



## OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION

DEPARTMENT OF TRANSPORTATION  
221 E. WALNUT STREET, SUITE 210

February 6, 2014  
10:00 a.m. to 11:30 a.m.

### I. CALL TO ORDER

The meeting was called to order at 10:05 am.

### II. ROLL CALL

#### Commissioners Present:

Chair Steve Mulheim, Marilyn Buchanan, Susan Hickman, Sally Lunetta, and Debbie Meymarian

#### Commissioners Absent:

Scott Ward

#### Staff Present:

Charles Kindred, Gloria Flores, Dina Raya and Mike Woolson

### III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Commissioner Hickman commented regarding the compliments she received about the single space meters accepting credit cards.

### IV. NEW BUSINESS

#### A. **FY2015 Budget – Gloria Flores**

Staff Flores reported on the FY 2015 Budget recommendations including \$40,000 for tree grates and an increase in Fiscal Agent fees.

#### B. **Quotes for removal of Parking T's near Cale meters – Norman Baculinao**

Staff Baculinao provided quotes for the removal of parking T's and discussed methods used for removal. Motion made by Commissioner Lunetta, to proceed with removal of the parking T's using sandblasting for an amount not to exceed \$3,500. Motion was seconded by Commissioner Meymarian. **MOTION UNANAMOUSLY CARRIED.**

### V. OLD BUSINESS

#### A. **Revisit exemption request from Friendship Baptist Church for Sunday meters - Steve Mulheim**

Staff Kindred informed the Commission that the request for exemption of the meters is beyond the Commissions purview. Approval for an exemption is needed by the City Council.

#### B. **Multi-space meter installation update – Charles Kindred**

Staff Kindred informed the Commission that the meter installation is complete.

#### C. **Pedestrian Safety at Signalized Intersections – Joaquin Siques**

Staff Siques provided an update on the project and a quote of \$101,000 for the scramble crosswalk. This item will be carried over to the next meeting.

**D. Increase Meter Hours Friday-Sunday – Norman Baculinao**  
Staff Baculinao reported on the increase of meter hours of operation and responded to questions.  
Motion by Chair Meymarian to support staff's recommendation to increase the meter hours of operation. Seconded by Commissioner Buchanan. **MOTION CARRIED.**  
Chair Mulheim abstained from vote.

**E. Parking occupancy study - Norman Baculinao**  
Item was tabled to the next meeting.

**VI. INFORMATION ITEMS**

**A. Financial Reports – Gloria Flores**  
Item was tabled to the next meeting.

**B. Meter Plant and Statistics – Gloria Flores**  
Item was tabled to the next meeting.

**C. Parking Enforcement – Dina Raya**  
Item was tabled to the next meeting.

**VII. APPROVAL OF MINUTES**

**A. October 17, 2013 Meeting**  
Commissioner Meymarian moved to approve the minutes of the October 17, 2013, meeting with a revision to the Commissioner listed on the motion made for approval of minutes. Seconded by Chair Mulheim. **MOTION UNANAMOUSLY CARRIED.**

**VIII. COMMISSIONER COMMENTS**

**A. Information was requested regarding instituting a convenience fee for credit card transactions.**  
**B. Information was requested regarding the use of Smart Cards.**

**IX. CHAIR'S COMMENTS**


Chair Mulheim commented on the possibility of installation of meters in the Senior Center parking lot and asked who was responsible for management of the lot. Staff Kindred informed Chair Mulheim that Kenny James is in charge of managing the lot.

**X. OTHER REPORTS**

None

**XI. ADJOURNMENT**

The meeting was adjourned at 11:42 a.m. The next Regular Meeting of the OPPMZAC is scheduled for Thursday, April 17, 2014.



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Gloria Flores, Recording Secretary