



SOUTH LAKE PARKING PLACE COMMISSION
Transportation Administration Office
221 E. Walnut St., Suite 210
Pasadena, CA 91101

Minutes of Special Meeting
November 29, 2012

I. CALL TO ORDER

The meeting was called to order at 8:01 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleson, Gina Tleel, Julianne Worrell

Absent: Carolyn Robinson, Perry Vidalakis

City Staff: Charles Kindred, Mike Woolson, Anne Vilagut,
Alejandra Flores, Mike Bagheri, Gloria Flores

Visitors: Terry Tornek

**III. PUBLIC COMMENT – ITEMS NOT ON AGENDA – LIMIT OF THREE
MINUTES PER SPEAKER**

IV. APPROVAL OF MINUTES – Regular Meeting, September 27, 2012.

Motion:

Chair Hiddleson moved that the Minutes of the September 27, 2012
Regular Meeting be approved as submitted. Seconded by
Commissioner Worrell, and approved unanimously.

V. CHAIR'S STATEMENT

Chair Hiddleson had no statement.

VI. INFORMATIONAL ITEMS

A. Financials – Anne Vilagut

Ms. Vilagut distributed a fund sheet memo and provided overview of the
FY2013 actual revenue and expenses through September 30, 2012 and a
five-year outlook through FY2018 for the South Lake Fund 217 and South
Lake Parking Meter Ops Fund 232.

B. Budget Review – Anne Vilagut

Ms. Vilagut requested a subcommittee be assigned to discuss the FY2014 budget.

C. Meter Performance – Charles Kindred

Mr. Woolson reported on the meter and on-street revenue for South Lake and Shoppers Lane.

VII. NEW BUSINESS

A. SLBA Holiday Event – Gina Tleel

Commissioner Tleel provided update on holiday event and requested the commission to waive fees for usage of four to six parking spaces for event set-up. Mr. Kindred recommended SLBA contact the parking office to discuss the matter.

VIII. OLD BUSINESS

A. EV Charging Stations – Mike Bagheri

Mr. Bagheri presented the Electric Vehicle Charging Station Model evaluation and answered questions presented at the previous meeting.

B. Preferential Parking District – Charles Kindred

Mr. Kindred announced that the permits are in place and are available for purchase.

C. Shoppers Lane Property Tax Issues for Parcels – Charles Kindred

Mr. Kindred stated the City is working on attempting to resolve the issue.

D. CALE Meters in Shoppers Lane – Charles Kindred

Mr. Kindred suggested the commission table the item for future discussion.

E. Shoppers Lane Update – Gina Tleel

Commissioner Tleel announced there are no updates and requested item be removed from the agenda.

F. Annual Contribution for Streetscapes – Gina Tleel

Transportation Director Mr. Dock reported that the studies have been completed. Commissioner Tleel recommended \$50,000 remain in fund 232 until schedule is received from Public Works.

G. Work Plan – Charles Kindred

Mr. Kindred reported that the work plan has been submitted to council.

IX. ADJOURNMENT – The meeting was adjourned at 9:10 a.m. The next meeting scheduled is a Special Meeting to be held on January 24, 2013 at 8:00 a.m. at 221 East Walnut Street, Suite 210.



Adriana Marin
Recording Secretary