



SOUTH LAKE PARKING PLACE COMMISSION  
REGULAR MEETING  
DEPARTMENT OF TRANSPORTATION  
221 E. Walnut Street, Suite 210

Minutes of Regular Meeting  
July 24, 2014

**I. CALL TO ORDER**

The meeting was called to order at 8:04 a.m.

**II. ROLL CALL**

**Commissioners Present:** Chris Hiddleson, Julianne Worrell, Darrell Done, Perry Vidalakis, Gina Tleel

**Commissioner Excused:**

**Staff Present:** Charles Kindred, Gloria Flores, Dina Raya, Joy Ubani, Terry Tornek

**Public:** Jennifer Higginbotham, Guillermo Mireles, Biff Naylor

**III. PUBLIC COMMENT – LIMITED TO ITEMS ON THIS REGULAR AGENDA**

No public comment.

**IV. NEW BUSINESS**

- A. Three Minute Parking Sign at Wahoo's – Mike Woolson  
Per Staff M. Woolson, Staff C. Kindred briefed the commission on the Three Minute Parking Sign, reporting that residents have complained about the sign's confusing language. Staff C. Kindred offered to bring suggestions to the next Regular Meeting in regards to how The City will clarify the sign. *Further discussion on this item was tabled until the next Regular Meeting.*
- B. Elections for Chair and Vice Chair – Chris Hiddleson  
Per Councilman's Tornek's suggestion, elections will be tabled until the next Regular Meeting of SLPPC.
- C. Parking for Du-par's – Chris Hiddleson  
Du-par's Representative, Biff Naylor, informed the Commission that Du-par's is in need of adequate parking for its employees and customers due to restaurant's hours of operation (24 hours daily). Representative B. Naylor also reported that adequate parking close to Du-par's building would also enhance the safety of their employees and customers. Staff C. Kindred reported that because this issue has also been brought to The City's attention from other businesses, the Department of Transportation is in the process of drafting proposed changes for The City Council to consider. Staff C. Kindred advised Du-par's to

continue parking in the lot that borders Du-par's. Staff C. Kindred ensured the Commission that Staff D. Raya will make certain that parking regulations are not enforced in the Du-par's parking lot until the issue is resolved. Chair C. Hiddleston made a motion to direct the staff and The City to prepare suggestions as to how to facilitate customers and employees at Du-par's, enabling them to park from 2AM to 6AM. Commissioner P. Vidalakis seconded the motion. **Motion Carried.**

## V. OLD BUSINESS

### A. Financials– Gloria Flores

Staff G. Flores presented an overview of the Fund Appropriation Reports. Fund 217 revenues, Shopper's Lane, are expected to end approximately 24% above budget with \$217,971 available for appropriation. Fund 232 revenues, On-Street Meters, are expected to end approximately 24% above budget with \$108,721 available for appropriations. Chair C. Hiddleston asked if there were funds set aside for the restructuring of parking stripes and replacement of damaged and deficient signs. Staff G. Flores responded that these funds can be accessed under 'Contract Services Contingency' as reflected on the Fund Appropriation Report. A separate line item for maintenance will be added to the Fund Appropriations Report. Commissioner J. Worrell requested that for the next Regular Meeting, City Staff provide a document including total number of deficient signs. Commissioner P. Vidalakis made a motion for Staff M. Woolson and other City staff to prepare a series of proposals including costs for striping, signage, and maintenance needed at the Shopper's Lane lots. Chair C. Hiddleston seconded the motion. **Motion Carried.**

### B. Shopper's Lane Property Tax Issues for Parcels – Charles Kindred No report.

### C. Annual Contribution towards Streetscapes – Gina Tleel Commissioner G. Tleel reported that the midblock crossing is underway, thanks to the Commission's support. Per Public Works, this project is scheduled to be completed in August. Commissioner G. Tleel reported that despite some inconveniences, residents and businesses have been supportive.

### D. Privatization of Shopper's Lane Lots Discussion – Gina Tleel No report.

## VI. INFORMATION ITEMS

### A. Meter Performance – Gloria Flores

Staff G. Flores provided a handout with meter performance. Commissioner G. Tleel inquired about newly purchased meters and where they would be placed around The City. She also requested a copy of the lease for the purchase of meters which Staff C. Kindred confirmed has not yet been established but he would provide the Commission with a copy of the purchase order for new meters.

### B. Parking Enforcement – Dina Raya No report.

**VII. APPROVAL OF MINUTES**

Chair C. Hiddleson moved to approve the minutes of the May 22, 2014 Regular Meeting. Commissioner Darrell Done seconded this motion. **Motion Carried.**

**VIII. COMMISSIONER COMMENTS**

Commissioner P. Vidalakis reported that SLBA would like to hold a parking summit.

**IX. CHAIR'S COMMENTS**

Chair C. Hiddleson conveyed that he does not think that the installation of meters on Granite and San Pascual are a positive improvement for The City of Pasadena and would like to maintain the City's "business friendly" environment as Representative B. Naylor stated. Chair C. Hiddleson noted that the more parking meters that are placed around The City makes Pasadena a little more like the City of Los Angeles.

**X. OTHER REPORTS**

Councilman T. Tornek requested that the minutes reflect The Council's gratitude to Commissioner G. Tleel and Chair C. Hiddleson for their service on SLPPC.

**XI. ADJOURNMENT**

The meeting was adjourned at 8:57 a.m. The next regular meeting of SLPPC is scheduled for Thursday, September 25, 2014 at 8:00 a.m.