



**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
MEETING AGENDA  
TUESDAY, JUNE 24, 2014 AT 4:00 PM  
JACKIE ROBINSON COMMUNITY CENTER, ROOM 200**

- I. CALL TO ORDER AND COMMENTS FROM THE CHAIR**
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
- III. APPROVE MINUTES OF MAY 27, 2014**
- IV. REPORT FROM NOMINATING COMMITTEE AND ELECTION OF OFFICERS**
- V. REPORT ON NATIONAL AND LOCAL ADA25 ACTIVITIES**
- VI. REPORT ON ENHANCING THE CITY'S EMERGENCY PLAN**
- VII. DEVELOPMENTS WITH ACCESSIBILITY OF CITY'S WEBSITE**
- VIII. REVIEW DRAFT ASSESSMENT OF TRANSITION PLAN STATUS**
- IX. DISCUSS COMMISSION OBJECTIVES FOR NEXT FISCAL YEAR**
- X. DISCUSS NEW PRIORITIES FOR ASSISTIVE LISTENING SYSTEMS**
- XI. DIRECTOR AND STAFF REPORTS**
- XII. ADJOURNMENT**

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**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
MEETING AGENDA  
TUESDAY, MAY 27, 2014 AT 4:00 PM  
JACKIE ROBINSON COMMUNITY CENTER, ROOM 200**

Members present: Judy Post, Jennipha-Lauren Nielsen, John Orr, Michael Warner II, Dennis Campos, Dolores Gibbs, Xilian Chen Stammer (arrived 4:10); Jorge Lambrinos (arrived 4:07).

Members absent: none.

Others present: Robert Gorski (Human Resources and Recreation), Joy Rittenhouse (director, MACH1); Mercy Santoro (Director of Human Services and Recreation).

**I. CALL TO ORDER AND COMMENTS FROM THE CHAIR** Dolores Gibbs called the meeting to order at 4:00 P.M. She remarked on the difference in how parking for people with disabled placards operates differently in San Francisco and Oakland. She reported on communicating last month with Lisa Dederian regarding a preparedness seminar for caregivers and hoped the new director of Public Health will support the seminar. She was unable to attend the mayor's breakfast.

**II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** Jennipha-Lauren Nielsen reported on attending the recent Mayor's prayer breakfast on Dolores Gibb's behalf and speaking with several churches and temple leaders about participating in ADA 25.

Michael Warner II reported that Medi-Cal is now providing dental insurance to all persons on Medi-Cal.

John Orr reported that a person with impaired hearing attend the recent Mayor's Prayer Breakfast and complained to Orr that an FM assistive listening system with a neck loop did not operate and that Convention Center room in which the breakfast was held had a severe amount of echo.

Joy Rittenhouse reported that when the Rose Bowl Riders (a private riding club located on City land) holds an event open to the public, no accessible restrooms are available.

Jennipha-Lauren Nielsen reported she was ask by USC's Special Olympics if the commission wants to volunteer to assist the Special Olympics in June and that the Veterans Association of America is interested in knowing activities the commission is doing.

Dolores Gibbs announced she has been appointed to the PUSD oversight committee for Bond Measure TT and wondered if the new school being built next to McKinley will have assistive looping and other accessibility features.

**III. APPROVE MINUTES OF APRIL 22, 2014** The commission agreed to amend the minutes by correcting the beginning of a City Internet address from "ww3" to "ww2," and to change the name of the minutes submitter from "Dolores Gibbs" to "John Orr" if staff research reveals that Orr is the correct submitter. John Orr moved to approve the minutes as amended. Dolores Gibbs seconded and the motion passed.

#### **IV. CREATE NOMINATING COMMITTEE**

Judy Post moved to establish a nominating committee for commission officers with Dennis Campos chair and Xilian Chen and Jorge Lambrinos as members. Jennipha-Lauren Nielsen seconded and the motion passed.

#### **V. REPORT ON NATIONAL AND LOCAL ADA25 ACTIVITIES**

John Orr reported he is waiting for one or two more testimonials to complete the draft ADA25 brochure by early June, and then he will start updating the history of the commission and the City's ADA progress. The commission agreed to attend with members of the disability community the July 21 Council Meeting and make a brief presentation on the upcoming 25<sup>th</sup> anniversary year of the ADA. Jennipha-Lauren Nielsen distributed samples of ADA25 social networking webpages she designed, and the commission discussed having a City email address to maintain a presence in on-line social networking.

#### **VI. REPORT ON ENHANCING THE CITY'S EMERGENCY PLAN**

The commission's Preparedness Committee had no report and did not meet in May. Members of the Preparedness Committee are also members of a staff-commission committee reviewing and strengthening the disability content of the Annex to the City's emergency plan and that group continues to review provisions related to disaster shelters. Jorge Lambrinos suggested that the City consider a role for neighborhood associations in emergency plans.

#### **VII. DEVELOPMENTS WITH ACCESSIBILITY OF CITY'S WEBSITE**

Robert Gorski and Michael Warner reported on meeting with two staff from Information Technology Department regarding accessibility issues with the City's website, among which were font size, color contrast, and ease of navigation. Because the City will soon allow each department considerable control of its website pages, IT staff invited Michael Warner to draft guidelines for department webmasters.

#### **VIII. REVIEW DRAFT ASSESSMENT OF TRANSITION PLAN STATUS**

Item tabled until next meeting.

#### **IX. DISCUSS COMMISSION OBJECTIVES FOR NEXT FISCAL YEAR**

Item tabled until next meeting.

#### **X. DISCUSS NEW PRIORITIES FOR ASSISTIVE LISTENING SYSTEMS**

Item tabled until next meeting.

#### **XI. DIRECTOR AND STAFF REPORTS**

Mercy Santoro reported that Villa Park Auditorium, reception counter, and a meeting room are getting loop assistive listening systems, funded by a community development block grant. This development is particularly important because the community center is also a disaster shelter site. The Donald Wright auditorium will get a loop funded directly by the Information Services Department. Santoro also explained that she is committed

to helping the mayor's office develop protocols for hearing accessibility when the mayor speaks in public.

Santoro stated that by the end of summer the department website will include a page for ADA25, and she asked commissioners to provide content suggestions

Santoro explained her concerns for the growing population of aging adults and that many are likely to have issues with disability and accessibility.

At Jackie Robinson Community Center, Mercy noted that the reception counter was redone for accessibility and that restrooms will be made accessible early in the next fiscal year.

Santoro noted that Pasadena will develop a Functional Assessment Services Team to assist individuals in disaster shelters who have medication, equipment, case management, and transition out of the shelter needs. She emphasized that FAST volunteers must be individuals who with professional experience with seniors or disabled people.

Robert Gorski reported that he sent commissioners potential additions to the Annex to the City emergency plan and requested comments. He also suggested several ways for the commission to provide input on the planning of the new Robinson Park Center.

## **XII. ADJOURNMENT**

Dolores Gibbs announced that the next commission meeting will be June 24 and that ethics training for commissioners is coming soon. Commissioners agreed to plan for a commission retreat in the fall of 2014. The meeting adjourned at 6:12 P.M.

Submitted by Dolores Gibbs, Chair, Accessibility and Disability Commission  
Prepared by Michael Warner II, Secretary, Accessibility and Disability Commission

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/13 - 6/30/14**

**MISSION:** The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

The purpose of the Accessibility and Disability Commission is to advise and make recommendations to the City Council.

**OBJECTIVES:**

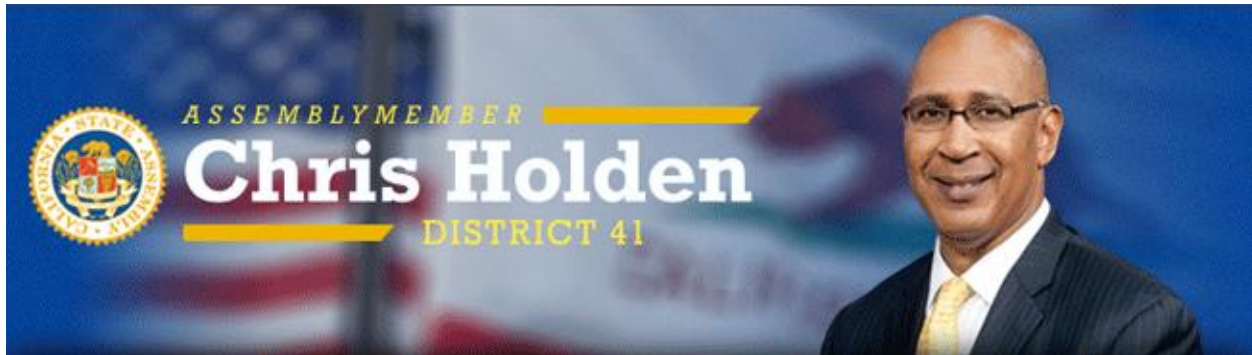
- 1 By October 2013 conduct a seminar on disaster preparedness for general community and caregivers and involve staff from Fire, Public health and Human Services Departments.
- 2 Throughout the fiscal year hold a total of 4 public events to raise awareness of accessibility and disability.
- 3 By January 2014 establish a committee of commissioners and individuals from the disability community to promote planning for local celebration activities for the 25 anniversary of the Americans with Disabilities Act in July 2015.



**ADA 25th Anniversary - July 26, 2015**  
*Liberty, Justice, and Access for All*

- 4 By February 2014 conduct a seminar on accessible website design.
- 5 In February 2014 provide Council with a written assessment of the implementation of the City's ADA transition plan for structural changes.

An Invitation to Participate in the 15th Annual Block Party and Resource Fair



Dear Community Members:

I would be very pleased if you could join me as an exhibitor for my 15th Annual Community Block Party in Pasadena. It brings local government, agencies and nonprofits together with residents to provide information to assist them in interfacing with state and local government. It is also a great way to connect neighbors with neighbors. As the Assemblymember for the 41st District, I am happy that I am able to expand the Annual Block party to include the Foothill Communities in my district.

Participants will be provided with a 6-foot table, umbrella, chairs and a table cover, if needed. A light lunch, soft drinks and water will be available for the staff of your information table or display.

The event will feature resource tables, live entertainment, a bouncer and game trucks, puppet show, raffles and BBQ hot dogs cooked by Pasadena Police for event attendees. All activities are free. Here are some of the details:

- \* The Block Party will held on Saturday, July 26, 2014
- \* Location: Jackson Street in Pasadena between El Molino and Los Robles
- \* Time: 11AM-3PM

To RSVP, REPLY to this e-mail or call Bobi Johnson at (626) 351-1917 or Jackie McIntyre at (626) 798-8203. Please provide a contact name, phone number and e-mail address. Also, give a brief description of the information or demonstration the organization will be presenting. Check in instructions and additional information will be provided at a later date.

I hope that you can join me for this informative and fun event. I know you will have a great time.

Sincerely,  
Chris Holden  
Assemblymember, 41st District

**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
MEETING MINUTES  
TUESDAY, June 24, 2014 AT 4:00 PM**

Members present: John Orr acting as chair, Jennipha-Lauren Nielsen, Michael Warner II, Xilian Chen Stammer, Dennis Campos, Jorge Lambrinos, Joy Rittenhouse.  
Members absent: Dolores Gibbs, Judy Post.  
Others present: Robert Gorski (Accessibility Coordinator).

**I. CALL TO ORDER AND COMMENTS FROM THE CHAIR** John Orr called the meeting to order at 4:01 P.M.

**II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** Jennipha-Lauren Nielsen announces that on July 4<sup>th</sup>, the Jacob's Deliverance Foundation will feed a thousand veterans and homeless individuals at Memorial Park. Other people can come and buy meal tickets.

Joy Rittenhouse described the issue of fugitive dust drifting from a nearby equestrian club into her therapeutic riding program at the Hahamongna Watershed Park.

**III. APPROVE MINUTES OF MAY 27, 2014** Jorge Lambrinos moved to approve the minutes as submitted. Jennipha-Lauren Nielsen seconded and the motion passed.

**IV. REPORT FROM NOMINATING COMMITTEE AND ELECTION OF OFFICERS** Dennis Campos reported that the committee nominated Michael Warner II for secretary, John Orr for vice chair, and Dennis Campos for chair. No nominations were put on the floor. Jennipha-Lauren Nielsen moved to elect nomination slate. Jorge Lambrinos seconded and the motion passed.

**V. REPORT ON NATIONAL AND LOCAL ADA25 ACTIVITIES** John Orr reported the ADA25 brochure was sent to the director of Human Services and Recreation for final edit and printing and he is about to begin research on Pasadena's history of ADA compliance. Judy Post is writing an updated history of the commission for its page on the City's website. Jennipha-Lauren Nielsen reported on the ADA 25 Network and about using social media to spread awareness and allow people to remotely attend Network meetings. Robert Gorski reported the commission has been allotted five minutes at the council meeting on July 21 to promote the ADA's 24<sup>th</sup> and 25<sup>th</sup> anniversaries.

Gorski urged the commission to think of content for the ADA anniversary webpage on the city's website. The commission agreed that the ADA25 committee work on the anniversary webpage as well how best to use social media.

Jennipha-Lauren Nielsen moved to add Jorge Lambrinos to the ADA25 committee. Dennis Campos seconded and the motion passed.

The commission agreed that at the July 21 city council presentation, remarks will focus on the anniversary and not comment on the City's ADA transition plan.

**VI. REPORT ON ENHANCING THE CITY'S EMERGENCY PLAN** Dennis Campos reported that the committee is unsure if it will change direction and is looking at perhaps making improvements to several City emergency plans.

**VII. DEVELOPMENTS WITH ACCESSIBILITY OF CITY'S WEBSITE**

Michael Warner II agreed to provide IT staff with sample entries for a web design guidelines document. The commission agreed to develop a PowerPoint presentation for department staff with web design responsibilities once guidelines are finished.

**VIII. REVIEW DRAFT ASSESSMENT OF TRANSITION PLAN STATUS**

The commission reviewed a draft assessment of progress on the City's ADA transition plan and Gorski provided a history of how the plan was developed in 2010. The commission expressed concern for the high number of access issues remaining to be addressed in City parking structures.

**IX. DISCUSS COMMISSION OBJECTIVES FOR NEXT FISCAL YEAR**

Commissioners briefly give their ideas for objectives

- Advocate for City being responsibility for sidewalk repairs
- Develop a guidelines document and seminar on website accessibility for City staff
- Develop a relationship with Pasadena Unified School District.
- Outreach to local businesses
- Promote A.D.A 25 Anniversary activities

Jennipha-Lauren Nielsen moved to table this item to next meeting. Jorge Lambrinos seconded and the motion passed.

**X. DISCUSS NEW PRIORITIES FOR ASSISTIVE LISTENING SYSTEMS**

Commissioners reviewed John Orr's proposal for a new set of priorities for assistive listening in City facilities. Jorge Lambrinos moved to place this item on the next commission meeting's agenda. Dennis Campos seconded and the motion passed.

**XI. DIRECTOR AND STAFF REPORTS**

Robert Gorski reported on arrangements for the Commission to staff an information table at the July 25 block party; that the City is moving forward on an accessible restroom being available at Rose Bowl Riders' public events; that information DMV gives with disability parking permits omits that state law allows local ordinance to forbid use in parking zones designated for special kinds of vehicles; that another vendor for looping the city council chamber provided a quote lower than the previous vendor; and that Department of Transportation has lengthened the pedestrian crosswalk times at Lake and Orange Grove in response to a request from a person with a disability.

**XII. ADJOURNMENT**

The meeting adjourned at 5:56 P.M.

Submitted by Dennis Campos, Chair, Accessibility and Disability Commission  
Prepared by Michael Warner, Secretary, Accessibility and Disability Commission



Coordinator's report:

Plan to staff table at Block Party

Report on accessible restroom at Rose Bowl Riders Club public event

Points of view on taxi only parking

Report on OtoJoy visit to City Hall

Commission want to comment on locations for future prayer breakfasts?