



SOUTH LAKE PARKING PLACE COMMISSION  
REGULAR MEETING  
DEPARTMENT OF TRANSPORTATION  
221 E. Walnut Street, Suite 210

Minutes of Regular Meeting  
October 9, 2014

**I. CALL TO ORDER**

The meeting was called to order at 8:04 a.m.

**II. ROLL CALL**

**Commissioners Present:** Darrell Done, Perry Vidalakis, Jennifer Higginbotham

**Commissioner Excused:** Julianne Worrell, Pete Kutzer

**Staff Present:** Mike Woolson, Gloria Flores, Dina Raya, Joy Ubani, Terry Tornek

**Public:**

**III. PUBLIC COMMENT – LIMITED TO ITEMS ON THIS REGULAR AGENDA**

No public comment.

**IV. NEW BUSINESS**

- A. Welcome New Commissioners – Julianne Worrell/Charles Kindred  
Commissioned welcomed new member, Commissioner J. Higginbotham.
- B. Elections for Chair and Vice Chair – Julianne Worrell  
*Tabled, per Councilman Tornek's recommendation.*
- C. Bulk Daily Permits- Expiration – Gloria Flores  
Staff G. Flores confirmed that the commission previously approved Bulk Daily Permits.  
Staff G. Flores asked commission to offer suggestions and advise on Bulk Daily Permits  
expiration dates. Commission agreed to allot 6 months before permits expire.

**V. OLD BUSINESS**

- A. Financials– Gloria Flores  
Staff G. Flores presented an overview of the Fund Appropriation Reports. Fund 217  
revenues, Shopper's Lane, are expected to end approximately 23% above budget with  
\$228,259 available for appropriation. Fund 232 revenues, On-Street Meters, are  
expected to end approximately 24% above budget with \$255,010 available for  
appropriations. Staff G. Flores also reported that some of the meters have been changed  
to Pay and Display and should be completed by the end of the week. Councilmember T.

Tornek requested an update on the issue with property taxes between The City of Pasadena and the County.

- B. Three Minute Parking Sign at Wahoo's – Mike Woolson  
Staff M. Woolson reported that the Three Minute Parking sign cannot be enforced and suggested that the restriction be changed to a fifteen minute zone. Staff M. Woolson noted that he will initiate a conversation with Wahoo's after the commission has discussed this possible change.
- C. Maintenance Proposals for Shopper's Lot – Mike Woolson  
Staff M. Woolson reported that many of the 20 minute, and 2 hour signs on Shopper's Lot are faded, as well as stripes and numbers in the parking stalls. Commissioner P. Vidalakis made a motion not to exceed \$1,000.00 to replace faded time limit signs. Commissioner J. Higginbotham seconded this motion. **Motion carried.**

#### VI. INFORMATION ITEMS

- A. Meter Performance – Gloria Flores  
Staff G. Flores reported that there have been issues with rejected credit cards causing a drop in revenue. Councilmember T. Tornek requested a report which reflects the prominence of this issue. Councilmember T. Tornek requested The City of Pasadena Staff to make a recommendation for which Staff M. Woolson recommended Cale meters.
- B. Parking Enforcement – Dina Raya  
Staff D. Raya reported a new system which enforcement uses to issue citations also reporting that enforcement officers are in tune with checking meters and pay station simultaneously before issuing citations. Staff D. Raya also confirmed that the new meters would be more efficient for enforcement.

#### VII. APPROVAL OF MINUTES

Commissioner P. Vidalakis moved to approve the minutes of the July 24, 2014 Special Meeting. Commissioner J. Higginbotham seconded this motion. **Motion carried.**

#### VIII. COMMISSIONER COMMENTS

#### IX. CHAIR'S COMMENTS

#### X. OTHER REPORTS

#### XI. ADJOURNMENT

The meeting was adjourned at 9:30 a.m. The next regular meeting of SLPPC is scheduled for Thursday, November 27, 2014 at 8:00 a.m.