

**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
MEETING AGENDA  
TUESDAY, NOVEMBER 26, 2013 AT 4:00 PM  
JACKIE ROBINSON COMMUNITY CENTER, ROOM 200**

- I. CALL TO ORDER AND COMMENTS FROM THE CHAIR
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
- III. APPROVE MINUTES OF OCTOBER 22, 2013
- IV. UPDATE PROGRESS WITH COMMISSION OBJECTIVES
- V. REVIEW AND TAKE ACTION ON LETTER REGARDING UN CONVENTION
- VI. DIRECTOR AND STAFF REPORTS
- VII. DISCUSS IDEAS FOR CAPITAL IMPROVEMENT PROGRAM (CIP)
- VIII. UPDATE ON ASSISTIVE LISTENING IN CITY FACILITIES
- IX. ADJOURNMENT

**Posting Statement:** I hereby certify that this agenda was posted in its entirety on the bulletin board at Council Chamber, Room S249 and the bulletin board in the rotunda area of City Hall, 100 N. Garfield Avenue, and a copy provided to the Information Service Department, Main Library, for posting by 5:30 PM on the 19th day of November 2013. Documents distributed to a majority of the Commission regarding any item on this agenda will be made available at the Human Resources Counter at City Hall located at Room S-135. For information on accessibility and to request reasonable accommodations at least 3 days in advance, contact Robert Gorski, Accessibility and Disability Issues Coordinator at 744-4782 or 744-4371 TTY.

**ACCESSIBILITY AND DISABILITY COMMISSION  
MEETING MINUTES  
OCTOBER 22, 2013  
Draft**

Members present: Dolores Gibbs, Dennis Campos, Jennipha Nielsen, Xilian Chen Stammer, John Orr, Michael Warner

Members Absent: Warren Sata, Judy Post

Others Present: Robert Gorski (Human Services and Recreation),

(0:0)

**I. CALL TO ORDER AND COMMENTS FROM THE CHAIR** Dolores Gibbs called the meeting to order at 4:10 P.M. She informed commissioners that agenda items need to be posted 72 hours before the meeting, reported that commissioners distributed disaster preparedness DVDs at a fire prevention event and suggested the commission create a stockpile of DVDs for future events.

(4:04)

**II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** Xilian Chen Stammer commented that her councilmember, Terry Tornak, had a meeting of his commission appointees at which, among other topics, he stressed the need to focus on helping to get things done in the city instead of fighting over commission structures.

Dolores Gibbs recommends that commissioners contact their council person regularly to keep to keep them current on what the commission is doing, reported working to get the ADA 25<sup>th</sup> Anniversary emblem on a float in the 2015 Rose Parade, and recommended that Jennipha Nielsen attach her presentation to the minutes.

John Orr reported that Hearing Loss Association of Los Angeles considers Pasadena as model city in the issue of assistive listening and wants to send out this information to other chapters.

Jennipha Nielsen noted that the City website has her listed in the wrong district.

(8:44)

**III. APPROVE MINUTES OF SEPTEMBER 24, 2013** The commission agreed to approve the minutes, amended to capitalize "major league baseball."

(30:16)

**IV. UPDATE ON PROGRESS WITH COMMISSION OBJECTIVES**

Objective 1: Seminar on disaster preparedness.

Dolores Gibbs reported she is researching an inexpensive booth that we can use at events and that Human Services Department can afford to pay.

(33:58)

Objective 2: Four Public Information Events During the Fiscal Year.

Jennipha Nielsen moved to create a committee for this objective with her and Warren as members. John Orr seconded and the motion passed. The commission agreed to request brief post-event reports on who came to the event, what happened at the event, and what questions came up. The commission agreed that participating in last August's block party should count as one event, and that participating in the fire prevention event count as a second.

Nielsen previewed a Powerpoint presentation to the commission on accessibility accomplishments of the City and the Accessibility and Disability Commission. Commissioners recommended a variety of changes to improve the presentation's value as an information tool.

(68:04)

Objective 3: Establish a committee to promote planning for the ADA's 25 anniversary.

John Orr moved to create a committee and have Dolores Gibbs select the members by the commission's next meeting. Jennipha Nielsen seconded and the motion passed.

(74:55)

Objective 4: Seminar on accessible website design.

The Commission agreed to request Michael Warner and Xilian Chen Stammer to report at the next commission meeting on the scope and intended audience for one or more seminars.

(85:11)

Objective 5: Provide Council with a written assessment of the City's ADA transition plan.

The commission agreed to review an abbreviated statement that staff will draft and which Jennifer Nielsen will review prior to the next commission meeting.

(93:46)

#### **V. REVIEW AND ENDORSE LETTER ON UN CONVENTION ON DISABILITIES**

John Orr moved to have the letter to the mayor and city council be from the commission and not from an individual commissioner. Jennipha Nielsen seconded the motion. Following discussion on the motion, Orr moved to table further discussion until the commission's next meeting. Nielsen seconded and the motion passed.

(86:30)

#### **VI. REVISE MARCH 2013 ASSISTIVE LISTENING RECOMMENDATION**

John Orr moved that the commission advise the director of Human Services and Recreation that Villa Parke Community Center be the highest priority for assistive listening systems, and that loop-type systems be installed to serve the Center's auditorium, reception counter, and the conference room near the main entrance. Dennis Campos seconded and the motion passed.

#### **VII. UPDATE ON ASSISTIVE LISTENING IMPROVEMENTS IN CITY FACILITIES**

Tabled to next meeting.

#### **VIII. REPORT ON EMERGENCY PLAN ENHANCEMENT COMMITTEE MEETING**

Tabled to next meeting.

**IX. DIRECTOR AND STAFF REPORTS**

Tabled to next meeting.

**X. WEB PAGE DEVELOPMENT**

Tabled to next meeting.

**XI. ADJOURNMENT**      The meeting adjourned at 5:56 pm.

Submitted by Dolores Gibbs, Chair, Accessibility and Disability Commission  
Prepared by Michael Warner II, Secretary, Accessibility and Disability Commission

Santa Monica Disabilities Commission  
November 4, 2013

## Draft only

Dear Council Members,

There are few situations more important and of natural concern to persons with disabilities than what to do and what help to expect during an emergency. The Santa Monica Disability Commission received an excellent presentation from the City's Planning Department on the City's emergency preparedness plans. There were many thoughtful considerations given to meeting the needs of at-risk individuals, including persons with disabilities, the frail elderly, and others with special needs.

The SMDC considered what we might do to contribute to the City's efforts. A committee was formed to develop recommendations to expand and improve on emergency preparedness for persons with disabilities and special needs in the City of Santa Monica.

The Santa Monica Disabilities Commission understands that the City's emergency preparedness plan is a work in progress with multiple dimensions, which is intended to make efficient use of limited resources to save lives. With this understanding in mind, the Commission now proffers these suggestions:

### Suggestion 1

Prepare a Personal (voluntary) e-mail registry where at-risk population can register to be contacted following an areawide or citywide emergency by City employees or registered volunteers by phone, e-mail, or in person, to confirm that that person is okay. Include, as they do in Berkeley, an Emergency Registry "2-hour list" of individuals who indicate they need help within 2 hours of a power outage for their life-sustaining equipment.  
Santa Monica Disabilities Commission.

### Suggestion 2

All city employees and emergency preparedness volunteers should view, and the City's website should post links to, videos on what everyone can do to assist persons with various types of disabilities during emergency evacuations. Examples include the ones produced by:

- San Francisco "Prepare to Prosper" (<http://www.youtube.com/watch?v=EmjRjOYvvLg&list=UULvAxRvoPXbvHZ-WmNWfIHQ&index=1&feature=plcp>)
- FEMA's "Preparing Makes Sense for People with Disabilities and Other

Access and Functional Needs" (<http://www.fema.gov/medialibrary/media records/7028>)

- Oregon's School for the Deaf "Individual Preparedness Video in American Sign Language" (<http://www.youtube.com/watch?v=q4q3wdFmaZA>) or the Emergency Evacuation Plan video prepared by McGuire Associates (<http://mcguireassociatesinc.com/pop/index.html>)

### Suggestion 3

Start a citywide initiative to enlist and provide training to at least 5% of City of Santa Monica residents to receive emergency preparedness training and CERT certification, including assisting at-risk populations and persons with different types of disabilities. This initiative should include active encouragement of involvement and training of persons with disabilities.

### Suggestion 4

Include in all emergency preparedness planning and training for City staff, emergency preparedness volunteers, and appropriate personnel at all Santa Monica hotels, the Santa Monica pier, Civic Center, Third Street Development, and Main Street Associates, a review of (or recommendation for review of) June Kailes' booklet/pamphlet "Individual Emergency Santa Monica Disabilities Commission Preparedness for People with Disabilities, Their Families and Support Networks." (<http://www.jikcomldisaster-individ.html>)

### Suggestion 5

Modify the City website, when searching for disaster plan, so that the selection for "CERT-Community Emergency Response Team" comes up and works. (Nonfunctional at present.)

### Suggestion 6

E-mail/distribute to Santa Monica residents the Red Cross booklets on disaster preparedness for people with disabilities, and include a checklist of what people with various disabilities should do/have on hand, etc. in case of an emergency, with the request that information be forwarded to persons with disabilities, seniors, caretakers, and interested parties. The checklist should include an explanation that during an emergency, City resources may be strained and there may be long delays in providing assistance. Therefore, the City recommends that at risk populations develop or join a volunteer network in their community right away who will contact and assist them in the event of an areawide or citywide emergency.

### Suggestion 7

The City of Santa Monica should request a peer review of its emergency preparedness plans as they relate to at-risk populations, including

persons with disabilities, from the City Los Angeles. Specifically, Angela Kaufman, from the City of Los Angeles, who has specialized expertise in planning for the needs of these populations in the event of an emergency, has stated that she will donate her time to review and comment on the City of Santa Monica emergency preparedness plan and website.

#### Suggestion 8

Homeless populations include disproportionately large numbers of individuals with disabilities, including mental disabilities. The Commission recommends that Santa Monica's emergency preparedness department interface with agencies and departments that work with homeless populations in Santa Monica and throughout Los Angeles to determine Santa Monica Disabilities Commission where best to find and assist homeless individuals with special needs who are in Santa Monica during a crisis. The Santa Monica Disabilities Commission requests that after an opportunity to review, consider, and investigate the above suggestions, the City's emergency preparedness department report its findings and recommendations to the Commission.

Sincerely,  
SMDC

**Draft only**

# Outline for written report to Council on ADA Transition Plan Progress

## Background:

The ADA requires the City to have a transition plan for making structural changes that are necessary to achieve program accessibility in existing facilities.

Between 1991 and 2009 the City removed many structural in City facilities and had several separate transition plans for individual and groups of facilities. For examples, there were separate plans for City Hall, for all Libraries, and for curb ramps.

In 2009 the City with the assistance of the Access and Disability Commission reviewed and renewed the City's effort and combined all remaining structural changes into one transition plan. The plan is scheduled to be fully implemented by the end of 2015.

The transition plan team monitored progress on the plan and 6-month updates were provided to the commission and to the City Manager.

## General Assessment:

At the end of 2013 – which is slightly beyond the halfway point in the ADA transition plan – the commission is cautiously [ optimistic / guarded ] about progress.

Six months before the end of 2015 the 25<sup>th</sup> anniversary of the ADA will occur on July 26. At that time the commission would like the City to be substantially finished with the transition plan.

The commission realizes that for some expensive structural changes accumulating necessary funds make delay implementation beyond 2015.

The commission hopes that by the end of 2015 accessibility transition plan items remaining to be address will be few in number.



Section by Section Assessment:

City Hall

Community Centers

Curb Ramps

Fire Stations

Libraries

Parking Facilities

Parks

Police Building

Public Health Building

Rose Bowl

Closing Statement:

Parent and Youth Avocacy along with The Arroyo Channel, Living in America,  
Present

PEACE ON THE STREETS

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KNOW YOUR RIGHTS

Thursday,  
December 12th 2013  
6pm to 8pm  
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Donald R. Wright Auditorium  
285 East Walnut street  
626.744.4041  
Refreshments

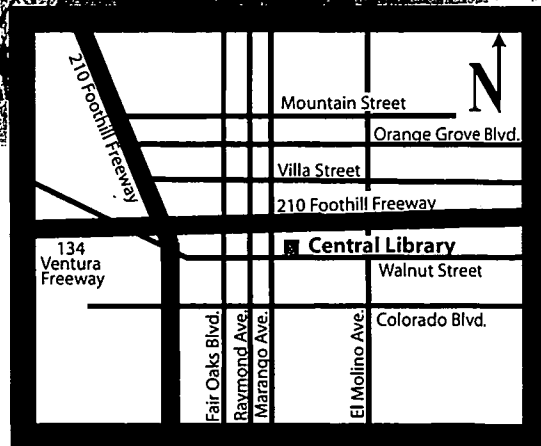


Sharon Terry and Bobby Cavaness

Jewelene and Jon Brookhart

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- Bullying, Cyberbullying and Adult Bullying
- Safe Streets Rights
- Free Speech Rights



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