XX	P	P	P	P	P
Perry Vidilakis	P	P	XX	P	XX	P	P	P	P	P

(1) Chair

(2) Vice Chair

<p>P = PRESENT E = EXCUSED A = ABSENT LOA = LEAVE OF ABSENCE SHADED = NOT APPLICABLE XX = MEETING CANCELLED (R) = REGULAR (S) = SPECIAL MEETING NQ = NO QUORUM - NO MEETING HELD R-N/A = RECUSED - ATTENDANCE NOT APPLICABLE V = VACANT</p>

*Meetings are held every other month as of January 26, 2012