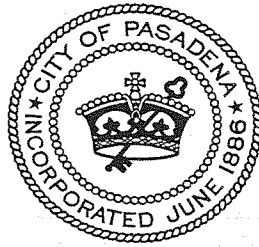


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**REGULAR AGENDA
NORTHWEST COMMISSION**

THURSDAY, DECEMBER 12, 2013

MEMBERS

Michelle Richardson-Bailey, Chair - Mayor Appointee
Fernando Serrano - District 1
Tarek Shawky, Vice Chair - District 1
Sheryl Turner - District 2
Hilda Delgado - District 3
Craig L. Washington - District 3
Allen Shay - District 4
Melissa Ertler - District 5
Jose Noel Toro - District 5
Annette Perry - District 6
Yuan Y. Chen - District 7

STAFF

Lola Osborne, Northwest Manager

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11. FUTURE AGENDA ITEMS

CDBG Orientation (Staff: Brad Fuller)

12. ADJOURNMENT

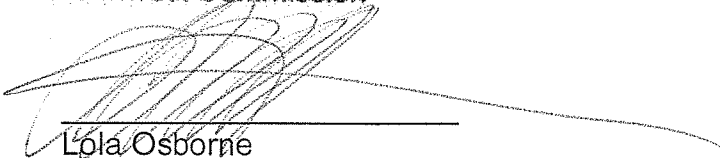
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POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Jackie Robinson Center at 1020 N. Fair Oaks Avenue on December 5, 2013 by 5:00 p.m. and an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at <http://www.ci.pasadena.ca.us/planning/meetings/notices.asp>.

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Michelle Richardson-Bailey, Chair
Northwest Commission



Lola Osborne
Northwest Manager



APPROVED

MINUTES

**NORTHWEST COMMISSION
JACKIE ROBINSON CENTER
1020 N. FAIR OAKS AVENUE
PASADENA, CA 91103**

**Thursday, December 12, 2013
6:30 p.m.**

1. ROLL CALL at 6:43 pm

COMMISSIONERS PRESENT:

CHAIR RICHARDSON-BAILEY
MELISSA ERTLER left at 8:05 pm
JOSE NOEL TORO
SHERYL TURNER
CRAIG L. WASHINGTON
HILDA DELGADO
YUAN CHEN
ANNETTE PERRY

COMMISSIONERS ABSENT:

FERNANDO SERRANO
VICE CHAIR SHAWKY
ALLEN SHAY

2. APPROVAL OF MINUTES – November 7- continued. December 7th approved with one abstention from Commissioner Perry. Motion by Commissioner Ertler and seconded by Commissioner Turner.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

1) The Commission received comments from the public in favor and in opposition of the Housing Department recommendation to amend the Inclusionary Housing Regulations. Commissioner Toro introduced a student from Blair High School who in March of 2013 saved a classmate from choking using the Hemlic Maneuver. The Commission applauded his quick response and staff committed to speaking with the Mayor's office about a certificate of recognition.

4. UPDATE FROM THE POLICE DEPARTMENT-Continued to the next meeting on January 9, 2014.

5. ACTION ITEMS

A. Approval of key terms of affordable Housing Loan agreement with San Gabriel Valley Habitat for Humanity for acquisition of 752 Manzanita Avenue with 175, 000 loan assistance – Staff presented the item for recommendation to the Commission and responded to questions. The Commission forwarded a recommendation of approval to the City Council to provide loan assistance to Habitat for Humanity. Motion by Commissioner Perry and seconded by Commissioner Chen. One vote in opposition-Commissioner Ertler and one abstention -Commissioner Delgado. The motion to approve carries.

B. Amendments to the Inclusionary Housing Regulations - The Housing Department staff presented amendments to that included Recommendations: a). Section IV.B.3.b of the Regulations shall be amended to allow residential projects located in any Sub-Area to provide Off-Site units in Inclusionary Sub-Area B provided that:


The Off-Site units are located within a homeownership project developed on property which development eliminates a nuisance, legal non-conforming use, and which the nuisance, legal nonconforming use comprises at least 15% of the total site area of the entire project site.

b) Section IV.B.4 of the Regulations shall be amended to prohibit Off-Site for-sale units if the residential project that is subject to the Inclusionary Housing Requirements is a rental project (however, a for-sale residential project that provides rental Off-Sites units is acceptable). This restriction shall not apply to Off-Site for-sale units located in Sub-Area B pursuant to Section IV.B.3.b as amended above. The Commission made the following motions: 1) Motion by Commissioner Perry and seconded by Commissioner Turner to approve staff's recommendation item A only. Vote was 3 in favor 5 in opposition, the motion fails. Second Motion by Commissioner Toro and seconded by Commissioner Washington to approve staff's recommendation A and B. The motion failed with a vote of three in opposition, one abstention and four in favor. Third Motion by Commissioner Ertler and seconded by Commissioner Turner to post pone further discussion of staff's recommendation until additional information is provided. The motion failed with a vote of two in favor and six in opposition. Fourth Motion by Commissioner Perry and seconded by Commissioner Delgado to recommend approval of Staff's recommendation A only. The motion was **unanimously approved**. Fifth Motion by Commissioner Toro seconded by Commissioner Washington to recommend approval of approval of staff's recommendation for item B. The motion failed with three in favor and four in opposition.

C. CDBG needs priorities for PY 2014-2015- The Housing Department staff presented information on the needs as identified in the Commission Strategic Plan, the Six Month Strategic Objectives (July 2012 – December 2013), the U.S. Department of Housing & Urban Development (HUD) - City of Pasadena - Five-Year Consolidated Plan (2010-2015) (Con Plan) and the City of Pasadena – Public Health Department - Quality of Life Index 2012. Motion by Commissioner Turner and seconded by Commissioner Washington to recommend approval of staff's recommendation for needs priorities for CDBG PY2014-2015.

D. Review of Six month Strategic Plan – The Commission updated their strategic Plan to reflect information regarding committee assignments.

6. **INFORMATION ITEMS** – Presentation from ACLU members Kris Ockershauser and Gwen Jones regarding oversight of the Police Department- the Commission received the information provided.
7. **CURRENT ISSUES/CONCERNS BY COMMUNITY TO COMMISSION** – The Commission discussed submitting a letter to the City Council regarding Hahamongna sediment removal. Staff requested information from the City Attorney's office to determine if the request was valid under the agenda item above. It was determined that the request would need to be a separate item for action on the agenda. 2) Commissioner Turner brought to the attention of the Commission the decision of the Zoning Hearing Officer meeting on December 4, 2013 for PIHOP church on North Lake Avenue.
8. **COMMITTEE REPORTS**
The Commission provided updates on the Robinson Park Steering Committee and the CIP deadline for projects.
9. **COMMENTS FROM THE COMMISSION**
Announcements about upcoming events were received.
10. **STAFF COMMENT** – None
11. **FUTURE AGENDA ITEMS** – The Commission discussed the upcoming agenda items.
12. **ADJOURNMENT**
Commissioner Perry motioned to adjourn the meeting and Commissioner Delgado seconds the motion. The meeting was adjourned at 9:07 pm



Lola Osborne
Northwest Manager