



# Agenda Report

**TO:** CITY COUNCIL **DATE:** September 2, 2014  
**FROM:** TRANSPORTATION ADVISORY COMMISSION (TAC)  
**SUBJECT:** ANNUAL REPORT – JULY 2013 THROUGH JUNE 2014, and  
WORK PLAN – JULY 2014 THROUGH JUNE 2015

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## **RECOMMENDATION:**

This Annual Report is submitted for informational purposes only.

Attached is the following:

- Mission Statement
- Year End Report of Accomplishments for July 1, 2013 through June 30, 2014
- Work Plan for July 1, 2014 through June 30, 2015
- Roster of Subcommittees for 2014-15
- Report of Commission Attendance for July 1, 2013 through June 30, 2014

The Commission initially discussed the formulation of its Annual Report and Work Plan at its June 12, 2014 meeting. On July 24, 2014, at its Annual Meeting, the Commission reviewed its accomplishments during the past year, and formulated its Work Plan for the coming year.

Respectfully submitted,

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Chris Burner  
Immediate Past Chair

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Stephen Acker  
Incoming Chair

City of Pasadena  
TRANSPORTATION ADVISORY COMMISSION

MISSION STATEMENT  
ACCOMPLISHMENTS: 7/1/13-6/30/14  
WORK PLAN: 7/1/14-6/30/15

**MISSION:**

As set forth in Section 2.135.110 of the Municipal Code, the primary purpose of the Commission is to advise the City Council concerning policies affecting the City's transportation system. The Commission studies and holds public hearings assessing the economic, environmental, and social adequacy of the City's transportation system and recommends short and long-range measures for its improvement.

The Commission also advises the City Council on matters aimed at implementing the objectives and policies contained in the 2004 General Plan Mobility Element, along with any future updates to the City's Mobility Element.

Consistent with Section 2.135.110 and the Commission's Rules and Regulations, the Commission studies and makes policy recommendations to the City Council on issues including, but not limited to, the following:

- a. Measures affecting the traffic circulation and transportation in the City of Pasadena.
- b. Annual and long range allocation of Proposition A and C funds and Measure R Metro Sales Tax Funds.
- c. Annual capital programs and five-year Capital Improvement Program of the City affecting streets and transportation.
- d. Federal, state and regional funding actions affecting the transportation network serving Pasadena, including existing and proposed freeways.
- e. Inclusion of Pasadena in Southern California's Light Rail Transit Network.
- f. Transportation Demand Management (TDM) programs and measures designed to manage or reduce traffic congestion, including ridesharing, vanpooling, alternative work-hours strategies, application of new technologies, and encouragement of existing and alternative modes of transit.
- g. Provision for a public transit system, including streetcar/trolley and shuttle bus systems.
- h. Protection of residential neighborhoods from intrusion of through traffic or new trips generated by new development projects.
- i. Provision for service to those with limited access to transportation.
- j. Promotion of energy conservation aspects of transportation.
- k. If and to the extent requested by the City Council, leadership of and participation in local and regional studies and committees or task forces dealing with transportation issues.

- l. If and to the extent requested by the City Council, assistance to other City Commissions, Committees and Task Forces regarding transportation-related issues including review of and comment on transportation related policy aspects of various elements of the City's Strategic Plans, Specific Plans, Master Plans, development projects, and associated environmental impact reports.
- m. Such other matters as shall be referred from time to time to the Commission by the City Council.

**YEAR-END REPORT OF ACCOMPLISHMENTS:**

The following are highlights of the Commission's activities and accomplishments in fiscal year 2013-14:

**General Plan Land Use and Mobility Element Updates:**

September 2013: The Commission held a public scoping meeting for the Environmental Impact Report (EIR) for the General Plan Update.

January 2014: Reviewed and commented on General Plan EIR Preliminary Project Alternatives

February 2014: Reviewed, commented and developed a set of revised Land Use and Mobility Element Goals and Policies

June 2014: Reviewed, commented and helped develop revised Transportation Performance Measures and Impact Thresholds for CEQA

**Next steps:** Review the Transportation Section of the General Plan EIR.

**Capital Improvement Program (CIP) Budget:** The Commission conducted its annual review of the CIP budget.

**Result:** TAC approved a motion to support the CIP with amendments.

**Next steps:** TAC will again review the CIP in the coming fiscal year.

**Design Commission:** The Commission continued to have one of its members serve as its designee to the Design Commission. Commissioner Acker filled the role of the TAC's Design Commission representative from July 2013 until January 2014. Commissioner Miller became the TAC's Design Commission representative in January 2014. The Commission's Design Commission representative gave routine updates to the Commission.

**Result:** Transportation perspective considered during design review.

**Next steps:** Continued representation by TAC representative on the Design Commission.

**La Loma Bridge Advisory Group:** The Commission continued to have one of its members serve as its designee to the La Loma Bridge Advisory Group.

**Result:** Continued TAC representation on this group.

**Next steps:** TAC representation on this group is expected to continue in Fiscal Year 2014 - 15.

**Metro Gold Line:** The Commission continued to monitor the transportation impacts of the Gold Line and the future Foothill Extension, including the at-grade crossings and access to Gold Line stations. Commissioner Burner provided status updates of the Foothill Extension project occasionally during Commissioner's Comments.

**Result:** Continued monitoring of the Gold Line and its impacts on vehicle, bicycle and pedestrian mobility.

**Next steps:** Continued monitoring of the Gold Line.

**SR-710 North DEIS/DEIR:** DOT staff kept the Commission up-to-date on the status of this project and provided TAC with PowerPoint presentations of the Metro's TAC meetings on progress of the DEIR/DEIS. Several commissioners attended public meetings about the alternatives under discussion.

**Result:** Commissioners are informed of the various alternatives being studied.

**Next steps:** Continue monitoring during Fiscal Year 2014 -15.

**Staff Update:** DOT staff provided the Commissioners with regular updates on upcoming projects.

**Result:** Continued monitoring of projects.

**Next steps:** TAC to review projects when requested by Council.

#### **Updates and Briefings:**

- 1) Planning staff provided the TAC with an update regarding the Management Study by the Matrix Consulting Group.
- 2) Transportation staff updated the TAC on the Pasadena Short Range Transit Plan.
- 3) The County Sherriff's office provided information and led a discussion regarding security issues at the Gold Line stations in Pasadena.
- 4) The City Attorney's office provided a briefing on the Brown Act.
- 5) DOT staff provided an update on Citywide Wayfinding Signage.
- 6) DOT staff provided an update on pilot car-sharing program – Zipcar.
- 7) DOT staff provided an update on MTA's Electric Vehicle (EV) charging stations grant.

**Bicycle Transportation Plan:** The Commission provided a recommendation to the City Council for the approval of the Bicycle Transportation Plan.

**Result:** City Council Municipal Services Committee reviewed the plan and directed staff to revisit the plan and explore bolder actions to ensure bicyclist safety and creation of protected bike lanes in the City.

**Next steps:** Conduct further review as requested and then monitor implementation of the plan once approved.

**Neighborhood Traffic Management Program (NTMP):** The Commission routinely reviewed the status of various NTMPs being conducted in the City, with specific discussion related to the State Street South Gateway and Linda Vista NTMP.

**Result:** Continued awareness of resident concerns related to transportation impacts in neighborhoods.

**Next steps:** Continued monitoring.

The Commission welcomed new members Greg Gunther (District 3), Jonathan Edwards (District 6) and James De Pietro (District 7).

None of the Commission's accomplishments would have been possible without the support and assistance of Department of Transportation (DOT) staff. The Commission thanks DOT staff for their continued support and cooperation in Fiscal Year 2014-15.

## **WORK PLAN: July 1, 2014 – June 30, 2015:**

As required by Section 2.135.090 of the Municipal Code, the Commission has developed the following Work Plan representing a partial list of the most important issues to be reviewed or studied by the Commission for Fiscal Year 2014-15. We will review the plan mid-year if needed to assess our progress.

**Complete Streets Improvement Measures** — During Fiscal Year 2014-15, the Commission will continue its efforts to encourage non-vehicular modes of travel in Pasadena. The Commission will also continue to monitor and support efforts to increase development of projects that reduce greenhouse gas emissions by generating vehicle-miles-traveled (VMT) that are less than City's adopted VMT goals.

**General Plan Update** — The Commission will continue to participate in the City's General Plan update process. The Commission will monitor the progress of the General Plan's EIR and review and comment on the Mobility Element and Land Use Elements of the General Plan's EIR.

**Gold Line** — The Commission will continue to monitor efforts by DOT and Metro to reduce vehicle, bicycle and pedestrian delays at the three at-grade Gold Line crossings of Glenarm Street, California Boulevard and Del Mar Boulevard. The Commission will also monitor bicycle and pedestrian safety and access to the Gold Line stations located throughout the City. The Commission will also monitor the status of the Gold Line extension project and its impacts to the City.

**Bicycle Transportation Plan** — The Commission will review the results of the Pasadena Bikeway Analysis and Feasibility Study, and will monitor the progress on implementation of Pasadena's Bicycle Transportation Plan. The Commission will also continue to advocate for the development and implementation of bicycle-related strategies which would promote the safety of bicyclists riding on city streets.

**Annual Report Card** — The Commission will assist City staff in the review and publication of the annual Report Card.

**Project Review** — If and to the extent requested by the City Council: The Commission will continue to review and comment on transportation related policy aspects of various elements of the City's Strategic Plans, Specific Plans, Master Plans, development projects, and associated Environmental Impact Reports (EIR). A representative from the Commission serves as a voting member of the Design Commission to further ensure the inclusion of a transportation perspective in the review of projects.

**Capital Improvement Projects** — The Commission will continue to review and make recommendations to the City Council regarding annual capital programs and the five-year capital improvement program.

**Project Monitoring** — The Commission will continue to monitor ongoing transportation projects, including, but not limited to, the following: SR-710 North DEIS/DEIR; La Loma Bridge Design and Construction; NTMP community meetings and projects; and Gold Line Foothill Extension. In addition, the Commission will periodically review updates on the City's progress in implementing its Intelligent Transportation System (ITS).

**Neighborhood Involvement** — Each Commissioner will work with their Council Member's office to hold a transportation-focused meeting in their district or have a transportation focus added to an already existing meeting, in efforts to gather public input.

**Updates and Briefings** — The Commission will receive informational updates on some of the key department initiatives, such as:

- Progress and implementation of the Electric Vehicle (EV) charging stations
- Update on pilot car-sharing program – Zipcar
- MTA's grant on Open Street Event

**Attachments:**

**Roster of Subcommittees** — The roster for Fiscal Year 2014-15 committees is attached as Exhibit A.

**Attendance Record** — An attendance record for commissioners during Fiscal Year 2013-14 is attached as Exhibit B.

## EXHIBIT A

### Transportation Advisory Commission

#### 2014-2015 Standing and Ad Hoc Subcommittees

	CIP	General Plan (AH)	Public Transit	Annual Report Card	Complete Streets	Caltrans/Metro (AH)
Stephen Acker			√	√		
Manoochehr Adhami	√				√	
Chris Burner		√		√		
Jonathan Edwards		√		√		√
Greg Gunther	√				√	
Neil Kleinman			√		√	√
Blair Miller	√	√				
James De Pietro		√			√	
Vacant						

Legend:

- CIP: Capital Improvement Program monitoring
- General Plan: General Plan Mobility Element Update (Ad Hoc Subcommittee)
- Public Transit: Public Transit/ARTS (to also include Gold Line, Foothill Transit, LADOT Commuter Express, etc.)
- Annual Report Card: Annual Report Card monitoring
- Complete Streets (to include the Bicycle Transportation Plan, Pedestrian Issues, and Complete Streets Concepts)
- Caltrans/Metro: To monitor and advocate for projects, streets, highways, and land within Pasadena under the jurisdiction of Caltrans or Metro. Specifically, plans for the 710 Freeway stub and for the 710 tunnel and alternatives. Also, the maintenance and improvement of on/off-ramps, bridges, medians, and swales.



## EXHIBIT B

### Transportation Advisory Commission

**Attendance: July 1, 2013 – June 30, 2014**

<b>2013</b>	7/24/2013 [S]	9/18/2013 [S]	9/26/2013	10/24/2013	12/5/2013	1/23/2014 XX
Acker, Stephen	P	P	XX	P	P	XX
Adhami, Manoochehr	P	P	XX	P	P	XX
Burner, Christopher	P	P	XX	P	E	XX
Edwards, Jonathan	P	P	XX	P	P	XX
Gunther, Greg	P	E	XX	P	P	XX
Kleinman, Neil	E	P	XX	P	P	XX
Miller, Blair	P	P	XX	P	E	XX
De Prieto, James	P	P	XX	P	P	XX
VACANT						

<b>2014</b>	1/23/2014	2/27/2014	3/27/2014	4/24/2014	5/22/2014	06/12/2014 [S]	6/26/2014
Acker, Stephen	XX	P	P	XX	P	E	XX
Adhami, Manoochehr	XX	P	P	XX	P	P	XX
Burner, Christopher	XX	P	E	XX	P	P	XX
Edwards, Jonathan	XX	P	P	XX	P	P	XX
Gunther, Greg	XX	P	P	XX	P	P	XX
Kleinman, Neil	XX	P	P	XX	P	P	XX
Miller, Blair	XX	P	P	XX	E	P	XX
De Prieto, James	XX	P	P	XX	P	E	XX
VACANT							

### NOTES

P =	Present
E =	Excused
A =	Absent
LOA =	Leave of Absence
Shaded =	Not Applicable
XX =	Meeting Cancelled
[R] =	Special Meeting Retreat
[S] =	Special Meeting
NQ =	No Quorum; so no meeting held
R-N/A =	Recused, so attendance is not applicable